



# CITY COUNCIL WORK SESSION

Monday, May 02, 2022, at 6:00 PM  
Council Chambers and YouTube Livestream

## MISSION STATEMENT

It is the mission of the City of Forest Park to enhance, strengthen, and grow our city by collaborating with our community to provide the highest level of service. Striving to be recognized as a diverse community that values and respects all members. We will strive to provide fair, professional, and courteous service through transparency and open communication. As we work to achieve this mission, we will have integrity beyond reproach while employing fiscal discipline and innovation. In this work there are no praises and raises for mediocrity.

**Website:** [www.forestparkga.gov](http://www.forestparkga.gov)  
**YouTube:** <https://bit.ly/3c28p0A>  
**Phone Number:** (404) 366.1555

**FOREST PARK CITY HALL**  
745 Forest Parkway  
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James  
The Honorable Hector Gutierrez  
The Honorable Allan Mears

The Honorable Dabouze Antoine  
The Honorable Latresa Akins-Wells

Dr. Marc-Antonie Cooper, City Manager  
S. Diane White, City Clerk  
Mike Williams, City Attorney

## DRAFT MINUTES

**CALL TO ORDER/WELCOME:** The meeting was called to order by Mayor Butler at 6:00pm and read the Mission Statement.

**ROLL CALL - CITY CLERK:** A quorum was established

**ROLL CALL - CITY CLERK:** A quorum was established.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large		✓
Kimberly James	Council Member, Ward 1		✓
Dabouze Antoine	Council Member, Ward 2		✓
Hector Gutierrez	Council Member, Ward 3, Mayor Pro-Tem		✓
Latresa Akins-Wells	Council Member, Ward 4 -		✓
Allan Mears	Council Member, Ward 5		✓

**DIRECTORS PRESENT:** Chiquita Barkley, Finance Director, Darquita Williams, Deputy Finance Director; Kim Trawick, Human Resources Generalist, Bruce Abraham, Director Economic Development, Tarik Maxell, Director of

Recreation & Leisure, Bobby Jinks, Director of Public Works, James Shelby, Planning & Community Development Director, Nathaniel Clark, Chief of Police and Javon Lloyd, PIO Director

**CITY MANAGER'S REPORT:** Dr. Marc-Antonie Cooper, City Manager

**COMMUNITY INFORMATION/REMINDERS:**

- The Forest Park Fire Department is recruiting for our Community Emergency Response Team (CERT). CERT Training promotes a partnering effort between emergency services and the people they service. Forest Park Fire and Emergency Services established its local C.E.R.T. program in 2005. C.E.R.T. is often called to assist in Firefighter rehab during responses and training, search and rescue operations, disaster operations, evacuations, and more. Meetings are held every 1<sup>st</sup> Thursday of the month and as needed for additional training with prior notifications. If interested, there are interest forms on the table outside and you can drop them off at any Forest Park Fire Station or call (404)608-2373.
- The City issued a press release informing residents that beginning at 8:00am on Wednesday, April 27, a portion of Pineridge Road (between Springdale Drive and Watson Ferry Drive) will be closed to through traffic in order to address a sinkhole located in the immediate area. The road closure is expected to remain in effect for 90 days. For questions, please visit the city's website or contact Sema Cox (770)-675-9572.
- The City of Forest Park is finalizing plans for our "Community Field Day featuring the Forest Park Highschool Senior Caravan on Saturday, May 21, 2022, from 11:00am – 3:00pm. held on the Kiwanis Football Field, South Ave, Forest Park, Ga. We will have a special guest eight-time Mr. Olympia bodybuilding champion Lee Haney. Bring the family out there will be fun activities, and events for all ages. We are still looking for volunteers as well to help at the event.
- On Thursday, April 28, 2022, Mayor Angelyne Butler, Council Member Ward 1 Kimberly James, Council Member Ward 2 Dabouze Antoine and I attended the naming of the Tara Stadium Field after Superbowl 40 MVP, Forest Park's own Hines Ward. The city issues a Proclamation to Mr. Ward in celebration for all his accomplishments. The new name moving forward and forever more is "Hines Ward Field at Tara Stadium".



