



City of
FORESTPARK

MEMORANDUM

TO: Ricky L. Clark, Jr., City Manager
Executive Office

FROM: Talisa R. Adams, CPPO, Procurement Manager
Department of Finance – Procurement

CC: John Wiggins, Director of Finance
Committee Members: Nicole Dozier, Alton Matthews, Jeremi Patterson,
and Yazmin Huerta (Note-taker)

SUBJECT: Committee Recommendation for 2024-RFP-005 Geo-technical
Environmental Services

DATE: June 6, 2025

Procurement would like to thank each committee member for serving on this committee. Your time, effort, analysis, and participation have led us to a logical recommendation. Again, thank you for your willingness to serve the City beyond your daily job duties, and help in our RFP process.

The Selection Committee has completed their work and is hereby recommending a multi-award to the highest scoring proposers that they believe are most qualified to be awarded the contract for the services advertised under this RFP. **The firms are Falcon Design Consultants and United Consulting Group Ltd.**

The committee received five (5) proposals. The final scores for each firm are displayed below and relevant attachments are enclosed with this correspondence. Should the department choose to move forward with this recommendation, it will need to appear in a near future Council agenda for contract award.

SCORES OF RESPONSIVE FIRMS

FIRMS	TOTAL SCORE	LSBD PARTICIPATION	Hourly Fee/Rate Schedule
1. Falcon Design Consultants	105	Yes	Lowest
2. United Consulting Group Ltd.	105	Yes	2 nd Lowest
3. ECS Southeast, LLC	77	Yes	-



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4. Geo-Hydro Engineers	57	No	-
5. UES	83	Yes	-

The evaluation committee conducted interviews with the two highest scoring firms: Falcon Design Consultants and United Consulting Group. After conducting the interviews/presentations the committee recommends a multi-award to Falcon Design Consultants and United Consulting Group in order to maximize the benefits of utilizing all core services and value-added services that each firm provides and that will meet the City's need for Planning & Community Development and Public Works departments.

Sincerely,

Talisa R Adams

**Talisa R. Adams, CPPO
Procurement Manager/Chairperson**

Attachments:

Chairperson and OpenGov Score Sheets