

**Forest Grove Library Commission**  
**Meeting Date – 6:30PM Wednesday, April 12, 2023**  
**Rogers Conference Room/Zoom Teleconference Hybrid**  
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*Library Commission approved minutes as presented on  
Wednesday, May 10, 2023*

- 1) **CALL TO ORDER AND ROLL CALL:** Morgan Knapp, Chair, called the meeting of the Library Commission to order at 6:30PM on Wednesday, April 12, 2023.

**Members Present:** Morgan Knapp, Chair; Valyrie Ingram, Vice Chair; Kathleen Poulsen; Hattie Krebsbach, Kirsten Beier; Elizabeth Beechwood, Pamela Bailey.

**Members Absent:** None

**Staff:** Colleen Winters, Library Director

**Council Liaison:** Mariana Valenzuela

**Others:** None

- 2) **PUBLIC COMMENT:** None

- 3) **CONSENT AGENDA:** Valyrie Ingram moved, seconded by Pamela Bailey, to approve the March 8, 2023 minutes as presented. **MOTION CARRIED** by all.

- 4) **ADDITIONS/DELETIONS:**

- 5) **STAFF COMMUNICATIONS**

Colleen Winters reported these items:

- a) Director's Report – The library van is waiting for graphics wrap to be applied. The Library of Things is very popular and has been expanded beyond to include a ukulele, keyboard, and a telescope. ARPA funds are being used for the partition in the Teen Space and to remodel the bathrooms. The mural frame has been installed in the Ginsburg Memorial Garden and the mural will be mounted soon. The Utility Billing and Court departments are moving out of their space in the Rogers Room and into the newly remodeled City Hall. Sadly, Liz Swenson, an incredible library volunteer, is moving away from Forest Grove. She's been volunteering with the Foundation and also volunteers for Colleen. The budget meeting with the city manager will be on April 14<sup>th</sup> and there's no news on the budget cuts from WCCLS.
- b) Friends Report – Annual meeting tonight and elected Martha Robertson as president, Jane Romig as vice president, Katie Allnutt as secretary, and Mike Smith Treasurer. Book Sale will be May 18-20<sup>th</sup>. There high school students have applied for the Friends' scholarship.
- c) Foundation Report – The Foundation hasn't met since the last Commission meeting.

**6) DISCUSSION / DECISION ITEMS**

- a) Gathering of the Groups – Commissioners thanked Hattie for her great graphics on the invitation. Sundial Catering will cater and the Friends will donate \$500 for the event. Foundation will provide wine.  
The program agenda: Welcome Table/Welcome Person, Colleen will give a Welcome Speech, Attendees can introduce themselves, Group Representatives speak to the group and focus on the Friends, Guess the Author Game, Colleen will give closing toast and thank you. We will plan something fun to celebrate the Friend's 50th further in October.
- b) National Library Week – Commissioners will continue the tradition of bringing goodies to staff – Elizabeth will send out the email for everyone to bring food or other gift.
- c) 2023-24 Goals – Commissioners went through the goals to be sure they were on task and if any action was needed. Hillsboro Library Commission has drafted a letter to the Washington County Board of Commissioners regarding the reduction of the WCCLS budget and asks that other library commissioners sign the letter, too.

**7) B/C COMMUNICATIONS:**

None.

**8) COUNCIL LIAISON REPORT:**

Council Liaison Mariana Valenzuela reported that at the February meeting she had incorrectly reported that the Library Commission would not be merged with any other commissions. That decision has not yet been discussed or made. Morgan Knapp asked about the process to merge boards and commissions. Colleen reported that on April 18<sup>th</sup>, she'll meet with the subcommittee and discuss the Library Commission and Public Arts Commission. The subcommittee will make a recommendation to the Council after they've looked at all the commissions and boards.

At the last Council meeting there was great concern about the pod village being put on county property. The people bringing the concerns were referred to the County because it was their property. She's looking forward to the Gathering of the Groups and confirmed the importance of bringing these groups together as they all do great things for the community.

**9) ANNOUNCEMENT OF NEXT MEETING:**

Commissioners decided that the next meeting will be on May 10th, 2023 at 6:30pm.

**10) ADJOURNMENT**

Hearing no further business, Chair Knapp adjourned the meeting at 7:58PM.

Minutes respectfully submitted by:

Colleen Winters, Library Director  
Elizabeth Beechwood, Meeting Minutes Recorder