



City Council Agenda Item

Title of Agenda Item: Council Discussion for approval of the purchase of Copier Rentals for use by citywide departments – Procurement/Information Technology.

Submitted By: Procurement

Date Submitted: 11-06-2024

Work Session Date: 11-18-2024

Council Meeting Date: 11-18-2024

Background/History:

For the past couple of years, the city has had individual leases for copiers. The procurement department has worked to consolidate our copier leases from multiple vendors to a single, reliable source from the Sourcewell cooperative contract # 030321-KON with NovaTech, an authorized distributor for Konica Minolta. This strategic move not only simplifies our administrative processes but also ensures consistency and efficiency across all our copier needs. Under this agreement, NovaTech will provide us with the necessary devices, along with comprehensive support and maintenance services. This consolidation will streamline our operations, reduce costs, and enhance the reliability of our office equipment.

FUNDING SOURCE: Various General Operating Accounts

Action Requested from Council: Approval to piggyback from the Sourcewell cooperative contract # 030321-KON with NovaTech, an authorized distributor for Konica Minolta.

Annual Cost: \$ 25,620.00

Budgeted for: X Yes No

Financial Impact:
