

RESOLUTION NO. 2024-__

A RESOLUTION BY COUNCILMEMBERS KIMBERLY JAMES, HECTOR GUTIERREZ, LATRESA AKINS-WELLS, AND ALLAN MEARS TO APPROVE THE CHANGE IN A POSITION TITLE FROM “TRADE SPECIALIST” TO “BUILDING MAINTENANCE TECHNICIAN” FROM THE CITY’S PUBLIC WORKS DEPARTMENT AND THE CITY’S HUMAN RESOURCES DEPARTMENT.

WHEREAS, the City of Forest Park (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, the City’s Public Works Department and the City’s Human Resources Department (collectively, “Departments”) request the City Council to consider and approve the change in position title from “Trade Specialist” to “Building Maintenance Technician”; and

WHEREAS, the Building Maintenance Division within the Public Works Department is responsible for maintaining systems and infrastructure across City buildings and structures, which is responsible for certain carpentry, plumbing, painting, and electrical tasks; and

WHEREAS, the current position title of “Trade Specialist” does not clearly reflect the above-mentioned responsibilities, particularly for recruiting purposes; and

WHEREAS, the Departments believe changing the position title to the “Building Maintenance Technician” provides a more accurate representation to the scope of work required for this position and shall improve recruiting efforts; and

WHEREAS, the approval of this change in position title will help in the overall operations and efficiency of the Public Works Department, which in turn will promote City-wide efficiency.

THEREFORE, THE CITY COUNCIL OF FOREST PARK, GEORGIA HEREBY RESOLVES:

Section 1. Approval. The Departments’ request to change the position title from “Trade Specialist” to “Building Maintenance Technician” as presented to the Mayor and City Council on October 21, 2024, is hereby approved.

Section 2. Public Record. This document shall be maintained as a public record by the City Clerk (“Clerk”) and shall be accessible to the public during all normal business hours of the City.

Section 3. Authorization of Execution. The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

Section 4. Attestation. The Clerk is authorized to execute, attest to, and seal any documents necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 5. Effective Date. This Resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

SO RESOLVED this ____ day of _____, 2024.

CITY OF FOREST PARK, GEORGIA

Angelyne Butler, *Mayor*

ATTEST:

_____ (SEAL)
City Clerk

APPROVED AS TO FORM:

City Attorney