



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Electronic Equipment Buy Back Policy– IT Department

Submitted By: Josh Cox, IT Director

Date Submitted: September 27th, 2023

Work Session Date: October 2nd, 2023

Council Meeting Date: N/A

Background/History:

There has been a request from several employees to have the option to purchase surplus electronic equipment from the City. This proposed policy would provide an option for City staff to purchase surplus equipment while also setting expectations and guidelines around the hardware being purchased. I am asking that the Council approve the attached policy which would allow staff to purchase surplus electronic equipment.

Cost: \$

Budgeted for: _____ **Yes** _____ **No**

None

Action Requested from Council: I am asking that the Council approve the attached policy which would allow staff to purchase surplus electronic equipment.