



WASHINGTON COUNTY OREGON

July 17, 2023

Jesse Vanderzanden, City Manager
City of Forest Grove
PO Box 326
Forest Grove, OR 97116

Dear Jesse:

In 2014, your city entered into a three-year Intergovernmental Cooperation Agreement (IGA) with Washington County to continue our partnership in the Community Development Block Grant (CDBG) program. The existing IGA contains an automatic renewal clause which would go into effect should there be no changes required by HUD. HUD's recent guidance on urban requalification has been reviewed and there are minor revisions required by HUD. These changes are contained in Section II.3. An amendment to the IGA has been drafted by County Counsel at is included with this letter through email.

As stated in the letter emailed to you on May 2, 2023, your city was advised that you had an opportunity to choose not to participate with the County during the FY 2024-2026 qualification period, or to "opt out." This qualification period includes program years running from July 1, 2024 to June 30, 2027. If your city had chosen to "opt out" of the CDBG program, it would have had to notify the County and the Department of Housing and Urban Development in writing by July 7, 2023. Since your city did not submit such notification, we will proceed with executing the amendment to the IGA.

Please place this Amendment to the current IGA on your City Council agenda as soon as possible. Approval of this document should take place no later than August 25, 2023.

PLEASE NOTE: Your city's authorization of the execution of the amendment must be documented in one of three ways: 1). Agenda and minute order, 2). Resolution and Order, or 3). Copy of the completed minutes showing the motion and approval.

Please do not hesitate to contact Lauren Thomas in our office if you have any questions or if you need further information (lauren_thomas@washingtonty.gov).

Sincerely,

Shannon Wilson
Program Manager

Office of Community Development • Washington County
328 W Main Street, Suite 100, MS 7 • Hillsboro, OR 97123
phone: 503-846-8814 • fax: 503-846-2882 • TTY: 711
website: www.washingtonty.gov/commdev