



# CLAYTON COUNTY PUBLIC SCHOOLS

## Nutrition Services

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• [www.clayton.k12.ga.us](http://www.clayton.k12.ga.us) •

**Dr. Anthony Smith**  
*Superintendent*

**Audrey A. Hamilton**  
*Nutrition Services Director*

### Partnership Agreement

between

**City of Forest Park**  
and  
**Clayton County Public Schools**

for the

### SUMMER FOOD SERVICE PROGRAM

This Partnership Agreement (hereinafter the “Agreement”) is entered into between **CITY OF FOREST PARK**, (the “City”), and **CLAYTON COUNTY PUBLIC SCHOOLS**, through its Nutrition Services Department (“CCPS”).

The purpose of this Agreement is to memorialize a partnership between the entities noted above in connection with the Summer Food Service Program (the “Program”), in which children (18 years of age and under) in the summer camp and community are provided free breakfast and lunch meals from June 2, 2025 through July 25, 2025 at the Forest Park Community Recreation Center.

**Whereas**, CCPS will be utilizing the “Seamless Summer Option” (SSO) for its summer feeding program, which is funded and regulated by the United States Department of Agriculture (USDA) through the Georgia Department of Education; and

**Whereas**, the SSO allows CCPS to provide free summer meals in low-income areas during the traditional summer vacation periods; and

**Whereas**, under the SSO, CCPS is required to follow meal patterns described in 7 CFR 210.10 and 7 CFR 220.8; and

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***This Institution is an Equal Opportunity Provider***

**Whereas,** CCPS can sponsor non-school sites operated by other non-profit organizations and sites may include parks, recreation centers, libraries, mobile feeding sites and other indoor and outdoor locations; and

**Whereas,** the Nutrition Services Department of CCPS has agreed to serve as a sponsor for the City of Forest Park, whereby the Nutrition Services Department will utilize the Forest Park Community Recreation Center as a feeding site for the SSO, and the County has agreed to allow CCPS to serve its constituents in such capacity.

Listed below are the roles and responsibilities as agreed upon by each of the named entities:

**Clayton County Public Schools agrees to:**

- Serve as a sponsor for the City of Forest Park, whereby the Nutrition Services Department will utilize the Recreation Centers as feeding sites for the SSO
- Serve meals to all needy children 18 years of age and under (or persons 19 and over who are mentally or physically disabled and participating in a public or private nonprofit school program for the mentally or physically disabled).
- Serve meals that meet the minimum meal pattern requirements in accordance with the following:
  - Breakfast will be served at the Recreation Centers from 8:00 a.m. to 8:30 a.m.
  - Lunch will be served in the Recreation Centers from 11:00 a.m. to 12:00 p.m.
  - The proposed menu will be provided to the City of Forest Park Recreation & Leisure Services Department two weeks prior to the commencement of the Program
- Provide adequate supervision of the actual meal service
- Ensure program compliance with all district, state and federal regulations.

**City of Forest Park agrees to:**

- Pick up breakfast and lunch meals from designated CCPS sites within 30 mins of meals service
- Allow children 18 years of age and under, as well as those persons 19 years of age and over who meet the State of Georgia agency's definition of mentally or physically disabled, from the community to participate in the Program during the time periods indicated above.
- Provide adequate supervision of the facility during the meal service
- Maintain and submit such reports and records that CCPS requires
- Report any other problems regarding the meal services

**Amendment of Agreement**

This agreement cannot be changed or modified except by a written instrument executed and signed by all parties hereto.

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**Assignment/Subcontracting Clause**

Each of the parties hereto shall ensure that all of its assignees or subcontractors, if any, comply with the terms of this Agreement.

**Entire Agreement**

This Agreement represents the entire understanding of the parties regarding the Program and it supersedes any previous documents, correspondence, conversations or other oral or written understanding of the parties.

**Choice of Law and Jurisdiction for Disputes**

This Agreement shall be governed by and construed under the laws of the State of Georgia without regard to its choice of law rules.

**Independent Parties**

The parties hereto are independent, contracting entities, and neither is authorized to act as an agent, employee, or legal representative of the other. Neither party nor its respective employees shall be considered employees of the other. The method and manner of performance of the food service shall be under the exclusive control of CCPS.

*Anthony Smith*

5/13/2025 | 8:49:03 AM EDT

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Dr. Anthony Smith  
Superintendent of Schools  
Clayton County Public Schools

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Date

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Angelyne Butler  
Mayor  
City of Forest Park

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ricky L. Clark  
City Manager  
City of Forest Park

\_\_\_\_\_  
Date

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