



CITY COUNCIL REGULAR SESSION

Monday, October 07, 2024 at 7:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.4720

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA
The Honorable Kimberly James
The Honorable Hector Gutierrez
The Honorable Latresa Akins-Wells
The Honorable Allan Mears
Ricky L. Clark Jr, City Manager
Randi Rainey, City Clerk
Danielle Matricardi, City Attorney

DRAFT MINUTES

CALL TO ORDER/WELCOME: Mayor Butler called the meeting to order at 7:06 pm.

INVOCATION/PLEDGE: Cory Henry led the invocation and pledge.

ROLL CALL - CITY CLERK: A quorum was established.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large		✓
Kimberly James	Council Member, Ward 1		✓
Hector Gutierrez	Council Member, Ward 3		✓
Latresa Akins-Wells	Council Member, Ward 4		✓
Allan Mears	Council Member, Ward 5		✓

John Wiggins, Finance Director; Jermi Patterson, Deputy Finance Director, Shalonda Brown, HR Director; Diane Lewis, Deputy HR Director; Bobby Jinks, Public Works Director; Nigel Watley, Deputy Public Works Director; Deputy Fire Chief David Halcomb; Rodney Virgil, Level 2 Support Engineer; Pauline Warrior, Chief of Staff; Javon Llyod, PIO; Derry Walker, Code Enforcement Director, Marsellas Williams, Economic Director; Nicole Dozier, Planning Community Director; Brandon Criss, Police Dept.; Talisha Clark, Procurement Manager, Dorothy Roper-Jackson, Court Director, and Danielle Matricardi, City Attorney.

ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:

It was motioned to approve the consent agenda by removing items 11,13,19 to be placed under New Business.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Councilmember James noted the description does not include the budgeted line items and requested that it be included in the description.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:

It was motioned to adopt the agenda by removing item 11,13,19 and adding them and the 2 emergency items under New Business.

Motion made by Councilmember Mears, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

APPROVAL OF MINUTES:

- 1. Council Approval of Special Called Meeting Minutes from September 16, 2024, Council Work Session and Regular Meeting Minutes from September 16, 2024, and Special Called Meeting from September 25, 2024- City Clerk**

There was a motion to approve the Council Work Session, Regular Meeting, and Special Called Minutes from September 16, 2024, with recommended minor changes.

Councilmember James noted she recommends the approval with the minor changes she gave to the city clerk.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

PUBLIC COMMENTS: (All Speakers will have 3 Minutes)

There were four (4) Public Comment Speakers.

Carolyn Franklin thanked Pauline Warrior and noted that she was pleased. Her home looked beautiful after Mr. Fuller's repairs.

Carl Evans wanted to thank Officer Groves for going above and beyond. He noted that he mentioned to her that he had some puppies he needed to get rid of, and she had one of the officers come out to get one. Mr. Evans noted he was in touch with a rescue group, and that she made arrangements for another person to stop by, which was on her off day. He noted that something came up, and she could not make it; people usually don't offer to help on their off days. He thanked Bobby Jinks for serving the city for so many years.

Mr. Ibanez wanted to know if there was an update on the bicycle lanes. He also wanted to see if they could participate in the council meetings by text message and asked that their comments not be erased once they posted them. Mr. Ibanez would like someone to contact regarding videoing the meeting by phone because the internet replay is sometimes unclear.

Elder Cook invited everyone to the Forest Park Minister Association "Living Legend Banquet" on Saturday, October 26, at 6:00 p.m. He noted it will be at the Paradise Church Gym at Bishop Fortson Drive off Hendrix, and the tickets are \$75.00.

CITY MANAGER'S REPORT:

City Manager Clark thanked Mr. Bobby Jinks for 30-plus years of tireless service to the city. He has led with dignity and transparency, ensuring 20,000 residents had everything they needed. Mr. Clark noted that he has done a great job, and they are excited to see him go off into his future. Mr. Clark noted that there will be a celebration on Friday for him, and you should RSVP.

PRESENTATIONS:

2. Recognition of Ward 4 Yard of the Quarter-Legislative Offices

Background/History:

The purpose of the Yard of the Quarter program is to promote goodwill and recognize and support the City of Forest Park Ward 4 residents who demonstrate exemplary efforts in maintaining their homes and yards to enhance the overall appearance of the entire community. The award this month is being presented to residents at 470 Sirocco Court.

It was motioned to table this until the next meeting because of a family emergency.

Motion made by Councilmember Akins-Wells, Seconded by Councilmember Mears. Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

3. Gen-Z Program Presentation

Background/History: Gen-Z Program Presentation. The court recognizes that several individuals between the ages of 17-25 were present in court. The court sees a need to assist these individuals who are in high school, college or graduate school, and started the Gen-Z Program.

Comments/Discussion from Governing Body:

Councilmember James thanked her and noted the division from the police department was a vision of Judge Freeman. Councilmember James noted they made a great decision by appointing her as Court Administrator.

Councilmember Gutierrez thanked her for her intentionality and going above and beyond. He noted these kids are the future. He noted people should realize they were once young and made mistakes. He noted he appreciates a program like this that will give them a second chance.

Councilmember Akins-Wells thanked her and noted she is absolutely amazing. She thanked her for giving something back to the kids in the community. She noted that they are young and will make mistakes, but this should not follow them for the rest of their lives.

Councilmember Mears- thanked her.

CEREMONIAL:

4. Forest Park's Hometown Hero Certificate Presented to Jhyrod Finch

Background/History:

Councilmember Akins-Wells Wells would like to honor Jhyrod Finch as "Forest Park's Hometown Hero" for his outstanding services within the community and for being a dedicated employee of the City of Forest Park. Mr. Finch's contributions include assisting with cutting grass for the city's legacy residents, maintaining lawns, coaching sports, volunteering to help with the upkeep of Forest Park High School's baseball field, and one day wishes to become a motivational youth speaker. The City of Forest Park and Councilmember Akins-Wells proudly present Mr. Finch with the Forest Park Hometown Hero Certificate.

Councilmember Akins-Wells thanked Mr. Finch for giving his own time to work in the community. She noted he cuts yards in the community for free and never wanted to be recognized. However, she believes in giving people their flowers while they can still smell them. Councilmember Akins-Wells stated she loves him and appreciates everything he gives back to their community.

The Mayor and Council took pictures.

PUBLIC HEARING:

5. Council Approval to approve Case # CUP-2024-02- Conditional Use Permit for 4914 West St. to establish a childcare center from Infancy to Pre-Kindergarten within the Multiple-Family Residential District (RM)- Planning and Community Development Department

It was motioned to close the regular meeting and enter into the 1st Public Hearing.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

It was moved to Open the Public Hearing for Conditional Use Permit for 4914 West St. to establish a childcare center from Infancy to Pre-Kindergarten within the Multiple-Family Residential District (RM).

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

There were no speakers for or against Case # CUP-2024-02- Conditional Use Permit for 4914 West St.

It was motioned to close the public hearing.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

It was motioned to approve the recommendation for the Conditional Use Permit for 4914 West St.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells,
Abstain: Councilmember Mears

6. Council Approval to Deny Case # CUP-2024-03- Conditional Use Permit for 1042 and 1044 Main St. to establish a childcare center and preschool for children between the ages of 6 weeks to 12 years old within the Downtown Mainstreet District (DM)-Planning and Community Development Department

It was motioned to open the 2nd public hearing for Case # CUP-2024-03- Conditional Use Permit for 1042 and 1044 Main St. to establish a childcare center and preschool for children between the ages of 6 weeks to 12 years old within the Downtown Mainstreet District (DM).

Motion made by Councilmember James, Seconded by Councilmember Akins-Wells.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

There were no speakers for or against Case # CUP-2024-03- Conditional Use Permit for 1042 and 1044 Main St.

It was motioned to close the public hearing.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

It was motioned to approve the recommendation of denial for the Conditional Use Permit Case # CUP-2024-03- Conditional Use Permit for 1042 and 1044 Main St.

Motion made by Councilmember James, Seconded by Councilmember Akins-Wells.

Comments/Discussion from Governing Body:

Councilmember Akins-Wells noted that this is like the nail salons, barber shops, and hair salons. She noted that they should put a pause on opening so many daycares, and it may help the businesses they already have. She said that in the future, maybe they can do a moratorium on this.

City manager Clark asked if they would need an ordinance to enact a 120-day moratorium or longer or if they could vote by voice.

Attorney Matricardi noted yes, they would need an ordinance for a moratorium.

City Manager Clark asked if this needed to go before the Planning Commission Board or before the council.

Attorney Matricardi noted yes.

City Manager Clark noted they could work with legal counsel and the Planning Community Development Director to enact a moratorium. He said they would need guidance on how long it would be in place, and they would look into reviewing any ordinances that govern where they are located within the community.

Councilmember Akins-Wells noted that she thinks it would be hard to put a time on it. She suggests that if one closes, then another can open.

Attorney Matricardi noted that the moratorium would be for a specified period of time. During that time, they would look at the ordinance and determine whether it would be beneficial to impose a number restriction for referencing.

Councilmember James noted that she would not be in favor of a moratorium. She would like to see it presented as a conditional use when needed. She would defer to the locations, as opposed to not having a daycare center open up.

Councilmember Gutierrez asked if they could get some numbers to see what it looks like and how many daycares they have.

City Manager Clark noted they needed some directions. He stated they could pull the numbers to identify the daycares that are properly licensed and could be some operating without a license they are unaware of. He stated they can pull that data, add the moratorium, or they can bring this back in front of the governing body to be voted on.

Councilmember Mears noted he thinks a moratorium is needed so the daycares can be in selected places. He noted they need to determine how many are needed.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

CONSENT AGENDA:

It was moved to approve the consent agenda with the removal of items # 11, 13, and 19.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

Comments/Discussion from Governing Body:

Councilmember James asked for a point of order to ask if that item had already been done.

Mayor Butler stated it had not.

Councilmember Akins-Wells asked for a point of order to ask if they could go back to the old way of making the agenda because it is more work, and the governing body is getting confused. She noted it was supposed to be easier, but it does not seem like it.

Mayor Butler noted it is definitely a time saver and stated let's just get through tonight.

7. Council Approval for the Purchase of 2025 Chevy Tahoe-Procurement/Public Work

8. Council Approval to enter into a contract with Rubio and Son Interiors, Inc. for the Exterior Renovation of the former Rite Aid Building for a Business Incubator – Procurement/Executive Office

9. **Council Approval on Lexipol Annual Renewal** - Procurement/Fire Department
10. **Council Approval for Annual Lease Payment with Motorola Solutions** - Procurement/Fire Department
11. **Council Approval to Purchase eighteen (18) Additional Security Cameras** – Procurement/IT Department

This item was moved to new business

12. **Council Approval for Stryker Annual Service Renewal (Year 3)** - Procurement/Fire Department
13. **Council Approval to purchase a Fire Alarm System and Installation at the Police Department-**
Procurement/Police Services

This item was moved to new business

14. **Council Approval for Blanket Purchase Orders (PO) for the Purchase of Uniforms/Equipment and Office Supplies-Procurement/Police Department**
15. **Council Approval to purchase two (2) fleet vehicles for Public Works-Procurement/Public Works Departments**
16. **Council Approval to purchase a Landscape fleet vehicle for Public Works-Procurement/Public Works Departments**
17. **Council Approval for the Purchase of Playground Swing Set for Perkins Parks-Procurement/Public Works**
18. **Council Approval on the Conversion of a Heavy Equipment Operator Position to a Maintenance Worker Position** – Public Works Department
19. **Council Approval to purchase a 2025 Chevy Tahoe from Hardy Chevrolet for the Code Compliance Department-** Procurement/Code Compliance Department

This item was moved to new business

20. **Council Approval for Floor Replacement at 696 Main Street-Procurement/Recreation & Leisure Services Departments**

NEW BUSINESS:

21. **Council Approval on the Consideration of the Re-Enacting of the Forest Park Noise Ordinance-**
Executive Offices

City Manager Clark wanted to clarify this it is for the noise and fireworks ordinance.

Councilmember James- noted that she made a note for Attorney Matricardi to remove Council member Dabouze from all Resolutions.

Motion made by Councilmember James, Seconded by Councilmember Mears.
Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells,
Councilmember Mears

- 22. Council Approval on a Task Order to provide for the design of three restroom structures that will serve different areas throughout Starr Park-** Executive Offices

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

- 23. Council Approval of a Resolution to Establish a Rehire Eligibility Policy-** Human Resources Department

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

- 24. Council Approval on Clayton County Landbank Appointment-** Planning and Community Development Department

It was motioned to appoint Director Nicole Dozier to the Landbank Authority.

Motion made by Councilmember James, Seconded by Councilmember Gutierrez.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

- 25. Council Approval to purchase thirteen (13) Vehicles for the Police Department-** Procurement/Police Department

Motion made by Councilmember James, Seconded by Councilmember Mears.

Comments/Discussion from Governing Body:

Councilmember Mears asked if this was coming from the budget that was discussed.

City Manager Clark noted that this item is for financing the 13 vehicles. He noted that the difference is that the community has ordinarily purchased these vehicles outright. He stated that these are being financed at a 4.7 percent interest rate.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

- 26. Council Approval on the Renaming of Trade Specialist Division to Building Maintenance Division** – Public Works Department.

This item was removed from the agenda.

- 27. Council Approval on the Renaming of Parks and Recreation Division to Ground Maintenance Division.**

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

28. Council Approval to Purchase eighteen (18) Additional Security Cameras – Procurement/IT Department

It was motioned to approve this with the authorization for the City Manager to appropriate funds if necessary.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

29. Council Approval to purchase a Fire Alarm System and Installation at the Police Department- Procurement/Police Services

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

30. Council Approval to purchase a 2025 Chevy Tahoe from Hardy Chevrolet for the Public Works Department- Procurement/Code Compliance Department

Motion made by Councilmember James, Seconded by Councilmember Akins-Wells.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

31. Council Approval for Reconstruction of the Police Department- Police Department

Motion made by Councilmember James, Seconded by Councilmember Akins-Wells.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

32. Council Approval on a Facility Usage Request – Recreation and Leisure Services

It was motioned to approve this usage with the conditions recommended by staff: provide a Certificate of Insurance listing the City of Forest Park for a one-million-dollar aggregate.

Motion made by Councilmember James, Seconded by Councilmember Mears

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Mears, Councilmember Abstain: Akins-Wells,

CLOSING COMMENTS BY GOVERNING BODY:

Councilmember James thanked everyone for coming out. She congratulated Director Jinks on his retirement and wished him nothing but success. Councilmember James stated her Ward meeting is on the third Thursday of every month. She invited everyone to come if they are available to 696 Main Street at 6:00 pm. She thanked Director Walker for the final Block Party hosted in Ward 1. She noted she was able to go and see Ms. Franklin's floors and how excited she is about the Home Program. Councilmember James stated it does her heart good that they were able to allocate money to help seniors get some home improvements done.

Councilmember Gutierrez -thanked everyone for coming. He noted he is happy for the Hometown Hero and how Councilmember Akins-Wells recognizes the people in the community. He noted some of the seniors do not have the benefit and cannot afford to cut their grass. Councilmember Gutierrez thanked Director Jinks for everything he has

done. He noted he works and lot and has put the city as a priority for a long time. He told him to enjoy life and create memories with his family. He asked anyone to reach out if they need anything.

Councilmember Akins-Wells wanted to get some answers to Mr. Ibanez's question about the bike lane and wanted to know if it had been looked into. She thanked him for bringing it up and noted she think it is needed. She thanked Director Jinks for all the years he has given to Forest Park and wished him many blessings. She said this was his first and only job and that he was dedicated to the city. She thanked the police department and the impact team for making an impact. Councilmember Akins-Wells noted she spoke freely when they were receiving complaints and wants to do the same when they are receiving kudos. She thanked Director Dorthy Roper Jackson and stated the kids are the future. She said if the kids of Forest Park get into trouble, the city is willing to work with them. She noted the kids are out of school on Wednesday, and they will have a movie in the park for the kids from 5:00 pm to 9:00 pm. Councilmember Akins-Wells thanked Mr. Finch again for everything he does.

Councilmember Mears noted Director Jinks had given his heart and soul to the city ever since he was a boy and has done a wonderful job. He thanked fire, public works, and police and stated how blessed the city is to have a team that works the way they do for protection and beauty. He acknowledged Mr. Finch as the oldest member in the community to attend the meetings.

Mr. Clark noted it had been addressed in the email that the majority of the roads for the bike lanes are too narrow. If they go on state routes, it will require approval from GDOT, but it would be slim to get them done because it would not be safe. Mr. Clark noted they could look into other ways, but the roads he has seen need to be wider to put bike lanes. He stated the Planning and Community Development department has been working on the model mile, which would connect up to the beltline, and would be an opportunity for additional trails, but not in the local neighborhood.

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

It was motioned to recess into Executive Session for Personnel, Litigation or Real Estate at 8:06 pm.

Motion made by Councilmember James, Seconded by Councilmember Mears.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

It was motioned to reconvene the Regular Meeting at 8:35 pm.

Motion made by Councilmember James, Seconded by Councilmember Akins-Wells.

Voting Yea: Councilmember James, Councilmember Gutierrez, Councilmember Akins-Wells, Councilmember Mears

ADJOURNMENT:

Mayor Butler motioned to adjourn the regular meeting at 8:46 pm.

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.