



CITY OF FOREST PARK
URBAN REDEVELOPMENT AUTHORITY- SPECIAL CALLED MEETING

Friday, May 13, 2022 at 11:30 AM
Virtual Meeting Via Zoom and YouTube Livestream

Website: www.forestparkga.gov
Phone Number: (404) 363.2454

ECONOMIC DEVELOPMENT
745 Forest Parkway
Forest Park, GA 30297

MINUTES

Kimberly James, Chairwoman
Eliot Lawrence, Vice Chairman
Debra Patrick, Member
Marisol Sconiers, Member
Avery Wilson, Member

MEETING NOTICE:

Meeting accessible to public via, Zoom.

Join Zoom Meeting
<https://us06web.zoom.us/j/86929745240?pwd=N3cyRys2V3ZqcDFzS3JlVHFHUkd5Zz09>
Meeting ID: 869 2974 5240
Passcode: 551491
Dial In: (929)-205-6099

CALL TO ORDER/WELCOME:

Chairwoman James called the Urban Redevelopment Authority Special Called meeting on May 13, 2022, to order at 11:39am.

PRESENT:

Kimberly James
Eliot Lawrence
Debra Patrick
Avery Wilson

ALSO PRESENT:

Michael Monteleone, Executive Vice President, Director of Engineering of Oasis Consulting Services
Dr. Marc-Antonie Cooper, City Manager
Mike Williams, City Attorney
Bruce Abraham, Economic Development Director
Charise Clay, Economic Development Staff Assistant

Councilman Hector Gutierrez

ABSENT:

Marisol Sconiers

APPROVAL OF MINUTES:

OLD BUSINESS:

NEW BUSINESS:

1. URA Budget

- Item removed from the agenda by the chairwoman.

2. Spending Threshold for Chair

Mike Williams, led the discussion on the spending threshold for the URA Chair:

- The previous chair had a spending budget of up to \$25,000 to pay for expenditures without taking it to the board first. If the chair is not available to sign off on an expenditure the Executive Director, Dr. Cooper, can affirm the sign amount in the chair's absence. Th chair will receive monthly financial reports.

Eliot Lawrence made a motion to approve the \$25,000 spending threshold for the URA Chair. Debra Patrick seconded the motion. Motion approved unanimously.

3. Renewal of Michael Monteleone's Contract

Michael Monteleone, led the discussion:

- Michael Monteleone of Oasis Consulting has been in the BRAC (Base Realignment and Closure) business for almost 20 years. BRAC is the process of surplusing property and in 2005 Fort Gillem made the BRAC list. All the jobs that were lost when Fort Gillem closed have now been replaced through redevelopment. The first set of land transfers occurred in 2014. Kroger was used to anchor a lot of the development due to their strict environmental requirements. Gillem has served every war since 1941.
- For the 2022-2023 year, the estimated total number of hours are 294; at the aforementioned rate of \$170/hr., the proposed budget is approximately \$50,000 for the 12-month period. Based on these estimates, the anticipated labor fee for services would be offered on a NOT-TO-EXCEED bases of \$50,000.

Eliot Lawrence made a motion to approve Oasis contract. Avery Wilson seconded the motion. Motion approved unanimously.

EXECUTIVE SESSION: *(Executive Session may be called for issues concerning Personnel, Litigation or Real Estate)*

ADJOURNMENT:

Debra Patrick made a motion to adjourn the meeting at 12:12pm. Eliot Lawrence seconded the motion. Motion approved unanimously.

*In compliance with the Americans with Disabilities Act,
those requiring accommodation for meetings should notify
the City Clerk's Office at least 24 hours prior to the meeting at 404-366-1555.*