

RESOLUTION NO. 2024-__

A RESOLUTION BY COUNCILMEMBERS KIMBERLY JAMES, HECTOR GUTIERREZ, LATRESA AKINS-WELLS, AND ALLAN MEARS TO APPROVE FALCON DESIGN CONSULTANTS LLC'S TASK ORDER FDC 2024.12 FOR FALCON DESIGN TO PROVIDE PRE-CONSTRUCTION ASSISTANCE AND CONSTRUCTION ADMINISTRATION FOR THE NEW CITY CENTER EXECUTIVE OFFICES FROM THE CITY'S PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT.

WHEREAS, the City of Forest Park ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, on Falcon Design Consultants, LLC ("Falcon Design") prepared task order FDC 2024.12 ("Task Order") to assist the City with contract assistance and construction observation for the new City Center Executive Offices; and

WHEREAS, the pre-construction assistance shall not exceed the quote of Seven Thousand, Five Hundred Dollars and 00/100 Cents (\$7,500.00); and

WHEREAS, the construction administration shall not exceed the quote of Twenty-Five Thousand Dollars and 00/100 Cents (\$25,000.00); and

WHEREAS, there is no budgetary impact on the City's general funds as this project will be funded from SPLOST 2021 Bonds (326-26-7520-54-1200); and

WHEREAS, the City's Planning and Community Development Department ("Department") requests the City Council to approve the Task Order so that Falcon Design can move forward with assisting the City with contract assistance and construction observation for the new City Center Executive Offices; and

WHEREAS, the approval of the Task Order is necessary for the health, safety, and general welfare of the citizens.

THEREFORE, THE CITY COUNCIL OF FOREST PARK, GEORGIA HEREBY RESOLVES:

Section 1. Approval. The Department's request to approve Falcon Design's Task Order as presented to the Mayor and City Council on November 18, 2024 is hereby approved.

Section 2. Public Record. This document shall be maintained as a public record by the City Clerk ("Clerk") and shall be accessible to the public during all normal business hours of the City.

Section 3. Authorization of Execution. The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

Section 4. Attestation. The Clerk is authorized to execute, attest to, and seal any documents necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 5. Effective Date. This Resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

SO RESOLVED this ____ day of _____, 2024.

CITY OF FOREST PARK, GEORGIA

Angelyne Butler, *Mayor*

ATTEST:

City Clerk (SEAL)

APPROVED AS TO FORM:

City Attorney