

BENNETT JOINER

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Summary of Qualifications

Management

- Developed the ability to manage time in college by balancing time between class, coursework, work, and tutoring.

Communication

- Course in Business Communication and Professional Development in the Fall of 2019
- Developed communication skills through years of experience in customer service based job.

Teamwork

- Served as the Crew Leader of Cart Attendants at The Lake Spivey Golf Course from 2015-2016
- Learned to Properly work as a team through group projects as a student at the College of Coastal Georgia.
- Team captain of the Varsity Football team in the 2016 season
- Crew leader for inventory deliveries at Pierre Construction Group

Education

Bachelor of Business Administration (GPA: 3.2)

December 2020

College of Coastal Georgia Brunswick, GA

Concentration: Marketing

Academic HOPE Scholarship

Work Experience

Food Delivery Driver *Island Time Takeout* Brunswick, GA

May 2018-May 2019

- Picked up food from different food companies along the Georgia coast as a convenience food service
- Delivered food to customers residences or workplace in a timely manner using my personal vehicle
- Confirmed all pick-ups and drop-offs through a mobile app on my personal phone

Construction Labor for *D.E.W Constructions* Newnan, GA

May 2017-August 2017

- Assisted employers with day by day projects and assignments
- Lifted wood, roofing shingles, and supplies to help superiors
- Ordered and picked up company supplies from various vendors

Golf Course Cart Attendant for *Lake Spivey Golf Club* Jonesboro, GA

May 2015-August 2016

- Scrubbed and hosed off dirty golf carts after use to ensure golfers had clean carts ready to use
- Cleaned and maintained golf course by picking up trash and basic course maintenance

Seasonal Labor for *Paces Restoration* Stockbridge, GA

May 2015-May 2019

- Various labor work for damages caused by water, smoke, storm, and mold
- Relocation of customers personal belongings
- Lifted heavy objects and materials
- Responsible for leaving a clean work space on a daily basis

Seasonal part-time work for *JANACA Properties* Forest Park, GA

May 2015-Current

- Pick-up and drop-off of company materials and documents at various properties
- Led work crews in multiple construction and demolition projects
- Completed various handy person maintenance and repairs for company properties
- Landscape maintenance

Driver and Marketer for *Pierre Construction Group* Stone Mountain, GA

March 2021-Current

- Pick up and deliver various construction material to jobsites
- Equipment and tools inventory
- Operate forklifts and other heavy machinery
- Construct and install commercial gutters, canopies, sunshades, and awnings
- Log purchased materials into billing software

Activities, Honors, and Certifications

Georgia Hope Scholarship (2016-2020)

Successfully conducted marketing research on food items as a service learning intern for *the King and Prince Seafood Company* (fall 2019)

Dean's list College of Coastal Georgia in (2016-2017)

Four years of high school athletics including football, baseball, track, and golf (2012-2016)

Fork lift operator certification (March 2021)

Scissor lift operator certification (March 2021)

Boom lift Operator certification (March 2021)

Lull operator certification (March 2021)

CPR certified (March 2021)

Commercial driver medical certification (March 2021)

Relevant course work: MGMT 4200, MGMT 3300, and ECON 3120

- Strategic Management 4200
- Managerial Economics 3120
- Supply Chain Management 3300