



CITY OF FOREST PARK
URBAN REDEVELOPMENT AGENCY REGULAR MEETING

Thursday, February 13, 2025 at 5:30 PM
City Hall-Council Chambers, Virtual Meeting Via Zoom and YouTube Livestream

Website: www.forestparkga.gov
Phone Number: (404) 363.2454

ECONOMIC DEVELOPMENT
745 Forest Parkway
Forest Park, GA 30297

MINUTES

Kimberly James, Chairwoman
Avery Wilson, Vice Chairman
Eliot Lawrence, Member
Yasmin Julio, Member
Debra Patrick, Member

CALL TO ORDER/WELCOME: Chairwoman James called the Urban Redevelopment Agency meeting to order on February 13, 2025, to order at 5:35pm.

PRESENT:

Kimberly James
Avery Wilson
Eliot Lawrence
Debra Patrick

ALSO PRESENT:

John Wiggins, Director of Finance
Attorney Danielle Matricardi, City Attorney
S. Marsellas Williams, Director of Economic Development
Rochelle Dennis, Main Stret Manager
Charise Clay, Economic Development Staff Assistant

ADOPTION OF THE AGENDA WITH ANY ADDITIONS/DELETIONS: Avery Wilson made a motion to adopt the agenda with the addition of the financial report. Debra Patrick seconded the motion. Motion approved unanimously.

APPROVAL OF MINUTES:

1. Approval of January 9, 2025, Meeting Minutes
Avery Wilson made a motion to approve the January 9, 2025, meeting minutes. Kimberly James seconded the motion. Eliot Lawrence abstained from the vote.

OLD BUSINESS:

NEW BUSINESS:**2. 200 Metcalf Extension Catch Basin Repair****Rochelle Dennis delivered the update:**

- The board was given a photo of the current state of the catch basin as reference. The damage was caused by trucks rolling over it constantly. The Public Works department assessed the damage and determined it was outside of their capabilities. In turn, she met with 3 vendors to receive quotes for the repair. Only 2 vendors returned quotes. It is staff's recommendation to proceed with DAF Concrete as the vendor for the repair, as their quote totaled \$3,000.00 compared to FemPro with a quote total of \$15,199.27. The item was tabled by the board.

3. Oasis Consulting Proposal - Stephens Lake Dam

- The board previously expressed a desire to tour the site. Due to scheduling conflicts between Oasis Consulting and the board weekends and some weekdays aren't an option. The board may potentially have to visit the site on their own accord without a guide. Billy Freeman, Jr., with Technique Concrete spoke to Chairwoman James about clearing a path for board members to tour the site.
- Rochelle Dennis also highlighted the proposal from Oasis Consulting Services for subsurface exploration and geotechnical engineering evaluation for Stephens Lake Dam included in their packet. Attorney Matricardi will review the proposal and give appropriate correspondence and recommendations.

Eliot Lawrence made a motion to table items 2 & 3. Avery Wilson seconded the motion. Motion approved unanimously.

4. Financial Report**John Wiggins delivered the update:**

- The URA Checking Account ending in 4594 had a beginning budget of \$3,767,064 and an ending balance of \$3,738,142. The URA Checking Account ending in 4610 had a beginning budget of \$472,337 and an ending balance of \$473,510. Operating cash totaled \$4,211,652. Other financing sources totaled \$14,538,352. Operating expenses totaled \$2,712,569. The Georgia Fund 1 had an ending monthly balance of \$4,285,723.44.

ECONOMIC DEVELOPMENT UPDATE:**S. Marsellas Williams delivered the update:**

- Business Retention Visits are being scheduled in Ward 1 & 2. He met with Tunnell-Spangler-Walsh & Associates (TSW) the week prior. TSW is contracted to expand the URA boundaries and designate catalytic sites. The proposal is set to be ready by the end of March. The Econ Dev team has continued strategy meetings with Partnership of Southern Equity (PSE) about future plans for Wherry Housing. PSE wants to host a racial & equity training with the URA either in person or virtually. 3 new businesses opened in Ward 3. The 2025 Main Street Event Calendar is nearly complete and ready for publishing.

EXECUTIVE SESSION: *(Executive Session may be called for issues concerning Personnel, Litigation or Real Estate)*

Avery Wilson made a motion to enter executive session at 6:19pm. Eliot Lawrence seconded the motion. Motion approved unanimously.

Avery Wilson made a motion to exit executive session at 6:36pm. Debra Patrick seconded the motion. Motion approved unanimously.

Debra Patrick made a motion to approve the 3rd amendment to the purchase & sale agreement for Project Splash. Avery Wilson seconded the motion. Motion approved unanimously.

ADJOURNMENT:

Debra Patrick made a motion to adjourn the meeting at 6:36pm. Avery Wilson seconded the motion. Motion approved unanimously.

*In compliance with the Americans with Disabilities Act,
those requiring accommodation for meetings should notify
the City Clerk's Office at least 24 hours prior to the meeting at 404-366-4720.*