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CITY RECORDER USE ONLY:

AGENDA ITEM #:

MEETING DATE: 08.28.2023

FINAL ACTION: RESO 2023-43
RESO 2023-44

CITY COUNCIL STAFF REPORT

TO: City Council

FROM: Paul Downey, Assistant City Manager/Finance Director

MEETING DATE: August 28, 2023

PROJECT TEAM: Paul Downey, Assistant City Manager/Finance Director

SUBJECT TITLE: Resolution 2023-43 Accepting City Manager's Performance Review
Resolution 2023-44 Authorizing Compensation for FY 2023-24

ACTION REQUESTED:

	Ordinance		Order	X	Resolution		Motion		Informational
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X all that apply

ISSUE STATEMENT: The City Council shall set by resolution the City Manager's annual base salary upon conclusion of the performance review in accordance with the City Manager's Employment Agreement, Section 5 and 6. The City Council shall set by resolution the amount of the vehicle allowance annually as part of the City Manager's salary resolution in accordance with the City Manager's Employment Agreement, Section 9.

The Council met in Executive Sessions under ORS 192.660(2)(i) on June 26 and July 10, 2023, to review and present the evaluation to the City Manager. The State of Oregon open meeting law requires Council to return to an open public meeting to give a summary of the City Manager's annual performance review as it relates to compensation consideration.

The City Manager's current salary is by Resolution 2022-56: Effective July 1, 2022 through June 30, 2023 the salary was \$14,459.00/monthly; \$173,508.00/annually (5% increase) and Vehicle Allowance: \$284.00/monthly; \$3,408.00/annually (3% increase).

RECOMMENDATION: The City Council shall take such action as it deems appropriate. Staff has prepared a Council resolution accepting the City Manager's Annual Performance Review dated by Council on July 11, 2022, which requires a motion and approval by Council, and a Council resolution Authorizing Compensation for the City Manager for Fiscal Year 2022-23, which requires a motion setting the compensation (in the blanks provided) and approval by City Council.

Attachment(s):

Resolution 2023-43 Accepting City Manager's Performance Review dated August 28, 2023
Resolution 2023-44 Authorizing Compensation for the City Manager for FY 2023-24