

**RESOLUTION NO. 2024-\_\_**

**A RESOLUTION BY COUNCILMEMBERS KIMBERLY JAMES, DABOUZE ANTOINE, HECTOR GUTIERREZ, LATRESA AKINS-WELLS, AND ALLAN MEARS TO APPROVE THE FINAL INVOICE FOR THE UPGRADE TO THE CIVICPLUS AGENDA AND MINUTES SOFTWARE SYSTEM.**

**WHEREAS**, the City of Forest Park (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

**WHEREAS**, the City’s Executive Offices requests the approval to proceed with the final payment for the CivicPlus Agenda and Minutes Software System (“Software System”) in an amount not to exceed Eleven Thousand, Eight Hundred and Thirty-Eight Dollars and 05/100 Cents (\$11,838.05) from the Executive Office Computer Upgrade Line Item; and

**WHEREAS**, this Software System will help to streamline agenda creation, management, and distribution processes for the City as well as enhance transparency, efficiency, and accessibility in managing public meetings and agendas.

**THEREFORE, THE CITY COUNCIL OF THE CITY OF FOREST PARK HEREBY RESOLVES:**

**Section 1. Approval.** The request to approve and pay the final invoice for the CivicPlus Agenda and Minutes Software System in an amount not to exceed Eleven Thousand, Eight Hundred and Thirty-Eight Dollars and 05/100 Cents (\$11,838.05) as presented to the Mayor and City Council on September 3, 2024 is hereby approved; and

**Section 2. Public Record.** This document shall be maintained as a public record by the City Clerk (“Clerk”) and shall be accessible to the public during all normal business hours of the City.

**Section 3. Authorization of Execution.** The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

**Section 4. Attestation.** The Clerk is authorized to execute, attest to, and seal any documents necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

**Section 5. Effective Date.** This Resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

**SO RESOLVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**CITY OF FOREST PARK, GEORGIA**

\_\_\_\_\_  
Angelyne Butler, *Mayor*

**ATTEST:**

\_\_\_\_\_ (SEAL)  
*City Clerk*

**APPROVED AS TO FORM:**

\_\_\_\_\_  
*City Attorney*