



A place where families and businesses thrive.

City Council Regular Meeting Minutes

Monday, May 22, 2023
Zoom Community Auditorium

Minutes are unofficial until approved by City Council.

A. Call to Order / Pledge of Allegiance / Land Acknowledgement Statement

Mayor Malynda Wenzl called the regular City Council meeting to order at 7:00 p.m. via in-person and Zoom Webinar Video Conference. The meeting was held in a “hybrid” format allowing the public to attend both virtually and in-person in the Community Auditorium. Members of the public could observe the meeting **LIVE** on **Zoom Webinar** or on television on Tualatin Valley Community Television (TVCTV) Government Access Programming.

1. **ROLL CALL: COUNCIL PRESENT:** Donna Gustafson, Council President; Michael Marshall; Karen Martinez; Timothy Rippe; Mariana Valenzuela; and Malynda Wenzl, Mayor. **COUNCIL ABSENT:** Elena Uhing.
2. **STAFF PRESENT:** Jesse VanderZanden, City Manager; Paul Downey, Assistant City Manager/Finance Director; Ashley Driscoll, City Attorney; Bryan Pohl, Community Development Director (via Zoom); Anne Lane, Parks and Recreation Director; Cody Jeffers, Recreation Coordinator; Dan Riordan, Senior Planner; and Anna Ruggles, City Recorder.
3. **Pledge of Allegiance**

B. Public Comment:

1. CC05-22-2023 Written Public Comments received by 3:00 pm on the day of the meeting were published in the Council Packet.

In-person Testimony:

1. Melody Havlick, Forest Grove, spoke against the Elm Street pod village, noting the homelessness problem needed to be addressed by all but needs of citizens living in the area should be a priority as well.
2. Dale Thaler, Forest Grove, thanked Mayor Wenzl and Council for listening to everyone who speaks at meetings, relating his experience at a TriMet Board of Directors (BoD) meeting last April, where 40 people had one minute each to speak about a proposed

fare increase, as the entire Public Comment section of the meeting was limited to 45 minutes total.

No testimony was heard via Zoom.

C. Consent Agenda:

1. Approve City Council Work Session (Boards and Commissions Review) Meeting Minutes of January 23, 2023.
2. Approve City Council Meeting Minutes of January 23, 2023.
3. Approve City Council Work Session (Homelessness: Time, Place and Manner) Meeting Minutes of February 27, 2023.
4. Approve City Council Meeting Minutes of February 27, 2023.
5. Accept Planning Commission (PC) Approved Meeting Minutes of December 19, 2022.
6. Accept Public Arts Commission (PAC) Approved Meeting Minutes of March 18, 2023.
7. Community Development Department Monthly Building Activity Report April 2023.
8. Endorse New Liquor License Application Gongai Games, Inc. (Limited-On Premises), 2017 Main Street.
9. Accept Public Arts Commission's (PAC) Open Air Gallery Selection Recommendation.

MOTION: Council President Gustafson moved, seconded by Councilor Rippe, to approve the Consent Agenda as presented. **VOICE VOTE:** AYES: Councilors Gustafson, Marshall, Martinez, Rippe, Valenzuela, and Mayor Wenzl. NOES: None. ABSENT: Councilor Uhing. **MOTION CARRIED 6-0.**

D. Additions/Deletions:

1. City Manager: None
2. Proposed by Councilors: None

E. Presentations:

1. Parks and Recreation Update

Lane provided an update, included in the packet, on recreational activities. Lane introduced Recreation Coordinator Cody Jeffers, who joined Staff on March 13, 2023, and had already established the summer recreation schedule. Jeffers reviewed the summer recreation program. Lane highlighted the establishment of the Fun for All Fund for recreational scholarships, seeded by one-time Community Enhancement Program (CEP) funds. The scholarships would not be available until next year, but Jeffers was working to secure need-based funding for this summer's programs.

Lane and Jeffers led Council and meeting attendees in a visual survey of recreation priorities.

In response to Councilor Martinez' question, Lane responded that kindergarteners were surveyed with an activity similar to tonight's activity but using pictures of activities and reactions.

Councilor Rippe suggested developing fun activities for educating the community about the City's work, such as a nature adventure trip to the water shed or learning about technology used at the water treatment plant.

F. Public Hearings, Ordinances, and Resolutions

1. **Continue Public Hearing and Second Reading:**
ORDINANCE NO. 2023-03 AMENDING FOREST GROVE DEVELOPMENT CODE
ARTICLE 1 – INTRODUCTION AND PROCEDURES, ARTICLE 2 – LAND USE
REVIEWS, ARTICLE 3 - ZONING DISTRICTS, ARTICLE 5 – SPECIAL
PROVISIONS, ARTICLE 6 – LAND DIVISIONS, ARTICLE 7 – MISCELLANEOUS
PROVISIONS, ARTICLE 8 - GENERAL DEVELOPMENT STANDARDS, AND
ARTICLE 12 - USE CATEGORIES AND DEFINITIONS; FILE NO. 311-23-000006-
PLNG

Mayor Wenzl continued the Public Hearing for Ordinance No. 2023-03.

Staff Report:

Pohl announced no new public comments had been received and the Ordinance had been amended to adopt Council's recommended changes from the first hearing.

