

CITY OF FOREST PARK PURCHASE REQUISITION FORM

For purchases valued \$1,000 and up

This form must be completed prior to creating a Purchase Order

Department :	PCD	Requisition Date:	3-26-24
Prepared By:	James Shelby		
Explanation			
This Requisition is for: Proposal based on a geotechnical investigation			
<input checked="" type="checkbox"/> Services	of undeveloped portions of property associated with the Gillem Public Safety building. Site mix Pressure Grouting LLC will inject cement based, into the soils under and around trash dumpster		
<input type="checkbox"/> Goods			
<input type="checkbox"/> Public Works Construction			
<input type="checkbox"/> Other	Pad - 22' x 15' - EMERGENCY		
Justification for Request:			
See attached <u>3</u> page(s) or _____ line item(s) and attached specifications _____ pages			

Budget

Attach proof of available funds and provide the following:	
Budget Line Item:	586-61-3510-54-1300
Funds Available:	URA Bonds - COST OF GOODS SOLD 15,700.00

Vendor

New vendors must complete the Vendor/Supplier Information Form and provide a w-9 and E-Verify Affidavit


Select whether vendor is a new or current vendor of the City and provide the following:	
<input checked="" type="checkbox"/> New <input type="checkbox"/> Current	Vendor Name: SITE MIX PRESSURE GROUTING LLC
Current Vendor Number:	
If Statewide Contract, provide the following: (Attach one quote. Three quotes are not needed)	
Statewide Contract ID number:	
If Requisition is replacing a current Contract, provide the following:	
Current Contract Number:	Contract Expiration Date:

Solicitation

Complete this section only if a formal bid or RFP advertisement is needed.

Also attach Solicitation Request Form	
Estimated cost of goods or services:	
Is cooperative purchase option available?	
Date goods or services are needed:	

Signatures

Department Head Authorization:		Date:	3-26-24
Purchasing Authorization:		Date:	
Finance Director:		Date:	
City Manager:		Date:	

Instructions:

1. Complete requisition form in its entirety. (No previous versions of the Requisition Form will be accepted)
2. Attach 3 quotes (or justification if 3 quotes could not be obtained) and proof of budgeted funds.
3. Have New Vendors to send Vendor Information Form, w-9, and E-Verify directly to accounts payable@forestparkga.gov.
4. Email Requisition form and additional documents to procurement@forestparkga.gov.
5. Once a fully signed requisition has been returned to you, create PO and proceed with purchase.
6. Once service is received, submit signed Requisition, Invoice, and PO to Accounts Payable (copy Procurement) for payment.

Please complete, sign, and return Requisition Form along with all required documents to procurement@forestparkga.gov
 Requisition will not be approved and PO will not be paid if not completed properly.



SiteMix Pressure Grouting, LLC

2310 Perimeter Park Drive
Atlanta, GA 30341
770-452-0390
SiteMixGrouting.com

March 25, 2024

TO: Grounded Engineering Services, LLC
4148 Industry Way
Suite E
Flowery Branch, GA 30542
Attn: Chris Settles, P.E.
cjs@groundedservices.com

SUBJECT: Proposal for Pressure Grouting Under Trash Dumpster Pad

JOB SITE: 2090 Anvil Block Road, Conley GA 30260

SCOPE OF WORK:

To inject cement-based, high-mobility geotechnical (HMG) grout through driven injection pipes and into soils under and around trash dumpster pad measuring approximately 22' x 15'. The job will take two days with the first day grouting along the perimeter of the pad to establish a grout curtain. There will be approximately 16 injections, averaging 3-8 feet in depth or until refusal. The injections will be made in order to stabilize soil and establish a grout curtain as discussed and specified. After the grout curtain is established around the perimeter of the pad a grouting course will be implemented under the pad in order to stabilize soils and increase load bearing capacity of the soils. Injections will be made through drilled holes and driven injection pipes. There will be approximately 12 injections made 3-8 feet in depth on 5-foot centers. Approximately 140-200 cubic feet required. All drilled holes will be patched with hydraulic cement. Injection rates, distances between points and depths are subject to change based on observed conditions or recommendations from Engineer.

