



CITY OF FOREST PARK
URBAN REDEVELOPMENT AGENCY REGULAR MEETING

Thursday, March 13, 2025, at 5:30 PM
City Hall-Council Chambers, Virtual Meeting Via Zoom and YouTube Livestream

Website: www.forestparkga.gov
Phone Number: (404) 363.2454

ECONOMIC DEVELOPMENT
745 Forest Parkway
Forest Park, GA 30297

MINUTES

Kimberly James, *Chairwoman*
Avery Wilson, *Vice Chairman*
Eliot Lawrence, *Member*
Yasmin Julio, *Member*
Debra Patrick, *Member*

CALL TO ORDER/WELCOME: Vice Chair Avery Wilson called the Urban Redevelopment Agency Regular Meeting on March 13, 2025, to order at 5:31 p.m.

ROLL CALL:

Avery Wilson
Eliot Lawrence
Yasmin Julio
Debra Patrick (arrived at 5:36 p.m.)

ALSO PRESENT:

Attorney Danielle Matricardi, City Attorney
Marsellas Williams, Director of Economic Development
John Wiggins, Director of Finance
Rochelle B. Dennis, Main Street Manager
Charise Clay, Economic Development Staff Assistant

ADOPTION OF THE AGENDA WITH ANY ADDITIONS/DELETIONS: Yasmin Julio made a motion to adopt the agenda with the deletion of items 1 & 6. Eliot Lawrence seconded the motion. Motion approved unanimously.

APPROVAL OF MINUTES:

1. ~~Approval of February 13, 2025, Regular Meeting Minutes:~~

OLD BUSINESS:

2. **Review & approval of quotes for the repair of the 200 Metcalf Extension Catch Basin:** Rochelle B. Dennis presented two proposals for review and approval. Alton Matthews, the Director of Public Works, reviewed both proposals and had no objection to the scope of work or proposals submitted. Eliot Lawrence made a motion to accept the proposal of DAF Concrete. Yasmin Julio seconded the motion. Motion approved unanimously.

NEW BUSINESS:

3. **Presentation by TSW regarding proposed URA redevelopment sites:** Jia Li with TSW (Tunell, Sprangler, Walsh & Associates) delivered the update. They presented several potential redevelopment sites; 5.95 acres on Central Ave., 10.87 acres at the Clayton Plaza, 10.82 acres at A2Z Outlet Shopping Center, and 8.86 acres at the former Plaza Talpa.
4. **FINANCIAL REPORT:** Director of Finance, John Wiggins delivered the financial update for February 2025. The URA operating cash beginning budget was \$4,211,652. and the ending balance totaled \$7,071,353. Total financing sources tallied to \$15,520,000. The operating expenses beginning budget was \$3,081,050 and the ending budget balance totaled \$2,562,461. As of February 28, 2025, the Georgia Fund 1 account had an ending balance of \$4,300,276.88.
5. **Review & approval of easement agreement from Kroger for the Ft. Gillem access**
Avery Wison made a motion to approve the easement agreement from Kroger for the Ft. Gillem access. Eliot Lawrence seconded the motion. Motion approved unanimously.

~~6. Presentation by Public Works Director, Alton Matthews, on road repair recommendations at Gillem~~

ECONOMIC DEVELOPMENT UPDATE: Marsellas Williams provided the update. The partnership with Clayton State University's Small Business Development Center has bolstered the *Small Business Consulting Hours* initiative, where small businesses can meet with the SBDC to gain strategies on how to further their business. The Economic Development Department is also spear heading the new Workforce Development Program, Elevate. The 2nd annual St. Patrick's Day Fountain Party is set to take place on March 14, 2025. The requisition for the board's Ipad's have been signed. We hope to have the iPads at the April URA meeting which will include training by the City's IT Department.

EXECUTIVE SESSION: (*Executive Session may be called for issues concerning Personnel, Litigation or Real Estate*)

Eliot Lawrence made a motion to adjourn the regular meeting and enter Executive Session at 6:29 p.m. Yasmin Julio seconded the motion. The motion approved unanimously.

Avery Wilson made a motion to end the Executive Session and reconvened the regular meeting at 6:54 p.m. Eliot Lawrence seconded the motion. The motion approved unanimously.

ADJOURNMENT:

Avery Wilson made a motion to adjourn the Urban Redevelopment Agency Regular Meeting at 6:56 p.m. Debra Patrick seconded the motion. The motion approved unanimously.

*In compliance with the Americans with Disabilities Act,
those requiring accommodation for meetings should notify
the City Clerk's Office at least 24 hours prior to the meeting at 404-366-4720.*