



CITY OF  
**FORESTPARK**

## City Council Agenda Item

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**Subject:** Information Technology Hardware Surplus- Information Technology Department

**Submitted By:** Josh Cox, IT Director

**Date Submitted:** October 25, 2022

**Work Session Date:** November 7, 2022

**Council Meeting Date:** N/A

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### Background/History:

As the technology department continues to complete our budgeted IT refresh projects, we will continue to accumulate hardware that is end of life or no longer provides any value to the city. We currently have an inventory of hardware ready to be approved as surplus. If this request is approved, I am recommending that the contents of this inventory be recycled. The reason for this request is that the hardware is very old and likely does not have any usable value left to donate. I have found a 3<sup>rd</sup> party organization that will recycle the hardware free of cost to the City. Should recyclable contain enough value to be profitable for the company, it could result in a small portion of the proceeds being refunded back to the city.

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**Cost:** \$ None

**Budgeted for:** \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**

**Financial Impact:**

None

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### **Action Requested from Council:**

To approve the provided hardware inventory as surplus and also approve the request to proceed with the recycling of the hardware by the proposed vendor