



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Council Discussion of City Wide Janitorial Contract – Public Works Department

Submitted By: Public Works- Bobby Jinks

Date Submitted: August 31, 2023

Work Session Date: September 5, 2023

Council Meeting Date: September 5, 2023

Background/History:

LEGISLATURE FOR CITY WIDE JANITORIAL CONTRACT

The city of Forest Park solicited for citywide janitorial services to various departments throughout the city of Forest Park. Each contractor shall furnish all labor, equipment, and supplies necessary to perform the services.

The city of Forest Park reserves the right to add or delete facilities/spaces as deemed necessary during the terms of the contract. The term of the contract is (3) three years, with an additional (2) two-year option which will be brought back at that time to the City Council for approval.

The cleaning schedule of all buildings may be modified at the City of Forest Park's discretion throughout the life of the contract. The work shall be scheduled at such times as to avoid interferences with normal or specific activities that may occur in the facilities of the various departments.

The Request for Bids was broken down into 2 different documents.

Bid 1-A: included City Hall, Human Resources, Planning and Community Development, and The Council House. **Klean Pro Facility Services, LLC** was the lowest bidder at \$2,700.00 per month.

Bid 1-B: included Public Works and the Police Department. **AT Trash Valet** was the lowest bidder at \$5,950.00.

The Department of Public Works will oversee this contract and the contract will be appropriately funded by each individual department listed. Any other City space will be negotiated by the Departments individually.

Cost: \$ \$103,800.00

Budgeted for: _____ **Yes** **No**

Financial Impact: yes

Action Requested from Council: