



**Economic Development**

785 Forest Parkway  
Forest Park, GA 30297  
Office: (404)363-2454  
[www.forestparkga.gov](http://www.forestparkga.gov)

**Friday, January 14, 2022**

Dear Downtown Development Authority,

The Georgia Department of Community Affairs' Office of Downtown Development is currently offering virtual Downtown Development Authority training. The virtual training can be completed at your own pace.

This training does meet the 8-hour statutory training requirement for new board members and staff, which requires that any new members or staff receive DDA training within one (1) year of appointment.

If you would like to be registered for this training, please email Charise Clay at [cclay@forestparkga.gov](mailto:cclay@forestparkga.gov).

There will be other training opportunities (virtual or in-person) and as they become available, you will be notified via email and at meetings, if time permits.

Best,

**Charise Clay**

Economic Development Staff Assistant

(404)363-2454

[Cclay@forestparkga.gov](mailto:Cclay@forestparkga.gov)

