



**CITY OF FOREST PARK**  
**DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING**

Thursday, July 29, 2021, at 5:30 PM  
Council Chambers

**Website:** [www.forestparkga.gov](http://www.forestparkga.gov)  
**Phone Number:** (404) 363.2454

**ECONOMIC DEVELOPMENT**  
745 Forest Parkway  
Forest Park, GA 30297

## MINUTES

**Angelyne Butler, *Chairwoman***

**Steve Bernard, *Vice Chairman***

**Ed Taylor, *Secretary***

**Nachae Jones, *Member***

**Eliot Lawrence, *Member***

**Eric Stallings, *Member***

**Lois Wright, *Member***

### MEETING NOTICE:

Due to COVID-19 CDC requirements of Masks and Social Distancing will be adhered.

### CALL TO ORDER/WELCOME:

Chairwoman Angelyne Butler called the Downtown Development Authority meeting for July 29, 2021, to order at 5:31 PM.

### Present:

Angelyne Butler, Chairwoman  
Nachae Jones  
Eliot Lawrence  
Lois Wright  
Ed Taylor

### Also Present:

Mike Williams, City Attorney  
Dr. Marc Cooper, City Manager  
Bruce Abraham, Economic Development Department Director  
Bobby Jinks, Public Works Director  
Kisha Bundridge, Economic Development Department Associate

### Absent:

Steve Bernard  
Eric Stallings

### 1. Swearing In of New Member(s)

Nachae Jones made a motion to table swearing in of new member(s).

Lois Wright seconded.

Roll call for approval. Motion approved unanimously.

#### **OLD BUSINESS:**

#### **APPROVAL OF MINUTES:**

##### **2. Approval of proposed Downtown Development Authority Regular Meeting Minutes June 24, 2021**

Lois Wright made motion to approve the proposed minutes with the addition of Ed Taylor's name in the roster as being present for the June 24, 2021, Regular Meeting.

Ed Taylor seconded.

Roll call for approval. Motion approved unanimously.

#### **NEW BUSINESS:**

##### **3. Approval of Intergovernmental Agreement Approach**

City Attorney, Mike Williams shared that staff would bring forth a two- part plan to update the Intergovernmental Agreement with the City of Forest Park as it relates to staffing and other issues. The Intergovernmental Agreement from 2018 needs to be updated for the Downtown Development Authority, Urban Redevelopment Authority and the Development Authority boards. The new agreement needs to make clear who is responsible for what. Mr. Williams is considering recommending there be one Intergovernmental Agreement for all three boards, that will lay out what each individual board will do and jointly authorize Economic Development Department strategies and plans. Mr. Williams explained further that the Intergovernmental Agreement would define the role of each board and give a clear understanding as a body as to which board is responsible for what, especially regarding collaborative efforts.

Chairwoman Angelyne Butler asked what position the Development Authority Board took when presented with the Intergovernmental Agreement at their last regular meeting.

Lois Wright explained that her position was that she would like to see the boards remain separate entities but agrees that the boards should communicate what is happening within each board.

Mike Williams explained that the plan would not be to join together the three boards. The purpose of the Intergovernmental Agreement would be to have the boards act and operate in the same manner but clarify or define roles when the boards coordinate on economic development projects.

#### **EXECUTIVE SESSION:**

(Executive Session may be called for issues concerning Personnel, Litigation or Real Estate)

#### **ADJOURNMENT:**

Ed Taylor made motion to adjourn the Downtown Development Regular Meeting at 5:42 PM.

Nachae Jones seconded.

Roll call for approval. Motion approved unanimously.

*In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-1555.*