

RESOLUTION NO. 2024-__

A RESOLUTION BY COUNCILMEMBERS KIMBERLY JAMES, HECTOR GUTIERREZ, LATRESA AKINS-WELLS, AND ALLAN MEARS TO APPROVE THE PURCHASE OF COPIER RENTALS FOR USE BY ALL CITYWIDE DEPARTMENTS WITH NOVATECH.

WHEREAS, the City of Forest Park (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, currently the City has centralized the need for copiers for every City department under one City account to help with Citywide inventory control, consolidation of the monthly invoice, late payments, and account holds; and

WHEREAS, the City’s Finance/Procurement Division (“Division”) requests approval for the City to enter into a Sourcewell cooperative contract #030321-KON (“Contract”) with NovaTech in the amount of Twenty-Five Thousand, Six Hundred and Twenty Dollars and 00/100 Cents (\$25,620.00) for the purchase of copier rentals; and

WHEREAS, the approval of this Contract and the purchase of these copier rentals are necessary to promote efficiency within the City which in turn will help with the welfare, health, and safety of City citizens.

THEREFORE, THE CITY COUNCIL OF FOREST PARK, GEORGIA HEREBY RESOLVES:

Section 1. Approval. The request to enter into a Sourcewell cooperative contract with NovaTech in the amount of Twenty-Five Thousand, Six Hundred and Twenty Dollars and 00/100 Cents (\$25,620.00) for the purchase of copier rentals as presented to the Mayor and City Council on November 18, 2024, is hereby approved; and

Section 2. Public Record. This document shall be maintained as a public record by the City Clerk (“Clerk”) and shall be accessible to the public during all normal business hours of the City.

Section 3. Authorization of Execution. The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

Section 4. Attestation. The Clerk is authorized to execute, attest to, and seal any documents necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 5. Effective Date. This Resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

SO RESOLVED this _____ day of _____, 2024.

CITY OF FOREST PARK, GEORGIA

Angelyne Butler, *Mayor*

ATTEST:

_____ (SEAL)
City Clerk

APPROVED AS TO FORM:

City Attorney