**CITY OPERATIONS:**

- Champions of Forest Park Series is a series featuring key community stakeholders sharing why they believe "Forest Park is on the move." To view the series please visit [www.forestparkga.gov/bc-dda](http://www.forestparkga.gov/bc-dda)

**EMPLOYEE SPOTLIGHT/CONGRATULATIONS:**

- Congratulations to Jody Thompson, Enrique Barlow, Caleb Flood, Ryan Whitley, and Christopher Harris on meeting all the requirements and passing the Fire Apparatus Operator Course written and practical examination to be promoted to the status of FAO within the Forest Park Fire Department.

**COVID-19 UPDATE:** EMS Coordinator, Andrew Gelmini

As of May 1, 2022, Clayton County has had 58,025 cases of Covid 19 and 902 confirmed deaths.

Between 4/25 - 5/1 there were 160 new positive cases in Clayton County, decreased by approx. 200 than the same period last month.

Case breakdown shows approx. 57.5% of Cases to be female and 42.1% Male with the remaining 0.4% to be unknown.

Forest Park continues to make up 8.9% of County cases which is the same number as last month. Showing 10 new cases in the last week. Forest Park shows a continuation of 5 -12 new cases a week.

The 20 to 60 age group shows the highest percentage of positive cases with African Americans showing the highest positive case percentage followed by Unknown ethnicity and then Caucasian then other and lastly the Asian population.

51% of County residents have received at least 1 dose of vaccine which equals 144,839 citizens and 46% are fully vaccinated equaling 131,399 citizens. 52,071 citizens have received the additional booster dose as well making up 18%. All this shows a total of 39% of Clayton County Residents that are fully vaccinated with an additional dose. The 35 - 64 age groups show the highest vaccination rate.

County wide there were 160 confirmed COVID-19 cases between 4/25 and 5/1 of those cases 92 were unvaccinated, 6 were partially vaccinated, 38 were fully vaccinated, 24 were fully vaccinated with a booster. 7 unvaccinated were hospitalized, with 1 unvaccinated death occurring with 21,000-24,000 in each group.

The CDC continues to encourage and recommend vaccination and boosters for Covid 19 which are available through several means. The current recommendations for vaccines are anyone 5 years and older. The current recommendation for boosters is at least 5 months after receiving the final dose of the first series for Moderna and Pfizer or 2 months after receiving the single dose Johnson and Johnson. A second booster dose is currently being recommended to people 50 and older with underlying medical conditions and should be administered at least 4 months after prior dose was received.

To locate a vaccine site, contact your primary medical provider. Then you can text your zip code to 438829 or call 1-800-232-0233 to find local vaccine providers. Contacting your Primary Care Physician or local pharmacy to see if they are giving vaccines and boosters or visit [vaccines.gov](http://vaccines.gov). The Clayton County Health District is giving vaccines based on availability and are rotating their locations to allow for easy access. They are requesting people wishing to

receive the vaccine or booster to call and make an appointment at (678) 479-2223 or visit [www.claytoncountypublichealth.org](http://www.claytoncountypublichealth.org). All of this information is also available on the city website under the fire department tab under COVID-19.

## PRESENTATION:

### 1. Earth Tomorrow-Evan Minor, President & Manitca Kheim

#### Background/History:

**Evan Minor, President-** Earth tomorrow, is an environmental justice organization under the national wildlife federation and eco schools, which strive to help students in front line communities get out into nature and experience what it has to offer. Overall, it creates nice environmental leaders to lead us into the future.

Today, we bring you a project we have been working on with a waste management director, Mr. Owens. For the past couple of months, it's been a recycling campaign, school and community wide. The goal is to educate the residence, phase one and the student of Forest Park, phase two. They survey of the results refer to phase one, which is when we went out to two streets and did a survey. Then the earth month campaign, which was phase two and the inside of our school. Overall, the purpose of it was to start a full year-round recycling program in our school.

The way that this worked is that we went out for four weeks every Friday through the months of February and March. As you know two of the streets were Skyland and Warren. And we started with about 80 homes. We gave them literature on recycling and other important information on where they could find those resources. A lot of the red door handles were handed out in the very beginning. The red one we were able to select items that we found that were contaminants inside of those bins. Then the green ones if done right you would find more information about your recycling program in the city.

While out there doing the recycling education we focused on the three R's, which are reduce, reuse and recycle, which is something we push toward our residents to kind of find some more information on. Here are some of key notes from the surveying project. We saw progress through our education pieces, because the first week we started there was a bunch of contaminated bins. However, as we progressed, we started to see some increased interest, and we could tell residents we are trying to improve how they were recycling. Most of the commonly found items were plastic bags, they should go back to the retailer and not to waste management. Then food and beverages which is a big no-no in recycling, because it can start causing bacteria.

The most impressive thing was getting out talking to the residence but surveying the streets we were able to do and a lot of them did not know they had a recycling day, which was a big issue that was corrected. Overall, with the right information and education the city would be doing more recycling than going to landfills.

**Manitca Kheim** -Phase 2- Was the partnership with waste management and earth tomorrow. April is earth month and to celebrate that we hosted the earth day month project campaign, called "Let Earth Breath" campaign. We kicked it off by getting students engaged with recycling. We did a bottle contest where students bring in their water bottles, and the one that weight the most we did an upcycling contest where students were encouraged to create something reusable material. We did a pin design and a waste survey, and throughout the week we pushed our educational piece on recycling, through mass email through the school. This was done to help students and staff get a better understanding of recycling. With continuous education many students and staff did show a better understanding of recycling as shown in the survey.

At the end of the week, we did a survey to see what the students and staff new, and it provided us with an understanding of what is thrown away at school. Which is an important part of our recycling program at Forest Park High School next year.

Finally, we conducted a trail run on the recycling program in our school, by placing bins in the cafeteria to allow students to recycle the things they would generally throw away. We saw that if given the chance students and staff would recycle which is a key part in planning out the recycling program for next year. This will be important for funding our clubs and gardening projects.

### **Comments/Discussions from Governing Body**

**Councilmember James-** I can speak on behalf of Mr. Owens, he did text to say he was just getting back from D.C., he sends his apologies, but does have a check for 400.00 for Earth Tomorrow.

**Mayor Butler-** Thank you both for the presentation, I do agree that there are many ways we can reduce our carbon footprint, and this is just one of the ways. My question is what the partnership with the city would look like to the peer?

**Evan Minor, President-** Helping our city, I'm not sure how to say it.

**Mayor Butler-** What would we have to do?

**Evan Minor, President-** Help us push out education stuff, because coming from the school is difficult to get it to everyone in the city. But we would do the manual and physical work, the promoting and other surveys if needed. We just need your help getting people engaged.

**Mayor Butler-** We do have a monthly newsletter that goes out, and I am sure the governing body would not mind. We could create a little section for you even if it is a cartoon picture of your survey or just updates if you are going to continue to do streets to analyze. We can let people know the streets coming up next, but I think we would be okay giving you a section in the monthly newsletter.

**Evan Minor, President-** I like the way that sounds, yes

**Councilmember James-** Thank you all so much, this is very much needed. I think recycling information is going to be very important, because you are right. We are using our recycled trash can for waste. A few people use it for recycling, but little do they know it is not being recycled and that is a big problem. We must do a better job of letting people know we have to get our recyclables uncontaminated, so we can move back into allowing recycles to be recycled. You are right, it is going into the landfill. Thank you so much for your work.

**Councilmember Antoine-** How are you all doing? I proud of you guys. I want to also share how to get the peers at the high school, because you have a family, and the kids really need to be empowered with the education. So that we can get the parents involved, because when the kids care, the parents will get involved. That is my challenge to you, I also challenge you to let's have a meeting about this. Ward two covers two other wards, so a lot of the trash is ward one, two and three and four. So, I would partner with you to educate people on the right thing to do.

**Councilmember Gutierrez-** Thank you for bringing this up, I am proud of you all. Evan is my old student in eighth grade, and to see him talk up there makes me proud. When the youth in the city takes ownership of things in their city, that is how we evolve as people. With education, taking initiative and taking pride in where

we live. So, thank you and like Antoine said we are here and allies in this. Let us know how we can help, if we can't give you money, we will find organizations that will help.

