



**CITY OF FOREST PARK
DEVELOPMENT AUTHORITY REGULAR MEETING**

Wednesday, March 27, 2024 at 5:30 PM
City Hall-Council Chambers

Website: www.forestparkga.gov
Phone Number: (404) 363.2454

ECONOMIC DEVELOPMENT
745 Forest Parkway
Forest Park, GA 30297

MINUTES

Billy Freeman, Chairman
Alvin Patton, Vice Chairman
Felicia Davis, Member
Hector Gutierrez, Member
Bennett Joiner, Member
Victoria Williams, Member
Rhonda Wright, Member

MEETING NOTICE:

CDC requirements of masks and social distancing will be adhered.

CALL TO ORDER/WELCOME: Vice Chairman Alvin Patton called the Development Authority regular meeting on March 27, 2024, to order at 5:32pm.

PRESENT:

Alvin Patton
Hector Gutierrez
Bennett Joiner
Rhonda Wright

ALSO PRESENT:

Ricky L. Clark, Jr., City Manager
Kirby Glaze, DA General Counsel
John Wiggins, Director of Finance
Bobby Jinks, Director of Public Works
LaShawn Gardiner, Director of Planning & Community Development
Rochelle Dennis, Interim Director of Economic Development
Charise Clay, Economic Development Staff Assistant

ADOPTION OF AGENDA WITH ANY ADDITIONS/DELETIONS:**APPROVAL OF MINUTES:****Approval of February 28, 2024, Meeting Minutes**

- Bennett Joiner made a motion to approve the February 28, 2024, meeting minutes. Rhonda Wright seconded the motion. Motion approved unanimously.

NEW BUSINESS:**Financial Report**

Charise Clay delivered the update:

- As of February 29, 2024, the DA's liabilities and equities totaled \$905,804.44. Between January and February 2024, net revenues totaled \$29,048.46.

OTHER DISCUSSION:

- Attorney Glaze prepared & submitted corrected deeds to the County for 696 Main Street. The County approved his request and will have the corrected deeds back to him shortly.
- Bennett Joiner made a motion to approve the Chair's execution of the Quit Claim deed to deed the health center building back to the County for the corrective deed for 696 Main Street. Hector Gutierrez seconded the motion. Motion approved unanimously.
- Bennett Joiner made a motion to approve an offer on the transfer of 696 Main Street to the City of Forest Park for \$350,000.00 and keep the name of the building for a period of 5 years. Hector Gutierrez seconded the motion. Motion approved unanimously.

Property Landscaping Update

Interim Director Dennis delivered the update:

- Staff recommends having the same landscaper cut, trim, and blow all Development Authority and Downtown Development Authority properties on the same day. Until a new landscaping contract is signed, Public Works will maintain all City, DA, and DDA properties for about 2 weeks.

Bennett Joiner made a motion to authorize the Chairman to approve and execute the contract for landscaping on Downtown DA properties. Hector Gutierrez seconded the motion. Motion approved unanimously.

Economic Development Update

Interim Director Dennis delivered the update:

- The surveys for the road transfer at Gillem have been completed. The transfer should commence soon.
- The Evolution: A public celebration at Gillem Logistics Center on Thursday, April 18, 2024, at 6:30pm.
- The Downtown Development Authority applied to become a member of the GA Main Street Program. We haven't received confirmation yet but in the interim we have moved forward with programming and planning events on Main Street. First annual St. Patrick Day Street party was held on March 15, 2024. A Food & Wine Crawl will be held on April 26, 2024.
- A meeting with the potential developer for 760 & 770 Main Street will be held on Thursday, March 28 to flush out additional particulars on the design concept.

OLD BUSINESS:

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

Bennett Joiner made a motion adjourn the regular meeting at 6:07pm. Hector Gutierrez seconded the motion. Motion approved unanimously.

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-4720.