



City Council Agenda Item

Title of Agenda Item: Council Discussion and Approval to enter into a contract with Hatley Plans, LLC for Impact Fee Study: Procurement/Planning & Development Department

Submitted By: Procurement

Date Submitted: 02-19-2025

Work Session Date: 03-03-2025

Council Meeting Date: 03-03-2025

Background/History:

The City has not had an impact fee study conducted in over ten years. The study will categorize key changes such as, updated fee levels, expanded scope of the usage of funds, and improved transparency and administration for the following city departments:

- a. Parks, Recreation, and Open Space; and
- b. Roads Streets and Bridges; and
- c. Planning & Development; and
- d. Police and Fire EMS; and
- e. Any other services which the consultant believes qualify for impact fee consideration.

Impact Fee Study: Request for Proposal No. 2024-RFP-008 for use by Planning & Development Department. Consists of providing a comprehensive impact fee study that is consistent with the Georgia Development Impact Fee Act of 1990. Two (2) proposals were received. After the evaluation of technical and cost proposals, the Evaluation Committee recommends an award to the highest scoring proposer: Hatley Plans, LLC, 3175 Madison Ave. NE., Brookhaven, GA 30319

Total Amount: \$96,500.00

Action Requested from Council: Approval to enter into a contract with Hatley Plans, LLC for Impact Fee Study

Cost: \$ 96,500.00

Budgeted for: Yes No

Financial Impact:
