



CITY OF  
**FORESTPARK**

# City Council Agenda Item

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**Title of Agenda Item:** Council Discussion and Approval to enter into a contract with Aeras MEP for On-Call HVAC Equipment Repair, Installation, and Maintenance Services (Annual Contract): Procurement/Public Works

**Submitted By:** Procurement

**Date Submitted:** 2-24-2025

**Work Session Date:** 3-03-2025

**Council Meeting Date:** 3-03-2025

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**Background/History:**

Since 1997, the City has utilized the SWC vendor ABM for monthly maintenance services for the HVAC systems located in City-owned facilities. Over the years facilities have been added, and HVAC equipment has aged, causing frequent repairs. Public Works decided to expand the services to include repairs and new installations for HVAC units and allow for the adding and/or deletion of City-owned facilities.

On-Call HVAC Equipment Repair, Installation and Maintenance Services (Annual Contract): Request for Bid No. 2024-RFB-004 for use by Public Works-Facilities Department. Consists of providing citywide equipment repairs, installations, and maintenance services for HVAC units located in various City-owned buildings. Three (3) bids were received. Request award approval to the lowest, responsive, and responsible bidder:

Aeras MEP, 217 Fulton Street, Peachtree City, GA 30269

Estimated Monthly Amount: \$10,322.00

FUNDING SOURCE: General Operating – Various departments

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**Action Requested from Council: Approval to enter into a contract with Aeras MEP for On-Call HVAC Equipment Repair, Installation and Maintenance Services (Annual Contract)**

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**Cost: \$ 10,322.00**

**Budgeted for:**  Yes  No

**Financial Impact: General Operating – Various departments**

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