

**Alpharetta (Global)**

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Roswell, GA 30076

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**We have prepared a quote for you**

**2024 - Duo MFA Implementation**

QUOTE # 006453 V3

PREPARED FOR

**City of Forest Park, GA**

PREPARED BY

**Anika Inman**

## Statement of Work

### Background

The City of Forest Park wishes to implement multi-factor authentication (MFA) with Cisco Duo in the environment to reduce the overall risk to the city related to account compromise.

This Statement of Work (SOW) outlines the agreement between the City of Forest Park (Client) and InterDev (Provider) for implementing MFA for the city to protect their instance of the Microsoft 365, FortiGate Firewalls, and VPN access with FortiClient via FortiGates, access to servers and desktop logins. This scope of work is based on a total of 300 users in Microsoft 365 and 50 VPN users, and 71 servers.

### Scope of Work

InterDev will assign qualified infrastructure and security resources to perform the technical portions of this project. InterDev will also assign a dedicated project manager to ensure that the project stays on track, that all items are completed in a timely manner, and to act as a focal point for all communication regarding this project.

InterDev engineers will need 160 total hours to complete the implementation, with the bulk of the time expected to be spent configuring the various systems to be protected and working directly with individuals to get them enrolled into and using the service. As part of this project, InterDev will implement FortiEMS to properly manage VPN Clients and leverage Microsoft Azure Active Directory Premium Plan 1 to reduce reliance on local infrastructure, shifting the organization's primary authentication to the cloud.

The InterDev team will make their best effort to effect as smooth a transition as possible, but there may be variables that require or cause intermittent connectivity or access issues as the implementation of multi-factor authentication has inherent complexities. InterDev's Project Manager will ensure that the city stays informed of progress and ensure we keep the effort moving forward until completed.

### Requirements

This project has several requirements that the city should be aware of to ensure success. Those requirements are outlined below.

InterDev will enable MFA for all Microsoft 365 users, and all users will be required to use MFA to access those resources. This will require an authentication token – either a soft token (mobile app) or hardware token. Soft Tokens in the form of the Duo Mobile Security App can be installed on any mobile device and used during enrollment. Any person who does not wish to use the mobile application will still be required to use MFA, and the city will be required to purchase a hardware token for those individuals. Hardware tokens are \$25.00 each and must be purchased in quantities of 10. The city has stated that it will need 30 tokens.

The City of Forest Park will be charged monthly for the number of users enrolled in Duo. The enrollment count is the number of users that get synchronized to the Duo portal and receive enrollment emails. Service accounts that use basic authentication will add to the total user enrollment count.

The City of Forest Park staff will ensure that all firewalls to be configured have a valid support contract, are updated, have a valid configuration backup, and supports SAML authentication. Fortinet FortiGate firewalls must be running FortiOS version 7.2.

## Work Plan

During the initial phase of the project, InterDev will provision the Duo Platform and order any hardware tokens as a first step in the project to ensure that the MFA platform is ready for application configuration and user enrollment. InterDev will also review and create or modify any active directory security groups as required and prepare enrollment instructions for the user base.

Following this preliminary work, the team will then apply Azure AD P1 licensing and configure Duo SSO and any authentication proxies if required. InterDev will also configure cloud-based FortiEMS and deploy the managed FortiClient agent. The team will also begin configuring the applications for protection within the Duo platform. At this phase in the project, the primary platforms (Duo, 365, and FortiGates) are ready for use, and the team will begin user enrollment to ensure that Microsoft 365 and VPN access are secured as soon as possible within the overall timeline.

With user enrollment complete, the team will focus on ensuring MFA and trusted hosts are configured for all FortiGates to protect edge security appliances. The team will begin implementing MFA protection for servers.

With critical resources now protected, InterDev will configure MFA for workstations. However, as configuring individual workstations for MFA is time-consuming and can quickly add up to a significant amount of billable time, InterDev will coach the IT Team on configuration for the first 10 devices. Once they are familiar with the process, the local IT team can configure all remaining devices. The InterDev security team will remain available to assist in that effort.

The project will close once the desktop configuration has been effectively handed off to the IT Team for completion. The project manager and project lead will communicate consistently throughout the project and will provide a final wrap-up to the city and close the project.