**Councilmember Akins-Wells-** I agree with my colleagues, I appreciate you taking the time and the energy to put back into your community, which means a lot. You could be doing anything, but you are focused on making the community better. So, thank you so much whatever we can do to help, I'm all in.

**Councilmember Mears-** I'm on board. Anything needed from ward 5 we are right around the corner by the school we will be more than happy to help and assist in any way we can.

## NEW BUSINESS:

### 1. Clayton County Summer Food Service Program Agreement – Recreation & Leisure Services

#### Background/History:

Recreation Department would like to enter into a Summer Food Service Program partnership with Clayton County Public Schools to provide meals (breakfast and lunch) to Summer Camp 2022 participants and children in the community ages 18 years and under from June 6, 2022, through July 22, 2022. The Seamless Summer Option (SSO) will provide Clayton County Public Schools free summer meals in low-income areas during the traditional summer vacation periods.

#### Comments/Discussions from Governing Body:

There were no comments

### 2. Citywide Janitorial Services – Various Departments throughout the City

#### Background/History:

The Various Departments throughout the City is requesting your approval to enter into a contractual agreement with the following Janitorial Service Contractor: Acsential Services. The Department of Procurement conducted a request for proposals for Citywide Janitorial Services and of the eight firms that submitted their proposals, Acsential Services was the lowest and most qualified firm and therefore they were selected. This will eliminate the use of several different janitorial contractors providing services to individual departments and replace it with one contractor for the entire City. The contract will last for 3 years with two additional 1- year term renewal options if the City wants to continue with this firm based on their performance.

#### Comments/Discussions from Governing Body:

**Councilmember James -** With the one janitorial service conducting all the buildings are they going to be on a set schedule, or are they going to do different departments on different days? How will this work?

**City Manager –** As we have it now certain departments will be done daily, and other departments and areas will be done on an as requested basis. Right now, there is a set schedule for the main departments used daily such as public works, city hall, P.D. This does not include the fire station, firefighters do it themselves. Those departments that use it on a regular basis, such as council house and things that will be done on a request basis

**Councilmember Akins-Wells** – I think overall when we get bids in is there any way, we can get that information so that we can look at it and we will know. I tried to look this company up and it said a construction company. So, in order to vote on something, I would have to have the proper information. Again, I tried to look them up and could not find it. So, that would good if council could get the information that others are getting, so we know what we are approving.

**City Manager** – Would you like to see the proposal?

**Councilmember Atkins-Wells** - Yes, when people put in proposal, I would like to see that so that I can say. Not that I do not trust people, but so that I know what I am voting on.

**City Manager** - Would you like to see the proposal for the one chosen, because we had eight different firms.

**Councilmember Akins-Wells** - All of them, I rather have the information and vote on it then to not have it and then just say ok, well yes, I will approve this, but do not know who this is. It is kind of like what we did with the mural/artist guy. We just voted and no one had any other information. So, I would like to have it for my own records.

**Councilmember James** - The other question I have regarding this firm, is the current people we have right now, will they be able to work with this company or do they have their own staff?

**City Manager** - They will be working with this company.

3. **Council Approval of Conditional Use Permit at 5370 Ash Street - PUBLIC HEARING** – Planning & Community Development Department

**Background/History:**

The applicant, Kelvin Waters, is requesting a Conditional Use Permit to operate a church, school, and associated offices at 5370 Ash Street. This property is in the Single-Family Residential District (RS). Places of worship, private schools, and daycares require conditional use permits to operate in the Single-Family Residential District. Currently, the property houses occasional worship services and a virtual learning school.

Staff recommended Approval of Conditional Use Permit to allow a church, school, and a daycare in the Single-Family Residential (RS) District with the following conditions:

The applicant and/or his tenants cannot operate a trucking or freight business in this location.

The applicant and/or his tenants may be allowed to operate a church, school, and a daycare and offices associated with those uses. However, no other offices or commercial uses will be permitted.

Storage of vehicles, trucks, and trailers is prohibited.

Violation of these conditions will result in the loss of the conditional use permit and associated business licenses.

The Planning Commission voted to approve the Conditional Use Permit with Conditions.

**Comments/Discussions from Governing Body:**

**Mayor Butler** - I do have a question. With the school, does it go through the state to get accreditation or anything of that nature?

