

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION TO AUTHORIZE THE ISSUANCE OF A TASK ORDER FOR SCHEMATIC DESIGN SERVICES FOR THE FOREST PARK CITY CENTER.**

WHEREAS, the City of Forest Park (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, the City desires to authorize the issuance of a task order to Precision Planning, Inc. to conduct schematic design services for the Forest Park City Center.

THEREFORE, THE CITY COUNCIL OF THE CITY OF FOREST PARK HEREBY RESOLVES:

**SECTION 1. Task Order.** The Task Order shall include the following services:

- A. Coordination with and assistance to the City with the competitive procurement of a Construction Manager at Risk (CMAR) for the City Center building, to comprise City Hall, Municipal Court, Police Headquarters, the Recreation Facility & the Senior Center. This shall include attendance at a pre-proposal conference, answering questions from CMAR candidates, checking references, and making a recommendation of award;
- B. Preparation of detailed schematic design drawings for CMAR pricing, including Site Plan, Floor Plan, Exterior Elevations, 3D Model and engineering pricing narratives; and
- C. Participation in up to four (4) design review meetings with the Client and the CMAR.

**SECTION 2. Public Record.** This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Forest Park.

**SECTION 3. Authorization of Execution.** The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

**SECTION 4. Attestation.** The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

**SECTION 5. Effective Date.** This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

SO RESOLVED this 16<sup>th</sup> day of January, 2024.

\_\_\_\_\_  
Angelyne Butler, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk (SEAL)

APPROVED AS TO FORM:

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City Attorney