



**CITY OF FOREST PARK**  
**URBAN REDEVELOPMENT AUTHORITY REGULAR MEETING**

Thursday, December 16, 2021 at 6:00 PM  
Council Chambers

**Website:** [www.forestparkga.gov](http://www.forestparkga.gov)  
**Phone Number:** (404) 363.2454

**ECONOMIC DEVELOPMENT**  
745 Forest Parkway  
Forest Park, GA 30297

## MINUTES

**Angelyne Butler, Chairwoman**  
**Steve Bernard, Vice Chairman**  
**Ed Taylor, Secretary**  
**Nachae Jones, Member**  
**Eric Stallings, Member**  
**Jacklyn Faith, Member**  
**Nancy Howard, Member**

**MEETING NOTICE:**

*Due to COVID-19, CDC requirements of Masks and Social Distancing will be adhered.*

**CALL TO ORDER/WELCOME:**

Chairwoman Angelyne Butler called the Urban Development Authority meeting for December 16, 2021, to order at 6:00 PM.

**Present:**

Angelyne Butler, Chairwoman  
Nachae Jones  
Eric Stallings  
Jacklyn Faith  
Nancy Howard

**Also Present:**

Mike Williams, City Attorney  
Dr. Marc Cooper, City Manager  
Bobby Jinks, Public Works Director  
Kit Baker, Robinson Weeks  
Bruce Abraham, Economic Development Department Director  
Kisha Bundridge, Economic Development Staff Assistant

Charise Clay, Economic Development Staff Assistant

**Absent:**

Steve Bernard

Ed Taylor

**Approval of Minutes**

1. Approval of Minutes from Urban Redevelopment Authority Regular Meeting September 23, 2021
2. Approval of Minutes from Urban Redevelopment Authority Special Called Meeting November 4, 2021

Nachae Jones made motion to approve the proposed Regular meeting minutes from September 23, 2021 & November 4, 2021.

Eric Stallings seconded. Roll call for approved. Motion approved unanimously.

**OLD BUSINESS:**

**NEW BUSINESS:**

3. Economic Development Update by Bruce Abraham

Bruce Abraham, Economic Development Director, gave the board an update on Gillem.

- When the Kroger distribution center expanded, the City agreed to extend Anvil Block Road. Anvil Block Road is the main road to enter Gillem Logistics Center. The roads get busy due to truck traffic trying to get back on to Jonesboro Rd. We received a \$1.3 million REBA grant to expand Raterree Road for delivery vehicles to get to Forest Parkway. The road was completed in November.
    - Chairwoman Butler encourages those in the immediate area to take advantage of the grocery home delivery service provided by Kroger.
  - Amazon's 201,000 sq. ft. facility will be hosting a grand opening/ ribbon cutting in January.
  - There are about 3 acres left at the Gillem Logistics Center. The City is working with the Property Owners Association and Robinson Weeks to develop a walking trail for the community through Gillem Logistics Center with the remaining remnant & corner property, pools, streams, etc.
4. Relocation of Robinson Weeks Trailers
    - Bruce Abraham, Economic Development Director, explained that Robinson Weeks has two trailers that they need to relocate off the headquarters property. Weeks has proposed to put one trailer on one side of Anvil Block Road and one on the other side while they finish their other construction projects. It may take around three years for them to finish their projects.
      - Eric Stallings made the motion to approve the movement of the Robinson Weeks trailers. Nancy Howard seconded. Motion approved unanimously.
  5. Traffic Study & DRI
    - Bruce Abraham provided the board with an update on the proposed a traffic study for Gillem to assess the amount of traffic entering and exiting the logistics center on a daily basis. The traffic study & DRI will let us know how compatible the current roads are with the projected influx of business and pedestrian traffic. The Developmental of Regional Impact (DRI) is a state function where they examine all the traffic in an area and make sure roads can accommodate that number of vehicles. Kimley Horn is the engineer who has done most of the engineering at Gillem. They provided an estimate of \$24,000 to conduct the traffic study and look into our DRI. The project is projected to be completed within 3 months.

- Eric Stallings made the motion to approve the traffic study.  
Nancy Howard seconded. Motion approved unanimously.
- Bruce Abraham also mentioned that they were considering having the guard shack removed because it creates a blind spot where trucks cannot see around the corner, but it has to be researched further to determine if the guard shack is a historical building.

#### 6. Building 700 Site Plan & Easements

Bruce Abraham and Kit Baker, Senior Vice President of Construction at Robinson & Weeks, discussed the proposed plans and easements for Building 700.

- Robinson Weeks has ten acres under contract for a 169,000 sq.ft building. In order to accommodate the building, a property line on the northern side must be moved.
  - Eric Stallings made the motion to approve the easements. Nancy Howard seconded. Motion approved unanimously

#### **EXECUTIVE SESSION:** *(Executive Session may be called for issues concerning Personnel, Litigation or Real Estate)*

- Eric Stallings made the motion to enter into executive session.  
  
Nancy Howard seconded. Motion approved unanimously  
  
URA board members entered into executive session at 6:24pm  
  
Executive session adjourned and the regular session resumed at 7:04pm
- Eric Stallings made a motion to approve the first amendment of purchase and sale agreement with Blue Star.  
  
Nachae Jones seconded. Motion approved unanimously.
- Nachae Jones made a motion to direct staff to bring back options for Executive Director position.  
  
Nancy Howard seconded. Motion approved unanimously.

#### **ADJOURNMENT:**

The Urban Redevelopment Authority Regular Meeting adjourned at 7:06 pm.

*In compliance with the Americans with Disabilities Act,  
those requiring accommodation for meetings should notify  
the City Clerk's Office at least 24 hours prior to the meeting at 404-366-1555.*