



CITY OF  
**FORESTPARK**

## City Council Agenda Item

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**Subject:** IT Hardware Surplus – IT Department

**Submitted By:** Josh Cox, IT Director

**Date Submitted:** October 11<sup>th</sup>, 2023

**Work Session Date:** October 16<sup>th</sup>, 2023

**Council Meeting Date:** N/A

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### Background/History:

The IT department has accumulated equipment through scheduled upgrades and hardware replacements over the past few months. We are bringing this equipment before Mayor and Council for direction how to dispose of the equipment. Attached to the agenda item is a spreadsheet containing the details of the surplus inventory along with estimated values, conditions, and our recommendation for each item.

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**Cost: \$**

**Budgeted for:** \_\_\_\_\_ Yes \_\_\_\_\_ No

N/A

None

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**Action Requested from Council:** The IT department is seeking guidance for how to divide and dispose of surplus IT equipment. We are also asking that the equipment as inventoried be allocated as surplus.