



CITY OF  
**FORESTPARK**

## City Council Agenda Item

---

**Subject:** On- Call Plumbing Repairs and Maintenance Services – Public Works/ Procurement Department

**Submitted By:** Bobby Jinks

**Date Submitted:** October 26, 2021

**Work Session Date:** November 1, 2021

**Council Meeting Date:** November 1, 2021

---

**Background/History:**

The Department of Public Works is requesting your approval to enter into a contractual agreement with the following two plumbing repairs and maintenance contractor companies: MaxAir Mechanical and The Plumbing Shop Inc, DBA Quick Action Plumbers. The Department of Procurement conducted a request for qualifications for on- call plumbing repairs and maintenance services. One firm missed the deadline and therefore could not submit their qualifications while MaxAir Mechanical and Quick Action Plumbers submitted their qualifications and therefore, they were selected. These firms are on an on-call basis, which means as services are needed, The City will utilize these two firms to perform specific task orders. These firms will supplement the Public Works short staffed for plumbing repairs and maintenance services. The Department of Public Works will have the option to allow these firms to compete against each other or they can be in rotation for various sites throughout The City of Forest Park, as well as for the various existing City Boards. The contracts will last for 3 years with a 2 year renewal option if the City wants to continue any one of the three firms based on their performance.

---

**Cost:** \$ TBD

**Budgeted for:**  Yes  No

**Financial Impact:**

This is on-call services and cost is to be determined

---

**Action Requested from Council:**

Approve the contractual agreement with the following two plumbing repairs and maintenance contractor companies: MaxAir Mechanical and The Plumbing Shop Inc, DBA Quick Action Plumbers.