After confirming there were no questions or comments for Staff from Council or the public, Mayor Wenzl closed the public hearing and called for a motion to adopt Ordinance 2023-03 by title for second reading.

MOTION: Councilor Rippe moved, seconded by Council President Gustafson, to adopt Ordinance 2023-03, amending Forest Grove Development Code Article 1 – Introduction and Procedures, Article 2 – Land Use reviews, Article 3 – Zoning Districts, Article 5 – Special Provisions, Article 6 – Land Divisions, Article 7 – Miscellaneous Provisions, Article 8 – General Development Standards, and Article 12 – Use Categories and Definitions; File No. 311-23-000006-PLNG.

VanderZanden read Ordinance 2023-03 by title only for second reading.

ROLL CALL VOTE: AYES: Councilors Gustafson, Marshall, Martinez, Rippe, Valenzuela, and Mayor Wenzl. NOES: None. ABSENT: Councilor Uhing. MOTION CARRIED 6-0.

2. **RESOLUTION NO. 2023-15 TRANSFERRING FUNDS WITHIN THE AMERICAN**
RESCUE PLAN ACT (ARPA) AND TRANSFERRING ARPA FUNDS TO THE

GENERAL FUND FOR THE RECREATION COORDINATOR WAGES AND BENEFITS WITHIN THE GENERAL FUND FOR FISCAL YEAR 2022-23

Staff Report:

Downey presented the Staff report, included in the packet.

Mayor Wenzl confirmed there were no questions from Council and called for a motion to adopt Resolution No. 2023-15.

MOTION: Councilor Valenzuela moved, seconded by Council President Gustafson, to adopt Resolution 2023-15, Transferring Funds within the American Rescue Plan Act (ARPA) and Transferring ARPA funds to the General Fund for the Recreation Coordinator Wages and Benefits within the General Fund for Fiscal Year 2022-23.

VanderZanden read Resolution 2023-15 by title only.

ROLL CALL VOTE: AYES: Councilors Gustafson, Marshall, Martinez, Rippe, Valenzuela, and Mayor Wenzl. NOES: None. ABSENT: Councilor Uhing. MOTION CARRIED 6-0.

G. Council Communications:

1. Councilor Reports:

Councilor Valenzuela attended the Library Commission meeting and reported on library-related activities. The Library held an important Gathering of Groups event, with no one from City Council attending, including Valenzuela because of illness. A citizen attending the Parks and Recreation Commission meeting expressed concern regarding the longevity of the Rogers Park, as equipment deterioration was causing maintenance issues, and asked if a contract or agreement had been signed with Rogers Park about the matter.

Councilor Marshall had no report but noted the Council Creek Regional Trail Steering Committee would be walking the trail on June 9th and the next meeting would be June 13th.

Councilor Rippe noted the Forest Services Task Force would hold its first meeting this year on Thursday, May 25th and reminded of the Memorial Day Ceremony at Forest View Cemetery on Monday at 11 a.m. Rippe recommended removing the plexiglass from the dais to which Council agreed.

Council President Gustafson and Councilor Martinez had no reports.

2. City Manager's Report

VanderZanden reported the City had received notice from Oregon Department of Transportation (ODOT) that title transfer process for Council Creek Regional Trail had begun. All of the intersections on the trail were already paved, including the one at Quince. Six or seven other intersections, spanning between Hillsboro and Forest Grove, were being abandoned and signs were being taken down. The intersections would be paved over or improved for access when crossing. The June 12th meeting would have a number of resolutions, as it would be the first of two meetings to consider budget resolutions, and there would also be public hearings for rates and fees. Resolutions would also include the Charter Committee appointments and possibly the Clean Fuel Program.

3. Mayor's Report

Mayor Wenzl reported attending the Library's Gathering of Groups event. The Library Commission had wanted Council to see how those groups worked well together, but she did not understand that was the motivation for the event so did not communicate that to Council. Councilors should start their reports with community events announcements and close with asking who would attend those events to coordinate representation. Calendar invites would also be helpful.

- Mayor Wenzl attended the Washington County Coordinating Committee (WCCC). The County budget shall be cut by 7% and they are asking Cities to re-evaluate funding sources for projects not started yet. Forest Grove had some planned projects, but Wenzl did not know how the budget cuts would affect those projects.
- The Joint Policy Advisory Committee on Transportation (JPACT) would go to Washington, D.C. the beginning of June and should lobby for Federal funding for the TV Highway Safety Improvement Plan, sometimes called the East Forest Grove Plan. The City's federal consultants were also working on that.
- Mayor Wenzl attended Pack the Park last week and threw out the first pitch to two teams. After that, she volunteered at the Friends of the Library book sale, carrying bags of books. Wednesday shall be the Forest Grove and Cornelius Night at the Hillsboro Hops, where Wenzl should throw out the first pitch.
- Mayor Wenzl reported that the Public Arts Commission had the last Request for Proposals (RFP) for the piece of art for the Rotary Garden. They would also help write a City maintenance policy regarding graffiti removal, incorporating a special paint that goes over murals to help clean up graffiti without damaging the artwork.

H. Adjournment

Mayor Wenzl adjourned the regular Council meeting at 7:55 p.m.