



City Council Agenda Item

Title of Agenda Item: Renaming of Trade Specialist Division to Building Maintenance Division – Public Works

Submitted By: Nigel Wattley

Date Submitted: 9-30-2024

Work Session Date: 10-7-2024

Council Meeting Date: 10-7-2024

Background/History:

. The Trade Specialist Division within the Public Works Department is responsible for maintaining systems and infrastructure across City buildings and structures. Their tasks involve a range of semi-skilled work, including:

- **Carpentry:** Fabricating, repairing, and installing shelves, doors, windows, and other structures.
- **Plumbing:** Replacing or repairing faucets, valves, toilets, sinks, basins, and unblocking drains.
- **Painting and Electrical:** Performing electrical work, painting, and masonry repairs.

The current division name, "Trade Specialist," does not clearly reflect these responsibilities, particularly for external audiences or job applicants. Renaming the division to the Building Maintenance Division provides a more accurate representation of the team's scope of work and functions. Additionally, staff believes that this name change will attract more qualified applicants for the currently vacant positions, as the new title will provide a clearer understanding of the job's nature and duties.

- **Attracting Talent:** The updated name is more transparent, potentially increasing the interest of qualified applicants seeking positions related to building maintenance.
- **Recruitment:** The new title may attract a wider and more qualified pool of applicants for vacant positions within the division.

If approved, the department will officially adopt the Building Maintenance Division name and update all relevant documents, signage, and communication materials to reflect this change.

Action Requested from Council:

Council approval to officially rename the Trade Specialist Division to the Building Maintenance Division

Cost: \$ 0

Budgeted for: _____ **Yes** _____ **No**

Financial Impact:
