



CITY OF FOREST PARK
URBAN REDEVELOPMENT AGENCY REGULAR MEETING

Thursday, June 12, 2025, at 5:30 PM
City Hall-Council Chambers, Virtual Meeting Via Zoom and YouTube Livestream

Website: www.forestparkga.gov
Phone Number: (404) 363.2454

ECONOMIC DEVELOPMENT
745 Forest Parkway
Forest Park, GA 30297

MINUTES

Kimberly James, *Chairwoman*
Avery Wilson, *Vice Chairman*
Eliot Lawrence, *Member*
Melanie Carter, *Member*
Debra Patrick, *Member*

CALL TO ORDER/WELCOME: Chairwoman Kimberly James called the Urban Redevelopment Agency Regular meeting to order on June 12, 2025, at 5:35 pm.

PRESENT:

Kimberly James
Avery Wilson
Eliot Lawrence
Melanie Carter

ALSO PRESENT:

Councilwoman Delores Gunn, Ward 2
Ricky L. Clark, Jr., City Manager
Danielle Matricardi, City Attorney
Rochelle B. Dennis, Interim Director of Economic Development
Charise Clay, Economic Development Staff Assistant
John Wiggins, Director of Finance

ADOPTION OF THE AGENDA WITH ANY ADDITIONS/DELETIONS:

Avery Wilson made a motion to remove item #2 and add the FY25-26 Draft Budget Review. Eliot Lawrence seconded the motion. The motion unanimously passed.

APPROVAL OF MINUTES: Eliot Lawrence made a motion to approve the May 8, 2025, meeting minutes as submitted. Avery Wilson seconded the motion. Melanie Carter abstained from the vote. The motion passed.

OLD BUSINESS:

1. **Discussion of URA Reimbursement to the City of Forest Park for Outstanding Property Owners Association Dues:** City Manager, Ricky L. Clark, Jr. explained that the URA's Property Owners Association Dues are waived in lieu of the two (2) City of Forest Park Police Officers who patrol Gillem Logistics Center. However, an audit revealed there is a past due assessment of \$5,049.75. Avery Wilson made a motion to approve the payment of \$5,049.75 for past due Gillem Logistics Center owners Association Dues. Eliot Lawrence seconded the motion. The motion passed unanimously.
2. ~~Board Discussion on partnering with the City of Forest Park on The Grapevine~~

NEW BUSINESS:**3. FY25-26 Draft Budget Review and Discussion:**

- Interim Director of Economic Development, Rochelle B. Dennis presented the FY25-26 URA Draft Budget. The FY25-26 proposed revenue is \$5,000,000.00, a variance of \$9,000,000.00 from FY24-25. The FY25-26 proposed expenses are \$3,093,850.00, a variance of (\$12,800.00) from FY24-25. The FY25-26 proposed budget is \$3,426,150.00, a variance of \$9,012,800.00 from FY24-25.
- Staff were directed to increase the Professional Services line item to account for URA branded shirts for the board members. Staff were also directed to re-evaluate Road Infrastructure line item to account for anticipated Gillem road repairs.

FINANCIAL REPORT: John Wiggins, Director of Finance presented the May 2025 URA Financial Report.

- Operating Revenue Ending Balance for May 2025 totaled \$6,416,481
- Operating Expense Ending Balance for May 2025 totaled \$1,135,427
- Deposits Ending Balance for May 2025 totaled \$46,408,660
- Net Position as of May 2025 was (\$33,763,938)

ECONOMIC DEVELOPMENT UPDATE: Rochelle B. Dennis, Interim Economic Development Director and Main Street Manager delivered the Main Street and Economic Development Update for June 2025.

1. Ms. Dennis shared drafts for the new seasonal Main Street Light Pole Banners.
2. The Main Street program will launch Boxes & Blooms, a public art series, in mid-summer.
3. Ms. Dennis provided updates on Friday Night Refresh (June 13), Up Early on Main (June 28), and the Forest Park Business Association Breakfast (June 18)
4. Economic Development Updates included
 - a. Featured Speaker at Atlanta Produce Dealers Association
 - b. Clayton County Economic Development Bus Tour
 - c. Clayton County Broker's Reception
 - d. AeroATL Collective Monthly Meeting
 - e. SBDC Small Business Resource Fair
 - f. Forest Park Tour w/ GA Department of Economic Development (Partnership potential & additional resources)
 - g. Impact Fees Assessment
 - h. Farmers Market Development (Ag Terminal)
 - i. Blue Star Redevelopment
 - j. CC Housing Market Grant
 - k. REAP Class of 2025 Site Visits
 - l. Housing Plus potential partnership
 - m. Elevate Marketing Plan
 - n. Southeast Crescent Regional Commission Grant (workforce development)
 - o. Development of Florence on Main: DCA application submitted
 - p. Schedule of Ribbon Cuttings & BRE Visits by Ward

- q. Gillem Road Repairs
- r. URA Boundary expansion
- s. Restoration on Main (850 Main)
- t. Sale of 794 Main Street

PUBLIC COMMENTS: Joanne Thomas thanked the URA Board for the leadership of Partnership for Southern Equity.

EXECUTIVE SESSION: *(Executive Session may be called for issues concerning Personnel, Litigation or Real Estate)*

Avery Wilson made a motion to enter Executive Session at 6:23pm. Eliot Lawrence seconded the motion. The motion unanimously passed.

Avery Wilson made a motion to exit the Executive Session and reconvene the regular meeting at 7:25 pm. The motion was seconded by Eliot Lawrence. The motion unanimously passed.

ADJOURNMENT: Chairwoman James adjourned the meeting at 7:25 pm.

*In compliance with the Americans with Disabilities Act,
those requiring accommodation for meetings should notify
the City Clerk's Office at least 24 hours prior to the meeting at 404-366-4720.*