### Professional Services- Implementation

Description	Price	Qty	Ext. Price
<b>2024 - Security Engineering</b> Fixed fee labor for Security Engineer	\$165.00	140	\$23,100.00
<b>2024 - project management</b> Fixed fee labor for Project Management	\$120.00	20	\$2,400.00
Subtotal:			<b>\$25,500.00</b>

### Hardware

Description	Price	Qty	Ext. Price
<b>Duo Security Hardware Tokens</b> Duo Security Hardware Tokens. Must be purchased in quantities of ten (10)	\$25.00	30	\$750.00
<b>Flat Fee Shipping for Duo Tokens</b> Shipping & Handling	\$10.00	1	\$10.00
Subtotal:			<b>\$760.00</b>

### Software - Annual

Description	Price	Qty	Ext. Price
<b>FortiClient EMS VPN/ZTNA 500 devices -1YR</b> Fortinet Endpoint Licenses - VPN/ZTNA, 1 Year, FortiEMS hosted by FortiCloud with FortiCare Premium	\$6,936.00	1	\$6,936.00
Subtotal:			<b>\$6,936.00</b>

### Software - Monthly

Description	Recurring	Price	Qty	Ext. Recurring	Ext. Price
<b>Duo MFA Licensing and Management</b> Duo Security 2FA - MFA level licensing & product management	\$5.00	\$5.00	300	\$1,500.00	\$1,500.00

Software - Monthly

Description	Recurring	Price	Qty	Ext. Recurring	Ext. Price
<b>Microsoft Entra ID P1 [New Commerce Experience]</b> Microsoft Azure Active Directory Premium P1 is a comprehensive, highly available identity and access management cloud solution that combines core directory services, advanced identity governance, and application access management.	\$0.00	\$7.20	300	\$0.00	\$2,160.00
				Monthly Subtotal:	<b>\$1,500.00</b>
				Subtotal:	<b>\$3,660.00</b>

Terms and Conditions

**Time and Materials Basis:**

InterDev shall perform the Services on a time and materials basis. The Client shall pay InterDev for the actual time spent by InterDev personnel in performing the Services at the rates of \$200/hour and will be billed upon project completion.

**Payment Structure:**

Any additional services requested by the Client that fall outside the scope of this agreement will be subject to additional fees, which will be agreed upon by both parties in writing before the services are provided.

**Payment Terms:**

Payment is due  
 30 days from the date of the invoice.

Late payments  
 may be subject to a late fee of five (5) percent per month, starting from the due date and may result in a suspension of services.

**Change Orders:**

Any changes to the scope of work must be documented in a change order  
. Additional fees resulting from approved change orders will be invoiced separately

All incident response support and vulnerability remediation will require a change order or additional Statement of Work.

**Non-Solicitation of Employees:**

During the term of this Agreement and for a period of two (2) years after its termination or expiration, neither party shall directly or indirectly solicit, recruit, or hire any employees, contractors, or agents of the other party involved in the performance of this Agreement. For the purposes of this clause, "solicitation" includes but is not limited to

- : a. Initiating contact with employees of the other party for the purpose of offering employment or engagement.
- b. Inducing or attempting to induce employees of the other party to terminate their employment or engagement.
- c. Assisting others in soliciting, recruiting, or hiring employees of the other party.

In the event of a breach of this non-solicitation clause, the non-breaching party shall be entitled to seek injunctive relief and/or monetary damages, upto and including

**Confidentiality**

Both parties agree to keep the terms and conditions of this payment structure confidential.

**Limitation of Liability**

In no event shall InterDev be liable to the Client or any other party for any special, exemplary, incidental or consequential damages, including but not limited to lost profits, whether arising out of contract, tort, and strict liability or otherwise.

**Miscellaneous:**

This Agreement constitutes the entire understanding and agreement between the parties with respect to the subject matter hereof and supersedes all prior agreements, whether written or oral, relating thereto

. This Agreement will be governed by the laws of Georgia.

## 2024 - Duo MFA Implementation



**Prepared by:**  
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**Quote Information:**  
**Quote #: 006453**  
Version: 3  
Delivery Date: 03/11/2024  
Expiration Date: 03/29/2024

### Quote Summary

Description	Amount
Professional Services- Implementation	\$25,500.00
Hardware	\$760.00
Software - Annual	\$6,936.00
Software - Monthly	\$3,660.00
<b>Total:</b>	<b>\$36,856.00</b>

### Monthly Expenses Summary

Description	Amount
Software - Monthly	\$1,500.00
<b>Monthly Total:</b>	<b>\$1,500.00</b>

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

**Alpharetta (Global)**

**City of Forest Park, GA**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: Anika Inman

Name: Joshua Cox

Title: Business Development Account Executive

Date: \_\_\_\_\_

Date: 03/11/2024