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**City Council Work Session Meeting Minutes
Homelessness: Time, Place, and Manner**

**Monday, May 8, 2023
Zoom Community Auditorium**

Minutes are unofficial until approved by City Council.

1. **ROLL CALL: COUNCIL PRESENT:** Donna Gustafson, Council President; Michael Marshall; Karen Martinez; Timothy Rippe; Elena Uhing (via Zoom); Mariana Valenzuela.
COUNCIL ABSENT: Malynda Wenzl, Mayor.
2. **STAFF PRESENT:** Jesse VanderZanden, City Manager; Paul Downey, Assistant City Manager/Finance Director; Ashley Driscoll, City Attorney; Gregory Robertson, Public Works Director; Derek Robbins, Engineer; Dan Riordan, Senior Planner; and Anna Ruggles, City Recorder.
 - A. 6:15 PM – COUNCIL WORK SESSION (HOMELESSNESS: TIME, PLACE, AND MANNER):

Council President Gustafson called the work session meeting to order at 6:15 p.m. via in-person and Zoom Webinar Video Conference.

Staff Report:

Driscoll presented the Staff Report via PowerPoint, noting this was the fifth work session on this topic, and that tonight's focus would be on reaching consensus on place regulation and discussing compliance topics. Staff would then have the direction needed to begin drafting the appropriate ordinance. Also reviewed were previous consensus on time and manner as well as previous discussion on place.

Following discussion, Council reached the following consensus:

- Camping would be allowed at the former Stuntzner site and City Hall Lot.
- Staff would go back to re-characterize each site in full detail for capacity, size, materials, access, proximity to nearby services, and other features.

Driscoll stated compliance was the most challenging issue, and reviewed prior consensus regarding enforcement, and outlined compassion-first, progressive enforcement steps.

During discussion, Council reached the following consensus:

- Law enforcement should work with nonprofit agencies so that during encounters, they could determine whether the person was in the County system, which would help the officer determine what compliance steps should be taken.
- Officers should be thoroughly trained in the compliance steps, so they understand the progressive nature and how to contact the different nonprofits.
- The City should coordinate with the County to ensure that an officer would be present when it was time to pack up for the day so that everything was disposed of properly and the trash bin was locked down.

Driscoll reminded that if the City cannot prove a campsite was non-established, a 72-hour notice must be given to comply with State law, and the definition of established was 24 hours.

Council took no formal action nor made any formal decisions during the work session.

B. Adjournment:

Council President Gustafson adjourned the work session at 7:00 p.m.