



CITY OF  
**FORESTPARK**

## City Council Agenda Item

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**Subject:** Consideration and approval for "The Leaf" Monthly Newsletter – Public Information Office

**Submitted By:** Javon Lloyd, Public Information Officer

**Date Submitted:** January 27, 2022

**Work Session Date:** February 07, 2022

**Council Meeting Date:** February 07, 2022

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### Background/History:

"The Leaf Report" will be the City of Forest Parks way of communicating important, timely information to citizens. The newsletter will be published monthly and electronically distributed to residents and businesses. The newsletter will focus on citywide operations and will not be ward specific but will encompass all operations of the city, covering all projects and issues.

Sending an electronic newsletter is a great way to give residents and businesses "added value" in the form of interesting content, information, and valuable tips, as well as keeping them informed of upcoming matters. The City Manager is seeking approval from Council to adopt "the Leaf" as the official newsletter of the city and begin distributing it via email.

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**Cost: \$ 0**

**Budgeted for:** \_\_\_\_\_ **Yes**   X   **No**

### **Financial Impact:**

N/A

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### **Action Requested from Council:**

Request approval to adopt "the Leaf Report" as the official newsletter of city operations.