



# CITY COUNCIL SPECIAL CALLED MEETING

Wednesday, June 26, 2024 at 4:00 PM  
Council Chambers and YouTube Livestream

Website: [www.forestparkga.gov](http://www.forestparkga.gov)  
YouTube: <https://bit.ly/3c28p0A>  
Phone Number: (404) 366.4720

**FOREST PARK CITY HALL**  
745 Forest Parkway  
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James  
The Honorable Hector Gutierrez  
The Honorable Allan Mears

The Honorable Dabouze Antoine  
The Honorable Latresa Akins-Wells

Ricky L. Clark Jr, City Manager  
Randi Rainey, City Clerk  
Danielle Matricardi, City Attorney

## DRAFT MINUTES

### VIRTUAL NOTICE

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be livestreamed and available on the City's

YouTube page - "**City of Forest Park GA**"

**CALL TO ORDER/WELCOME:** Mayor Pro Tem Akins-Wells called the meeting to order at 4:01 p.m.

**ROLL CALL - CITY CLERK:** A quorum was established.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large- <b>Arrived at 4:02 P.M.</b>		✓
Kimberly James	Council Member, Ward 1		✓
Dabouze Antoine	Council Member, Ward 2- <b>Via Zoom</b>		✓
Hector Gutierrez	Council Member, Ward 3		✓
Latresa Akins-Wells	Council Member, Ward 4		✓
Allan Mears	Council Member, Ward 5		✓

John Wiggins, Finance Director; Jeremi Patterson, Deputy Finance Director; James Shelby, Interim Director of Planning & Community Development; Shalonda Brown, HR Director; Diane Lewis, Deputy HR Director; Bobby Jinks, Public Works Director; Nigel Watley; Deputy Public Works Director; Fire Chief Latosha Clemons; Josh Cox.

IT Director; Rodney Virgil, Level 2 Support Engineer; Pauline Warrior, Senior Management Analyst; Javon Lloyd, PIO; Derry Walker, Code Enforcement Director; Tarik Maxwell, Rec and Lesure Director; Marselles Williams, Economic Director; Talisa Clark, Procurement; Brandon Criss, Police Dept.; Dorothy Roper-Jackson, Court Director; Michelle Hood, Deputy City Clerk, and Danielle Matricardi, City Attorney.

### **ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:**

It was moved to amend the agenda to include a presentation by Gallagher as an emergency add-on.

**Councilmember James-** Inquired about adding an agenda item during a Special Called Meeting. City Attorney Matricardi noted the item was an emergency add-on related to adopting the FY 24-25 budget.

The motion was made by Councilmember James and seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

### **NEW BUSINESS:**

1. **Council Presentation on Gallagher-Property and Casualty Insurance-Executive Offices**  
**Matt Simmons, a Gallagher Representative,** gave a brief presentation on Gallagher-Property and Casualty Insurance, noting that there are increases across the board in rewards and demands, driving up costs. Mr. Simmons said their company operates by taking a real strategic approach to the total cost of risk, not just the premiums but the cost of deductibles, expenses, and everything else, and then breaking it down into multiple different areas to help attack the risk, not just based on insurance.

**Mr. Simmons-** stated that the city is moving towards a protected self-insurance model; he also noted the city has self-funded benefits with worker's compensation, which will change how the city finances the risk instead of paying the money to the insurance carrier upfront. Mr. Simmons explained that the current insurer, AmGuard, for property, general liability insurance, and auto insurance, is exiting the insurance market for governmental risks, and they have decided to look at other available markets for a similar standard guaranteed cost market. Mr. Simmons included everyone is looking at declining due to the loss experience.

#### **Comments/Discussion from Governing Body:**

**Councilmember James-** inquired about the acronym ADP and EPL. Mr. Simmons noted that APD stands for Auto Physical Damage, and EPLI stands for Employment Practices Liability Insurance.

**Mr. Simmons-** noted looking at a Split Perel program, which means having a stand-alone property with a single carrier and a casualty with one carrier.

**City Manager Mr. Clark-** included that this marketing is similar to the healthcare market, and none of the traditional insurance companies would provide a quote or have decided to decline.

**City Manager Mr. Clark-** inquired about the vendor Tokio Marine. Mr. Simmons noted that Tokio Marine will not write anything within 25 miles of what is considered Metro Atlanta. Mr. Clark also noted that the highest peak in 2020 was due to auto accidents. Mr. Simmons included it was a combination of auto accidents and public officials' coverage.

**Councilmember James-** noted that she needed a better explanation of the self-insured model. Mr. Simmons explained that the self-insured model shows the actual renewal results by comparing high levels showing the expiring program vs. the proposed one. Mr. Simmons also noted looking at the city's net rate change. He included the program, which includes the city's current expired program, which shows the city's limits and deductibles, and the proposed program, which shows limits, deductibles, and under casualty, what is called self-insured retention. Mr. Simmons said they are considering buying \$1 million for auto liability and recommends a limit of \$5 million for general, law enforcement, and public officials' liability. Mr. Simmons included that the deductible would be \$25,000 for physical damage, \$50,000 for general liability and law enforcement, and \$500,000 for public officials. Mr. Simmons stated that with the general insurance dollar, 50% of the insurance dollars go towards claims, so for every \$1 in claims, \$2 goes towards the premium, which is the general rule of thumb.

**Mayor Bulter-** inquired about the city handling its own claims. Mr. Simmons noted that Gallagher Bassett would be the third-party claims administrator, has been the TPA for the Georgia Municipal Association GIRMA program since 1987, and can seek direction from the city. Mr. Simmons also noted that they will have the authority to settle agreements for claims under \$1,000 or seek guidance from the city. Attorney Matricardi noted that the authorization is \$10,000, and anything over \$10,000 will need approval. Attorney Matricardi also included it gives the city more control, and if the city does not want to settle, the insurance company could move forward with payouts.

**Mr. Simmons-** included Chub will be the property carrier and recommends the inclusion of terrorism and active shooter coverage.

There was a motion to approve Gallagher-Property and Casualty Insurance.

The motion was made by Councilmember James and seconded by Councilmember Akins-Wells.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

## **PUBLIC HEARING:**

2. **Council Discussion and Approval on the Proposed FY 24-25 Budget-2nd Public Hearing-** Executive Offices

### **Background/History:**

The Proposed Funded dollar amount of the FY24-25 Budget is \$41,893,897.00. The budget meticulously allocates resources across various city priorities and programs. These allocations enhance public safety, improve infrastructure, promote economic development, and provide essential services. From maintaining our parks and recreational facilities to supporting educational programs and ensuring the upkeep of our streets and utilities, the budget is designed to meet the diverse needs of our community. The City Manager will present a complete overview of the proposed budget.

**City Manager Mr. Clark-** recommended entering into Executive Session to discuss the Personnel changes within this fiscal year's budget and to give the finance department time to provide the document that needs to be reviewed.

Mayor Butler opened the floor for the Public Hearing.

There were no speakers in favor of the Proposed FY 24-25 Budget.

There were no speakers in opposition to the Proposed FY 24-25 Budget.

It was moved to close the Public Hearing for the Proposed FY 24-25 Budget.

The motion was made by Councilmember James and seconded by Councilmember Akins Wells.  
Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

It was moved to approve the FY 24-25 budget and the presentation of proposed Personnel changes recommended by the City Manager and Human Resources Department for various positions.

The motion was made by Councilmember James and seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, and Councilmember Mears.

Voting Nay: Councilmember Akins-Wells

**EXECUTIVE SESSION:** (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation, or Real Estate).

It was moved to recess into Executive Session at 4:37 p.m. for Personnel, Litigation, or Real Estate matters.

The motion was made by Councilmember James and seconded by Councilmember Gutierrez.  
Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

It was moved to adjourn the Executive Session and reconvene the Special Called Meeting at 5:47 pm.

The motion was made by Councilmember James and seconded by Councilmember Mears.  
Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

**ADJOURNMENT:**

It was moved to adjourn the Special Called Meeting at 5:53 pm.

The motion was made by Councilmember James and seconded by Councilmember Mears.  
Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

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