



**CITY OF FOREST PARK
PLANNING COMMISSION MEETING**

Thursday, September 19, 2024 at 6:00 PM
City Hall | 745 Forest Parkway, Forest Park, GA 30297

Website: www.forestparkga.gov
Phone Number: (404) 366.4720

PLANNING & COMMUNITY DEVELOPMENT
785 Forest Parkway
Forest Park, GA 30297

MINUTES

Azfar Haque, Chairman
Michael Clinkscales, Vice Chairman
Roderick Jackson, Member
Donald Williams, Member
Lois Wright, Member

CALL TO ORDER/WELCOME:

Azfar Haque called the meeting to order at 6:00pm.

ROLL CALL:

PRESENT:

Azfar Haque; Michale Clinkscales; Roderick Jackson; Donald Williams; Lois Wright

OTHERS PRESENT:

Nicole Dozier, Planning & Community Development Director; Danielle Matricardi, City Attorney; SaVaughn Irons-Kumassah, Principal Planner; Latemia Richards, Planner I; Latonya Turner, Planning & Community Development Office Coordinator

ADOPTION OF THE AGENDA WITH ANY ADDITIONS/DELETIONS:

APPROVAL OF MINUTES:

1. Approval of June 20, 2024 Meeting Minutes

It was moved to approve the June 20, 2024 Meeting Minutes as printed.

Motion made by Lois Wright, Seconded by Donald Williams. Motion carried.

OLD BUSINESS:

NEW BUSINESS:

2. **Case# CUP-2024-02 - Conditional Use Permit for 4914 West St., Parcel# 13050A D001, Ward 2 - Applicant, India Evans, is requesting a Conditional Use Permit to establish a childcare center for children from infancy to pre-kindergarten within the Multi-Family Residential District (RM).**

Background/History:

The applicant is requesting a Conditional Use Permit to open and operate a childcare center for children from infancy to pre-kindergarten at 4914 West Street. The applicant is proposing to utilize each building to offer a safe, nurturing, and educational environment. The main building will consist of five age-specific classrooms. The auxiliary building will consist of an equipped kitchen for meal preparation, waiting area for parents and visitors, reception area, and administrative offices. The operation hours will be Monday through Friday 7am - 6pm. This property is located within the Multiple Family Residential District (RM). Per Sec. 8-8-32. – Multiple Family Residential District (RM), Pre-K and Day Care centers require a conditional use permit to operate within this district. The property is located within a residential neighborhood.

SaVaughn Irons-Kumassah – stated staff recommends approval of the Conditional Use Permit with the conditions that the owner of property must adhere to repaving the driveway, repainting the parking spots, replacing old signs with new signs, cutting the grass at the front entrance, side, and rear of the property, and adding entrance and exit signs.

India Evans – stated that she is the applicant for 4914 West St and is willing to put in writing that she will meet the requirements.

It was moved to approve the Conditional Use Permit for 4914 West St with the stated conditions. Motion made by Roderick Jackson, Seconded by Lois Wright. Motion carried.

3. **Case# CUP-2024-03 - Conditional Use Permit for 1042 and 1044 Main St., Parcel# 13049B F002B, Ward 3 - Applicant, Dadrean Lakes, is requesting a Conditional Use Permit to establish a childcare center for children from 6 weeks to 12 years of age within the Downtown Mainstreet District (DM).**

Background/History:

The applicant is requesting a Conditional Use Permit to open and operate a childcare center for children aged 6 weeks to 12 years old at 1042 Main Street. The applicant is proposing to utilize two units addressed 1042 and 1044 Main Street at this location to cater to the specific needs of each age group. The operation hours will be Monday through Friday 7am - 6pm. This property is located within the Downtown Mainstreet District (DM). Per Section 8-8-30.- Downtown Mainstreet (DM), Pre-K and Day Care centers require a Conditional Use Permit to operate within this district.

SaVaughn Irons-Kumassah – stated that the applicant does not meet all zoning criteria for approval therefore staff recommends denial of the Conditional Use Permit to open and operate a childcare center for children from this location.

Rev. Michael Scandrick – stated that he is the owner of the daycare at 4932 Phillips Drive and that he's been there approximately 30-plus years. He's concerned about the safety of the children if a daycare is opened at 1042 and 1044 Main Street. He stated the location is too close to the street, has no windows, is surrounded by cement, and directly next to a bus stop. He asks that the Board deny the request.

It was moved to deny the Conditional Use Permit for 1042 and 1044 Main Street.
Motion made by Roderick Jackson, Seconded by Lois Wright. Motion carried.

ADJOURNMENT:

It was moved to adjourn the meeting at 6:27pm
Motion made by Michael Clinkscales, Seconded by Donald Williams. Motion carried.

In compliance with the Americans with Disabilities Act,
those requiring accommodation for meetings should notify
the City Clerk's Office at least 24 hours prior to the meeting at 404-366-4720.

DRAFT