



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Council Discussion to approve Precision Planning Inc. Task Order PPI 2024.04 – City Parks Master plans.

Submitted By: SaVaughn Irons-Kumassah, Principal Planner, Planning & Community Development Department

Date Submitted: October 21, 2024

Work Session Date: November 4, 2024

Council Meeting Date: November 4, 2024

Background/History:

Precision Planning Inc (PPI) is requesting approval to move forward with preparation of the City Parks Master Plans. The PCD department has applied for several grants to assist in funding park improvements. PCD has requested PPI to provide individual Master plans for six of the seven parks located within the city. The Parks that will be included are Bill Lee Park, Scott Boulevard Park, Theater Drive Park, Second Street Park, Perkins Park and Alder Drive Park. The primary use of the Master Plans will exhibit proposed improvements and be used as a long-range plan for future park construction plans. Currently, there is a master plan exhibit for Starr Park in which the plans prepared for remaining parks will be similar. If the Mayor and Council approve the Task order Request, PPI will move forward with completing the City Parks Master Plans for the six remaining city parks.

Cost: \$13,840.00

Budgeted for: X **Yes** **No**

Financial Impact: PPI proposes to provide the scope of services for a Not to Exceed fee of \$13,840.00, including reimbursable expenses. PPI will invoice monthly based on actual man-hours, according to contracted schedule of Hourly Rates, plus reimbursable expenses (printing and mileage).

Action Requested from Council: To Approve Task Order PPI 2024.04 – City Parks Master plans Request.