



CITY OF
FORESTPARK

City Council Agenda Item

Subject: Approval of Employee Vacation Sellback – Chief Executive Offices

Submitted By: Dr. Marc-Antonie Cooper

Date Submitted: September 23, 2021

Work Session Date: October 04, 2021

Council Meeting Date: October 04, 2021

Background/History:

During the council workshop and executive session of September 20, City Council discussed the need to resume adherence to the city's vacation policy by providing a "one-time only" pay-out to several employees with overages in vacation at their normal rate of pay. Employee's will have regular withholdings and deductions from weekly paycheck withheld as required. The city manager is requesting council's approval to amend the FY22 budget by decreasing the reserve for Contingency 100-22-1510-57-9000 to Increase Finance Sick/Leave Sell Back 100-22-1510-51-2901, Increase PD Sick/Leave Sell Back 100-31-3210-51-2901, Increase Recreation Sick/Leave Sell Back 100-41-6110-51-2901, Increase Public Works Sick/Leave Sell Back 100-51-4210-51-2904 and Increase Fire Sick/Leave Sell Back 100-60-3610-51-290.

Cost: \$ 67,000

Budgeted for: _____ **Yes** X **No**

Financial Impact:

The FY22 budget included \$35,000.00 for this payout, but the maximum is all sold back what they had over would be approximately \$67,000.00.

Action Requested from Council:

Approve amendment to the FY22 Budget and authorize payout of "one-time" vacation overages.