



CITY COUNCIL WORK SESSION

Monday, August 05, 2024 at 6:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.4720

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez
The Honorable Allan Mears

The Honorable Dabouze Antoine
The Honorable Latresa Akins-Wells

Ricky L. Clark Jr, City Manager
Randi Rainey, City Clerk
Danielle Matricardi, City Attorney

AGENDA

CALL TO ORDER/WELCOME: Mayor Butler called the meeting to order at 6:00 pm.

ROLL CALL - CITY CLERK: A quorum was established.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large		✓
Kimberly James	Council Member, Ward 1		✓
Dabouze Antoine	Council Member, Ward 2		✓
Hector Gutierrez	Council Member, Ward 3		✓
Latresa Akins-Wells	Council Member, Ward 4		✓
Allan Mears	Council Member, Ward 5		✓

John Wiggins, Finance Director; Jeremi Patterson, Deputy Finance Director; Shalonda Brown, HR Director; Diane Lewis, Deputy HR Director; Bobby Jinks, Public Works Director; Nigel Watley, Deputy Public Works Director; Fire Chief Latosha Clemons; Deputy Fire Chief David Halcomb; Ioana Armstrong, Fire Dept; Nicole Dozier, PCD Director; Josh Cox, IT Director; Rodney Virgil, Level 2 Support Engineer; Javon Lloyd, PIO; Derry Walker, Code Enforcement Director Marselles Williams, Economic Director; Brandon Criss, Police Dept.; Mayor Smith, Police Dept; Dorothy Roper-Jackson, Court Director, Tarik Maxwell, Recreation and Leisure Director; and Danielle Matricardi, City Attorney.

ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:

It was moved to adopt the consent agenda as printed.

Motion made by Councilmember Akins-Wells, Seconded by Councilmember James.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:

It was moved to adopt the agenda as printed.

Motion made by Councilmember Mears, Seconded by Councilmember Akins-Wells.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

CONSENT AGENDA: *There was no discussion on these items.*

- 1. Council Discussion on the purchase of firefighting equipment and medical supplies from cooperative agreements with Municipal Emergency Services (MES) and Boundtree Medical-Procurement Department**

The following items are being requested for a Blanket Purchase Order:

Municipal Emergency Services - request blanket PO for \$100,000 for Fire Fighting Equipment (firefighting tools, blades, axes, thermal equipment, SCBA masks, air packs, etc). This vendor is under a cooperative contract. Fund 100-61-3520-53-1136.

Boundtree Medical – request blanket PO for \$50,000 for Medical Supplies and First Aid supplies (bandages, syringes, catheters, needles, solutions, masks, etc). Fund 100-60-3610-53-1703.

- 2. Council Discussion of the purchase of Youth Sports Uniforms (Annual Contract) for use by the Recreation & Leisure Department – Procurement Division.**

Background/History:

Consists of the purchase of Youth Sports Uniforms (Annual Contract). Two bids were received. Recommend award to the lowest, responsive, and responsible bidder:

Krown USA, Inc., 278 Laredo Drive, Decatur, GA. 30030

ANNUAL AMOUNT NOT TO EXCEED: \$18,500.00

FUNDING SOURCE: 100-41-6120-53-1112 (Athletic Programs).

- 3. Council Discussion on the purchase of Artist Performance Fees for Forest Park Day on August 17, 2024, with Green Light Presents, LLC.-Procurement Department**

Background/History:

Consists of the purchase of Artist Performance Fees for Forest Park Day on August 17, 2024 with:

Green Light Presents, LLC, 215 Lakewood Way, #204A, Atlanta, GA. 30315

AMOUNT NOT TO EXCEED: \$20,000.00

FUNDING SOURCE: 100-20-1110-52-4911 (Ward 4 – City Events).

NEW BUSINESS:

- 4. Council Discussion of a Street Dedication Sign located at Hendrix Drive as Bishop Paul L. Fortson Drive in honor of Bishop Paul L. Fortson-Legislative Offices**

Background/History:

Councilmember Akins-Wells would like to dedicate a street to Bishop Paul L. Fortson for his outstanding achievements as a Bishop and his work with the City of Forest Park.

Councilmember Akins-Wells- noted that Paradise Church reached out to her requesting a street name change; she believed it was inappropriate and suggested that a street dedication in his name would be more appropriate.

Comments/Discussion from Governing Body:

Councilmember Gutierrez- inquired if there would be a sign stating the street dedication for the person. Councilmember Akin-Wells noted the sign will be on top of the existing signs.

City Manager Mr. Clark Jr. noted several requests for street renaming; however, the city currently does not have the language which staff will bring at a later date.

- 5. Council Discussion for Additional Plan Review and Inspection Fees for the Fire Marshal's Office-Fire and EMS Department**

Background/History:

The Forest Park Fire Marshal's Office has implemented a fee schedule for plan reviews and inspections to generate revenue for the city. The Forest Park Fire Department has reviewed the most common types of reviews and inspections and developed a fair assessment of fees that should be charged with each request.

The Forest Park Fire Department Marshal's Office has attached a fee schedule for the following: Annual Inspections—initial and re-inspections, New Business Licenses and Certificates of Occupancy—initial and re-inspections, Under Tank Plan Review and Inspection (Install or removal), Fireworks Display permits, and Commercial Burn Permits.

Once approved, this fee schedule will take immediate effect.

Deputy Fire Chief Halcome- noted that the Fire Marshal's Office has not been in line with fees, and they would like to ensure a fair assessment of fees that should be charged for each request. He also noted that the Fire Marshal's office is requesting a \$50 fee for new business licenses or Certification of Occupancy. Deputy Chief Halcome also noted that the fee schedule will include the following: Annual Inspections—initial and re-inspections; New Business Licenses and Certificates of Occupancy—initial and

re-inspections; under tank plan review and Inspection (Install or removal); Fireworks Display permits; and Commercial Burn Permits.

6. Council Discussion on a Legacy Masquerade Ball- Recreation & Leisure Services Department

Background/History:

The City of Forest Park (Recreation and Leisure Services Department) along with Clayton County Board of Commissioners (Senior Services Department) are in collaboration to host the first annual Legacy Masquerade Ball. The Legacy Masquerade Ball is intended to give the seniors in the county the opportunity to come together to build interpersonal skills. Through the partnership, the City will provide the venue and be responsible for providing 50% funding for event expenses which includes catering, decoration, and entertainment. The estimated total for the City's responsible expenses is \$12,500. Revenue for the event will honor a 50/50 split with 50% of the collected revenue being issued by check no later than 30 days after the conclusion of the event to Clayton County Board of Commissioners (Senior Services Department). If agreement is approved, the MOU will commence on August 1, 2024, and remain in effect until August 1, 2026.

Mr. Maxwell, Recreation & Leisure Director- noted having the opportunity to work with the county and expand the city of Forest Park's brand.

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate).

It was moved to recess into Executive Session at 6:10 p.m. for Personnel, Litigation, or Real Estate matters.

Motion made by Councilmember Antoine, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins Wells, Councilmember Mears.

It was motioned to reconvene into the Council Regular Session at 7:02 p.m.

Motion made by Councilmember James, Seconded by Councilmember Antoine.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

ADJOURNMENT:

It was moved to adjourn the meeting at 7:03 pm.

Motion made by Councilmember James, Seconded by Councilmember Antoine.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears.

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.

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