



CITY OF  
**FORESTPARK**

# City Council Agenda Item

**Subject:** Council discussion to approve a Task Order for Falcon Design to assist the City of Forest Park with Bid Assistance and Construction Administration for Park Signs.

**Submitted By:** James Shelby

**Date Submitted:** May 9, 2024

**Work Session Date:** May 20, 2024

**Council Meeting Date:** May 20, 2024

**Background/History:** The City is proposing to install new monument signs at City Parks to reflect updated branding. The design for the signs is similar to the City's Gateway signs completed by Precision Planning, Inc. PPI. Falcon will assist the City with construction administration and bid assistance based on construction documents provided by PPI.

**Cost:** Bid Assistance \$7,500.00

Construction Administration \$15,000.00

Budgeted for:  Yes  No

**Financial Impact:** The project is funded from account # 253-20-5431-57-3001 Community Improvement

**Action Requested from Council:** Approval of Task Order for Falcon Design to assist the City of Forest Park with Bid Assistance and Construction Administration for Park Signs.