



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Operational & Performance Audit – Executive Offices

Submitted By: Ricky L. Clark, Jr., City Manager

Date Submitted: October 31, 2023

Work Session Date: November 6, 2023

Council Meeting Date: November 6, 2023

Background/History:

In 2021, the City of Forest Park initiated a citywide Operational and Performance Audit. The operational and Performance Audit was to serve as the catalyst to a long transformative journey that was to provide an overview of the City’s current state related to operations, performance, and culture. The report identified numerous recommendations and provided a roadmap that should have been leveraged to assist the City in reaching its goal of “Operational Excellence.”

In given the cursory review of the recommendations provided, the plan in itself has great information; however, there have been many recommendations that have not been completed. With the City Manager’s new vision of “One Forest Park” and the inherent focus on achieving “Operational Excellence”, we are seeking approval to move forward with working with Mauldin & Jenkins to update the recommendations provided. This would include the basic advisory services:

- Following up on the progress made within each department related to M&J’s Citywide Operational and Performance Audit dated April 2021.

Upon completion of the review and update, the Executive Offices would begin to work on Key Performance Indicators “KPI’s” that would guide the work ahead.

Cost: \$ Variable

Budgeted for: X **Yes** **No**

Financial Impact:

Cost not to exceed \$30,000

Action Requested from Council: Approve the engagement letter with Mauldin & Jenkins