SiteMix Pressure Grouting, LLC., hereinafter referred to as SPG, proposes to furnish:

A working crew of three (3) men including an experienced superintendent plus the following:

1. Portable grout plant that includes mixer and pump
2. 100 feet of grout hose
3. Hand tools including drills
4. Necessary water hoses and other supplies for completing the work

Grounded Engineering Services, LLC, hereinafter referred to as the Buyer, agrees to furnish free of charge to SPG:

1. Water at point of placement for mixing and clean up (3/4" water bib). There is a hydrant directly next to the pad. Customer will need to provide a meter with regulator.
2. Access to areas where work is to be performed for checking and /or performing work.

3. Identify and mark all underground structures such as water lines, gas lines, electrical lines, irrigation lines, septic tanks and all associated fixtures. SPG will not be responsible for damage to any underground structures.
4. See Contract Conditions

The work outlined above is to be performed for amounts listed below, including applicable insurance and taxes.

1. The sum of \$3,650.00 per working day (M-F, 8a-5p) will be charged for all labor, mobilization and setup. Approximately 2-3 days.
2. The sum of \$23.75 per placed cubic foot of high-mobility cementitious grout will be charged. Approximately 140-200 cubic feet.
3. Payment due Net 30

This proposal is extended through May 31, 2024

Proposal Presented By:

John Knieper, Managing Member
SiteMix Pressure Grouting, LLC.
2310 Perimeter Park Drive
Atlanta, GA 30341

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to perform the work as specified. Payment will be made as outlined in Contract Conditions below.

Proposal Accepted By (Print Name): _____

Signature: _____

Date: ____/____/____

A deposit of is required prior to the scheduling or beginning any work.

CONTRACT CONDITIONS

CONTRACT TIME:

It is understood the work to be performed is in one continuous operation.

PRIOR NEGOTIATIONS:

All prior negotiations, proposals, correspondence and memoranda between buyer and SPG are superseded by this proposal. This proposal, in its entirety, shall be made an integral part of and incorporated into any purchase order, proposal or contract agreement resulting from it. SPG offer is subject to possible revision in Scope, Price and Terms if not accepted in writing by buyer within 30 days.

PRE-BID INFORMATION:

Information used in planning the work covered in this proposal has been furnished by the buyer, but SPG assumes no responsibility for its accuracy. If the conditions are not in accordance with the information furnished to SPG by buyer or others, the recommended procedures and Scope of Work of this proposal may not necessarily control, and any additional expenses incurred by SPG as a result of this difference will be reimbursed to SPG by buyer.

HIDDEN CONDITIONS:

It is understood that in undertaking to correct/repair conditions present, other conditions that were hidden may become known. Such consequences will be beyond SPGI's control, and assumes no responsibility for such consequences, although SPG will use the best skills and experience to avoid or minimize them.

TERMINATION OF CONTRACT:

If conditions exist beyond SPGI's control making it impossible for us to render performance as specified and buyer elects to terminate the contract, SPG will be entitled to a cancellation charge for any job set-up, in addition to reimbursement in full for all of SPGI's cost (including labor, materials and overhead) plus a reasonable profit for all work performed to date of written notification of termination by buyer.

PAYMENT TERMS:

Cash, Check or Credit Card paid in full at the job site on same day and time completed. Failure to pay as indicated renders all warranties null and void and all costs of collections and attorney's fees and court costs is the Buyer's responsibility. All amounts owed and not paid at completion of job shall be assessed a finance charge of one and one-half percent (1 1/2%) per month (18% per annum).

LIEN RIGHTS:

It is mutually agreed that SPG shall retain any and all rights conferred upon it by the lien status of any state, federal territorial government.