**Caitlyn Chandler, City Planner** - I believe they will have to go through the state to get an accreditation, but we we'll have to double check.

**Mayor Butler** – My follow-up question would be, if for whatever reason they are not granted that with the state, then that portion of the conditional use will be null and void automatically?

**Caitlyn Chandler, City Planner** - That and they wouldn't be able to get a business license to operate at that location.

**Mayor Butler** – So they will have to provide whatever correspondence that comes from the state to the city and how long do they have to do that? I guess we will have to figure that out once they get it. Is anyone from the school present of from this facility? Thank you.

**Councilmember Gutierrez** - I have a question. It looks like it's a church already, so they want to add a school, is that what it is?

**Caitlyn Chandler, City Planner** - Yes, it is a long story. They ended up selling the church. The church that was originally there, the congregation is still operating there. I believe Mr. Waters, has another individual that would like to use the building as a church, school and a daycare. It is a big building, there is two of them.

**Councilman Antoine** - You all recommendation is to approve this.

**Caitlyn Chandler, City Planner** - Approve it with conditions, yes.

**Councilmember Akins-Wells** – When we do the conditional use permits only are we going out to these locations, not just this, but all of them to make sure that is what's being done there, before you all approve.

**Caitlyn Chandler, City Planner** - Yes

4. **Council Approval of Text Amendments - PUBLIC HEARING** –Planning & Community Development Department

**Background/History:**

In September 2021, the City Council approved the City of Forest Park's new Zoning Ordinance and Sign Ordinance. With these changes, the Planning & Community Development Department has discovered some areas of these ordinances that need to be amended for clarity. The requested text amendments will not be injurious to the public health, safety, morals, and general welfare of the community, and the use will not be affected in a substantially adverse manner.

**Comments/Discussions from Governing Body:**

There were no comments

5. **Council Approval of Technical Map Amendments PUBLIC HEARING**– Planning & Community Development Department



**Background/History:**

The Planning & Community Development Department is proposing several map amendments. PC-2022-02 (MAP) includes changes to the zoning map.

In September 2021, the City of Forest Park City Council adopted a new Zoning Ordinance and new Zoning Map. Staff finds that certain zoning districts as shown on the zoning map are inconsistent with the existing character and development areas in the City. The proposed technical map amendment corrects technical errors to the zoning map that were adopted in September 2021. The requested map amendments will not be injurious to the public health, safety, morals, and general welfare of the community, and the use will not be affected in a substantially adverse manner.

**For PUBLIC HEARING on the Regular Agenda****Comments/Discussions from Governing Body:**

**Councilmember James** – Thank you all for the map it's great, I like the way you have it colored coded so we can see what the changes are. Going from a two-family residential zoning to an industrial commercial, what does that look like? I see it, what is it exactly can you give me an example of what business that would be.

**Caitlyn Chandler, City Planner** - The area we are referring to is already an empty vacant lot, surrounded by industrial areas, it is very far west side of main street over near Wendy's, so that's an industrial park. There are several buildings and uses along that stretch of road. It was a mistake when that map was created. It was doubled zone typically, every parcel has it's one zoning category. This one has two the first one being light industrial the second being residential multifamily and it showed rm on the zoning map. This is just to essentially cross off the multi-family, the whole area doesn't look like it could. I personally wouldn't want to live between a couple of trucking companies and a meat processing plant. The use isn't going to be affected it's just going to be a continuation of what is already there.

**Councilmember James** – I guess this is kind of the same thing with all the other methods. Just trying to make it where it's zoned correctly, it's not adversely affecting a resident that may be living there now. It's just zoned that way and it's no construction. Okay, thank you.

**EXECUTIVE SESSION:** (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

It was moved to recess into Executive Session for Personnel, Litigation and Real Estate at 6:39pm

Motion made by Councilmember James, Seconded by Councilmember Antoine.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

It was moved to reconvene back into the Work Session at 7:02pm

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells

Absent: Councilmember Mears

**ADJOURNMENT:**

It was moved to adjourn the Council Work Session at 7:02pm

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Antoine, Councilmember Gutierrez, Councilmember Akins-Wells

Absent: Councilmember Mears

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