



February 5, 2025

To: **CITY OF FOREST PARK**  
**745 Forest Parkway**  
**Forest Park, GA 30297**

Attn: **Mr. Ricky Clark**  
**City Manager**

Project: **Starr Park Phase I**

RE: **Fee Proposal – Cost Estimate**

Dear Mr. Clark:

We are pleased to submit this proposal to provide ROM (Rought Order of Magnitude) cost estimate based on the current set of construction document drawings for the renovation project of Starr Park.

**SCOPE OF SERVICES**

CROFT will obtain the assistance of a cost-estimating firm which will assist us in preparing an estimate based on the cost of each of the buildings/structures as well as a breakdown cost based on each of the 3 separate sites of the project.

**SCHEDULE**

Once approved, it will take two weeks to prepare the estimate.

**PROFESSIONAL FEES**

Professional fees for the project scope as outlined above will be as follows:

- Construction Documents \_\_\_\_\_ \$ 5,500

*Note: Expenses such as printing, shipping and travel are considered reimbursable.*

**AUTHORIZATION**

As our authorization to proceed with the scope of work, outlined herein, please sign in the space provided below and return one copy to this office for our records.

Authorized by: \_\_\_\_\_ Title: City Manager \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_