

Folsom City Council Staff Report

MEETING DATE:	7/11/2023
AGENDA SECTION:	New Business
SUBJECT:	Resolution No. 11069 - A Resolution Amending Resolution No. 10479 to Revise the Master Fee Schedule for Library Services to Remove Fines and Adjust the Fee for Selected Library Services as of 7/11/2023
FROM:	Library

RECOMMENDATION / CITY COUNCIL ACTION

Folsom Public Library respectfully recommends that the City Council pass and adopt Resolution No. 11069 - A Resolution Amending Resolution No. 10479 to Revise the Master Fee Schedule for Library Services to Remove Fines and Adjust the Fee for Selected Library Services as of 7/11/2023.

Under a revised Master Fee Schedule, the Library will continue to bill patrons for items that are not returned or which are returned damaged. Patron accounts will continue to be blocked from using Library services once these items are billed and patrons will continue to be referred to collections should they fail to pay fees over a designated amount. However, most fines will be removed from the schedule, and the Library Commission and staff recommend that charges that have been accrued under these defunct categories be removed.

BACKGROUND / ISSUE

Recognizing the negative impact that fines have on patron goodwill and their ability to access Library services, as well as the enhanced operational and customer service challenges that come from being the last library in Sacramento County to still charge fines, the Library Commission with then Director Lori Easterwood voted unanimously to recommend the removal of fines in May 2021. This position was reaffirmed in January 2023 when the newly seated Library Commission again voted unanimously to recommend the removal of fines with Director Thomas Gruneisen.

During the past five years, libraries across the United States have seen a dramatic and widespread shift in the way they leverage fines. Recognizing that the primary purpose for charging overdue fines is to increase access to the collection by disincentivizing patrons from keeping items past their due date, libraries began to look more critically at whether the mechanism of imposing fines has acted to increase or decrease access to the collection.

Since then, research in this area has consistently indicated that the imposition of late fines has a marginal effect on whether or how long items are kept overdue and instead adversely affects item return rates. A more pronounced effect, however, is that while fines have only a small impact on the library budget, they have a noticeably larger negative impact on the goodwill of residents. Patrons that have their accounts blocked due to fines are significantly less likely to continue using library services, and libraries that discontinued charging fines have uniformly reported an increase in library registration and usage.

Additionally, although fines are accrued by residents from across a wide range of economic strata, the accounts that remain blocked from library services disproportionately come from households with fixed or limited incomes, in turn disproportionately impacting older adults, youth, and communities of color. Accordingly, the American Library Association in 2019 passed a resolution that found that “monetary fines ultimately do not serve the core mission of the modern library,” urging libraries to “actively move towards eliminating them.”

In response to this national guidance, as well as having experienced firsthand the benefits of going fine-free during the COVID-19 pandemic, libraries across the United States have increasingly discontinued the collection of fines while retaining charges for lost and damaged items. In our region, Yolo County Library discontinued charging fines in 2021 and was followed shortly after by Sacramento Public Library. Lincoln Public Library, Loomis Public Library, Nevada County Library, and Solano County Library are fine-free, while the collection of fines at Colusa County Library remains suspended.

At the same time, while promoting access to its services, it is important that the Library remain a responsible steward of public funds. In assessing the current Master Fee Schedule, staff found that the current fees for public color printing are insufficient to recoup expenses in this area. Similarly, although loans for items from Woodland and Sacramento, Colusa, and Sutter Counties remain free to Folsom Public Library customers, requests from outside these counties must be manually submitted and require considerable staff time to process. Given that the library has alternate mechanisms to request items at lower cost, the fees for these services have been adjusted to restore cost neutrality.

POLICY / RULE

City of Folsom Municipal Code Section 3.50.020 states, "The city manager is hereby directed to recommend to the council the adjustment of fees and charges to recover the percentage of costs reasonably borne in providing the regulation, products or services

enumerated in this chapter and on the schedule of rate review as hereinafter established in this chapter. Costs reasonably borne shall be as are defined in Section 3.50.030."

Resolution No. 10297 (2019) established the current fee schedule.

ANALYSIS

The experience of Folsom Public Library staff concurs with that of the wider library profession that while charging customers fines has only a minor impact on our budget (1.1% for FY2023), it has a significant impact on our ability to serve our residents. Whether residents avoid using library services due to inconvenience or out of financial necessity, these charges create a barrier to access and present Folsom Public Library as a second-rate service when considered alongside its peers.

This issue has come particularly to the fore following the decision by Sacramento Public Library, the Library's major partner with which we have reciprocity agreements, to go fine free. Folsom Public Library patrons benefit from that partnership and widely use our neighbor's facilities and materials.

This inconsistency leaves Folsom Public Library as the last library in Sacramento County to still charge fines, causing frequent confusion, frustration, and embarrassment for our residents. Library staff are frequently left attempting to explain to residents who return their items late why some items are being returned for free, whereas others are literally being "nickel and dimed" – and that their home library, Folsom, is the one doing the charging.

Other library patrons have found ways to circumvent these fines, leading to an uneven playing field and frustration for Folsom Public Library cardholders. Because the systems for other Sacramento County libraries are defaulted to waive fines at check-in, Sacramento County residents who check out Folsom Public Library materials can return these Folsom items to their home libraries late for free, whereas Folsom residents who return those same items late to their home library in Folsom are fined.

Similarly, some Folsom residents have begun returning their Folsom Public Library items to other libraries, in effect avoiding fines while creating longer delays for Folsom residents and additional cost to staff. Other residents have found that while staff at Folsom Public Library are unable to waive their fines, they can have these same fines waived by calling Sacramento Public Library's main call center, again leading to further resident frustration.

The barrier that overdue fines present to some of our customers is real. 2,682 patron cards are currently blocked due to fines and fees (8.43% of total cardholders). 698 of these cards are for youth accounts (10.37% of all youth cardholders). By way of illustration, the population at Theodore Judah Elementary was 627 students for the 2022-2023 school year. This lack of access runs counter to Folsom Public Library's mission to "inspire lifelong learning, enrich lives, and connect our diverse community."

FINANCIAL IMPACT

The Library is projected to collect approximately \$22,500 in fines for Fiscal Year 2023. It collected approximately \$17,536 in FY 2021-22; \$3,692 in FY 2020-21; and \$24,663 in FY2019-20. Because fines are correlated with circulation, if increases in circulation continue into the future, without an expansion in Library hours, the City could see a reduction in revenue as high as \$25,000. The Fiscal Year 2023-24 Operating Budget did not include an amount for Library fines in anticipation of this change. If the City Council decides not to approve the change the increase in revenue would be minimal at around \$20,000 to \$25,000.

Increasing the fee for color printing by \$.50/page will result in additional revenue of approximately \$623 per year.

The volume of Interlibrary Loan activity varies significantly from year to year; however, increasing the fee for ILL service by \$2.00 per transaction is not expected to increase revenue by more than \$150 per year.

Folsom Public Library patrons currently have a cumulative balance of \$18,384 in unpaid fines.

ATTACHMENTS

1. Resolution No. 11069 - A Resolution Amending Resolution No. 10479 to Revise the Master Fee Schedule for Library Services to Remove Fines and Adjust the Fee for Selected Library Services as of 7/11/2023
2. Table 1: Current Master Fee Schedule for Library Services with Proposed Revisions – July 2023
3. Resolution No. 10479 - A Resolution Amending Resolution No. 10297 and Enacting the Annual Inflationary Adjustment for City User Fees as of July 1, 2020, for Selected City Services

Submitted,

Thomas Gruneisen, Library Director

ATTACHMENT 1

RESOLUTION NO. 11069

A RESOLUTION AMENDING RESOLUTION NO. 10479 TO REVISE THE MASTER FEE SCHEDULE FOR LIBRARY SERVICES TO REMOVE FINES AND ADJUST THE FEE FOR SELECTED LIBRARY SERVICES AS OF 7/11/2023

WHEREAS, City of Folsom Municipal Code Section 3.5.020 states “The city manager is hereby directed to recommend to the council the adjustment of fees and charges to recover the percentage of costs reasonably borne in providing the regulation, products or services enumerated in this chapter and on the schedule of rate review as hereinafter established in this chapter. Costs reasonably borne shall be as are defined in Section 3.50.030.”; and

WHEREAS, Resolution No. 10479 adopted by the Folsom City Council on June 23, 2020 established the current Master Fee Schedule for the City of Folsom; and

WHEREAS, the City now desires to amend its Master Fee Schedule for Library Services to eliminate certain fines; and

WHEREAS, the City now desires to adjust the fee for other selected Library services:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom amends Resolution No. 10479 as of July 11, 2023 to enact in its Master Fee Schedule the revised schedule of services performed by Folsom Public Library, as set forth in the fee schedules attached hereto; and

BE IT FURTHER RESOLVED that if there are any conflicts between the fines adopted in this Resolution and the fines adopted in any prior Resolution or schedule, the fines adopted pursuant to this Resolution shall control.

PASSED AND ADOPTED this 11th day of July, 2023, by the following roll-call vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

Rosario Rodriguez, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK

ATTACHMENT 2

City of Folsom

**Current Master Fee Schedule for Library Services with Proposed Revisions – July 2023
Pursuant to Resolution No. 11069**

#	DEPARTMENT/SERVICE	FEE 7/01/2019	FEE 7/11/2023
		Reso 10297	Proposed
LB-1	Adult and Teen Books and audio books – Extended Use Fee (Fine)	\$0.25/ day per item - \$5.00 max/item	\$0.00/ day per item
LB-2	High-Demand Express materials – Extended Use Fee (Fine)	\$1.00/ day per item - \$5.00 max/item	\$0.00/ day per item
LB-3	Children's books and audio books - Extended Use Fee (Fine)	\$.05/ day per item - \$1.00 max/item	\$0.00/ day per item
LB-4	DVDs, Music CDs, and specialty kits - Extended Use Fee (Fine)	\$.25/ day per item - \$5.00 max/item	\$0.00/ day per item
LB-5	--	--	--
LB-6	Returned check fee	City standard fee (see Finance)	City standard fee (see Finance)
LB-7	Library card replacement	\$1	\$0
LB-8a	Self service copy charges - (B & W)	\$.15/page	\$.15/page
LB-8b	Self service copy charges - (Color)	\$.50/page	\$1.00/page
LB-9	Hold re-shelving fee - per item	\$1	\$0
LB-10	Interlibrary loan/item (plus add'l lending library fees)	\$3	\$5
LB-11	Lost or damaged materials in Folsom collection	Up to cost of item plus \$5.00 processing fee	Up to cost of item plus \$5.00 processing fee
LB-12	Lost or damaged materials from inter library loan	Up to cost of item, plus charges from lending library, plus \$5.00 local processing fee	Up to cost of item, plus charges from lending library, plus \$5.00 local processing fee
LB-13	Referral fee for material and fee recovery services (for accounts with billed overdue materials and total outstanding charges of \$25 or more)	\$10	\$10

ATTACHMENT 3

RESOLUTION NO. 10479

A RESOLUTION AMENDING RESOLUTION NO. 10297 AND ENACTING THE ANNUAL INFLATIONARY ADJUSTMENT FOR CITY USER FEES AS OF JULY 1, 2020, FOR SELECTED CITY SERVICES

WHEREAS, City of Folsom Municipal Code Section 3.50.020 states "The city manager is hereby directed to recommend to the council the adjustment of fees and charges to recover the percentage of costs reasonably borne in providing the regulation, products or services enumerated in this chapter and on the schedule of rate review as hereinafter established in this chapter. Costs reasonably borne shall be as are defined in Section 3.50.030."; and

WHEREAS, Resolution No. 7815 adopted by the Folsom City Council on May 23, 2006, allowed for an annual inflationary adjustment to User Fees each fiscal year; and

WHEREAS, Resolution No. 10297 adopted by the Folsom City Council on June 11, 2019, allowed for Building Valuation Data to be updated each year as published by the International Code Council; and

WHEREAS, the annual inflationary adjustment is based on the *US Bureau of Labor Statistics & CA Department of Finance CPI-West Urban Consumers, all items, San Francisco CMSA*, Annual amount as of December of the previous calendar year and as of December 31, 2019 the annual inflationary adjustment applied is 3.3%; and

WHEREAS, the Building Valuation Data will be updated to the February 2020 data as published by the International Code Council; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom Amends Resolution No. 10297 and Enacts the Annual Inflationary Adjustment for City User Fees as of July 1, 2020, for Selected City Services as set forth in the fee schedules attached hereto; and

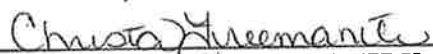
PASSED AND ADOPTED this 23rd day of June, 2020, by the following roll-call vote:

AYES:	Council Member(s):	Howell, Kozlowski, Sheldon, Aquino
NOES:	Council Member(s):	None
ABSENT:	Council Member(s):	None
ABSTAIN:	Council Member(s):	None



 Sarah Aquino, MAYOR

ATTEST:



 Christa Freemantle, CITY CLERK

City of Folsom
Master Fee Schedule as of July 1, 2020

#	DEPARTMENT/SERVICE	FEE 7/01/2019	ANNUAL INFLATION ADJUSTMENT	FEE 7/01/2020
		Reso 10297	Annual CPI ¹	Proposed Base Fee (Non-Refundable Deposit)
<u>Planning & Engineering</u>				
PE-1	Preliminary Project Review (deposit)	\$ 594	\$ 15	\$ 609
PE-2	Tentative Parcel Map Review (deposit)	\$ 5,178	\$ 127	\$ 10,260
PE-3	Tentative Subdivision Map Review (deposit)	\$6,264 + \$31/Lot	\$153 + \$1/Lot	\$6,417 + \$32/Lot
PE-4	Tentative Map Amendment Review (deposit)	\$ 8,630	\$ 211	\$ 8,841
PE-5	Final Map Amend/Cert of Correction (deposit)	\$ 2,830	\$ 69	\$ 2,899
PE-6	Tentative Map Extension Review (deposit)	\$ 3,707	\$ 91	\$ 3,798
PE-7	Site Design Review - Planning Comm. (deposit)	\$ 4,348	\$ 107	\$ 4,455
PE-7b	Site Design Review	\$ 273	\$ 7	\$ 280
PE-8	Planned Development review (deposit)	\$8,321 + \$416/acre	\$204 + \$10/acre	\$8,525 + \$426/acre
PE-9	Planned Development Mod. Review (deposit)	\$ 8,309	\$ 204	\$ 8,513
PE-10	Planned Development Ext. Review (deposit)	\$ 2,918	\$ 71	\$ 2,989
PE-11	Specific Plan Review (deposit)	\$ 5,833	\$ 143	\$ 5,976
PE-12	Specific Plan Amend. Review (deposit)	\$ 6,417	\$ 157	\$ 6,574
PE-13	Initial Environmental Study/Assmnt (deposit)	\$ 5,906	\$ 145	\$ 6,051
PE-15	Environmental Impact Review & Report	\$ 7,934	\$ 194	\$ 8,128
PE-16	Notice of CEQA determination	\$ 275	\$ 7	\$ 282
PE-18	Environmental Mitigation Prog. Monitoring	\$ 5,849	\$ 143	\$ 5,992
PE-20	Historic Dist SFD Design Rvw (deposit)	\$ 57	\$ 1	\$ 58
PE-21	H.D. Mult Fam/Comm Design Rvw (deposit)	\$ 2,005	\$ 49	\$ 2,054
PE-22	Arch Review - SFD (deposit)	\$ 57	\$ 1	\$ 58
PE-23	Arch Review - Mult Fam/Comm. (deposit)	\$ 2,005	\$ 49	\$ 2,054
PE-24	Historic Dist Sign Review (deposit)	\$ 57	\$ 1	\$ 58
PE-25	Sign Permit - Staff	\$ 117	\$ 3	\$ 120
PE-25b	Sign Permit Extension	\$ 54	\$ 1	\$ 55
PE-26	PD Permit Sign Only (deposit)	\$ 1,166	\$ 29	\$ 1,195
PE-27	Zoning Verification Review (deposit)	\$ 281	\$ 7	\$ 288
PE-28	Rezoning Request Review - 5 acres or less (deposit)	\$ 2,725	\$ 67	\$ 2,792
PE-29	Rezoning Request Review- 5+ acres (deposit)	\$ 5,442	\$ 133	\$ 5,575
PE-30	Lot Line Adj./Parcel Merger (planning) (deposit)	\$ 920	\$ 23	\$ 943
PE-31	Annexation Processing (deposit)	\$ 5,250	\$ 129	\$ 5,379
PE-32	Variance Review- SFD (deposit)	\$ 1,530	\$ 37	\$ 1,567
PE-33	Variance Review- Other (deposit)	\$ 1,530	\$ 37	\$ 1,567
PE-35	Appeal - Admin	\$ 233	\$ 6	\$ 239
PE-36	Appeal - by other (deposit)	\$ 468	\$ 11	\$ 479
PE-37	Code Amendment (deposit)	\$ 2,083	\$ 51	\$ 2,134
PE-38	General Plan Amendment <5 acres (deposit)	\$ 3,976	\$ 97	\$ 4,073
PE-39	General Plan Amendment >5 acres (deposit)	\$ 7,951	\$ 195	\$ 8,146
PE-40	Temporary Use Permit Review	\$ 59	\$ 1	\$ 60
PE-41	Conditional Use Permit Review (Major) (deposit)	\$ 5,396	\$ 132	\$ 5,528

City of Folsom
Master Fee Schedule as of July 1, 2020

#	DEPARTMENT/SERVICE	FEE	ANNUAL	FEE
		7/01/2019	INFLATION	7/01/2020
		Reso 10297	Annual CPI ¹	Proposed
				Base Fee (Non-Refundable Deposit)
	Planning & Engineering (cont.)			
PE-41b	Conditional Use Permit Review (Minor) (deposit)	\$ 2,619	\$ 64	\$ 2,683
PE-42	Conditional Use Permit Modification (deposit)	\$ 1,530	\$ 37	\$ 1,567
PE-43	Street Name Review/Change (deposit)	\$ 1,166	\$ 29	\$ 1,195
PE-44	Devl. Agreemnt Processing (deposit)	\$ 5,018	\$ 123	\$ 5,141
PE-45	Right of Way/ Easement Abandonment	\$ 2,335	\$ 57	\$ 2,392
PE-46	Tree Removal Pmt- Permitted Removal	\$ 36	\$ 1	\$ 37
PE-47	Tree Removal Pmt- w/o Permit	\$ 418	\$ 10	\$ 428
PE-48	Eng PC & Insp - \$1 to \$10,000	6% of first 10k	N/A	6% of first 10k
PE-49	Eng PC & Insp 1 - \$10,001-\$99,999	7% next 90k	N/A	7% next 90k
PE-50	Eng PC & Insp 1 - \$100k-\$199,999	5% next 100k	N/A	5% next 100k
PE-51	Eng PC & Insp 1 - \$200k-\$299,999	4% next 100k	N/A	4% next 100k
PE-52	Eng PC & Insp 1 - \$300k+	2% remainder	N/A	2% remainder
PE-53	Parcel Map Check	\$ 5,471	\$ 134	\$ 5,605
PE-54	Final Map Check	\$ 10,213	\$ 250	\$ 10,463
PE-55	LLA Review - Engineering	\$ 4,584	\$ 112	\$ 4,696
PE-56	Research of Eng Records (Hourly)	\$ 99	\$ 2	\$ 101
PE-57	Misc Eng Services (Hourly)	\$ 99	\$ 2	\$ 101
PE-58	Review of ROW /Easement Docs	\$ 1,271	\$ 31	\$ 1,302
PE-59	Assmt Dist/CFD Payment Processing	\$ 2,456	\$ 60	\$ 2,516
PE-60	Subdivision Agreement Processing	\$ 1,032	\$ 25	\$ 1,057
PE-61	Special Events Permit	\$ 59	\$ 1	\$ 60
PE-62a	Transportation Permits	\$ 19	\$ 0	\$ 19
PE-62b	Transportation Permits (Annual)	\$ 82	\$ 2	\$ 84
PE-63a	Encroachment Permits	\$129 + \$1.86/Sq. Ft.	\$3 + \$.05/Sq. Ft.	\$132 + \$1.91/Sq. Ft.
PE-63b	Encroachment Permit (Annual)	\$ 2,526	\$ 62	\$ 2,588
PE-64	Condominium Conversion Fee	\$ 10,871	\$ 266	\$ 11,137
PE-65	Home Occupation Permit Fee	\$ 28	\$ 1	\$ 29
PE-66	Unattended Donation Box	\$183 + \$46 Renewal	\$4 + \$1 Renewal	\$187 + \$47 Renewal
PE-67	Opinion on a Planning Matter	\$ 239	\$ 6	\$ 245
PE-68	Landmark Tree	\$ 273	\$ 7	\$ 280
PE-69	Off-Site Weekend Directional Signs	\$ 163	\$ 4	\$ 167
PE-70	Uniform Sign Program	\$ 273	\$ 7	\$ 280
PE-71	Temporary Sign Permit	\$ 10	\$ 0	\$ 10
PE-72	Non-residential Plan Check Fee (Planning)	10% of building permit fee	\$ -	10% of building permit fee
PE-73	Residential Landscape Review Fee (Custom Home)	Hourly rate of City Arborist	\$ -	Hourly rate of City Arborist
PE-74	Entertainment Permit	\$ 43	\$ 1	\$ 44
PE-75	Expedited Services Fee	1.5 X Regular Fee		1.5 X Regular Fee
PE-76	Technical Assistance / Third Party review or Inspection			Actual Cost
PE-77	Protected Tree removed or impacted within the buildable area of a residential lot (DSH-diameter per inch)			125.00 (DSH)
PE-78	Protected Tree removed or impacted (DSH-diameter per inch)			250.00 (DSH)

¹ Annual inflationary adjustment based on the *US Bureau of Labor Statistics & CA Department of Finance CPI-West Urban Consumers, all items, San*
All amounts are rounded to the nearest dollar.

City of Folsom
Master Fee Schedule as of July 1, 2020

#	DEPARTMENT/SERVICE	FEE 7/01/2019 Reso 10297	ANNUAL INFLATION ADJUSTMENT Annual CPI ¹	FEE 7/01/2020 Proposed
Finance				
FN-1a	Returned Check Fee - Initial	\$ 25	\$ -	\$ 25
FN-1b	Returned Check Fee - Additional	\$ 35	\$ -	\$ 35
FN-2	Lien/Delinquency Admin Fee	\$ 179	\$ -	\$ 125
FN-2a	Admin/Disconnect Fee		\$ -	\$ 75
FN-2b	Reconnect Fee - during business hours		\$ -	\$ 50
FN-2c	Reconnect Fee - after business hours		\$ -	\$ 135
FN-3	Excessive Comm. SW Acct Changes	\$ 25	\$ 1	\$ 26
FN-4	New License Review Fee	\$ 25	\$ 1	\$ 26
FN-5	License Reprint Fee	\$ 12	\$ 0	\$ 12
FN-7	Customer Business Lists - Year	\$ 18	\$ 1	\$ 19
FN-8	Customer Business Lists - 1 month	\$ 18	\$ 1	\$ 19
Cardroom Business License Fees:				
FN-9	Application and investigation	\$ 632	\$ 21	\$ 653
FN-10	Annual License Renewal	\$ 84	\$ 3	\$ 87
FN-12	PER Table Fee per QUARTER	\$ 250	\$ 8	\$ 258
FN-13	Alternative Method of Payment	2.75% - 3%		2.75% - 3%
Police				
P-1	Vehicle Release	\$ 165	\$ 5	\$ 170
P-2	Livescan	\$ 24	\$ 1	\$ 25
P-3	Alarm Permit (New)	\$ 43	\$ 1	\$ 44
P-3b	Alarm Permit (Renewal - Commercial)	\$ 16	\$ 1	\$ 17
P-4	False Alarm (2nd false alarm - infor. not updated)	\$ 91	\$ 3	\$ 94
P-4b	False Alarm (3rd false alarm)	\$ 91	\$ 3	\$ 94
P-4c	False Alarm (4th false alarm)	\$ 108	\$ 2	\$ 110
P-4d	False Alarm (5th+ false alarm)	\$ 161	\$ 4	\$ 165
P-6	Repossessions	\$ 14	\$ 0	\$ 14
P-7	VIN Verification	\$ 45	\$ 0	\$ 45
P-8	Clearance Letter-Clear	\$ 40	\$ 0	\$ 40
P-9	Vehicle Sign-Off	\$ 45	\$ 0	\$ 45
P-10	Firearms Permit	\$ 156	\$ 4	\$ 160
P-15	Adult Businesses	\$ 135	\$ 4	\$ 139
P-17	HS 11590 Registration	\$ 24	\$ 1	\$ 25
P-18	Police report copy			\$ 5

¹ Annual inflationary adjustment based on the US Bureau of Labor Statistics & CA Department of Finance CPI-West Urban Consumers, all items, San Francisco CMSA, Annual amount as of December of the previous calendar year.

City of Folsom
Master Fee Schedule as of July 1, 2020

#	DEPARTMENT/SERVICE	FEE 7/01/2019	ANNUAL INFLATION ADJUSTMENT	FEE 7/01/2020
		Proposed	Annual CPI ¹	Proposed
	Fire			
FR-1	California Fire Code Inspection	\$ 185	\$ 6	\$ 191
FR-2	Re-Inspection (2nd and subsequent reinspections)	\$ 228	\$ 8	\$ 236
FR-3	Fire Stand Pipe System Plan Review	bldg pmt val	bldg pmt val	bldg pmt val
FR-4	Fire Hydrant System PC	bldg pmt val	bldg pmt val	bldg pmt val
FR-5	Fire Sprinkler System Plan Review	bldg pmt val	bldg pmt val	bldg pmt val
FR-6	Fire Pump Plan Review	bldg pmt val	bldg pmt val	bldg pmt val
FR-7	Fire Alarm System Plan Review	bldg pmt val	bldg pmt val	bldg pmt val
FR-10	Fixed Fire Protection System Plan Review	bldg pmt val	bldg pmt val	bldg pmt val
FR-11	Gas System Plan Review (Medical, LPG, Compressed, etc)	bldg pmt val	bldg pmt val	bldg pmt val
FR-14	Public Fireworks Display PC	bldg pmt val		bldg pmt val
FR-15	Special Fire Inspection (after hours or by request)	\$ 247	\$ 8	\$ 255
FR-23	Safe & Sane Fireworks Stand Inspection	\$ 326	\$ 11	\$ 337
FR-24	Incident Report Copy	\$ 30	\$ 1	\$ 31
FR-26	Fire Hazard Abatement Program	\$ 153	\$ 5	\$ 158
FR-28	False Alarm (2nd false alarm - infor. not updated)	\$ 91	\$ 3	\$ 94
FR-28b	False Alarm (3rd false alarm)	\$ 91	\$ 3	\$ 94
FR-28c	False Alarm (4th false alarm)	\$ 108	\$ 4	\$ 112
FR-28d	False Alarm (5th+ false alarm)	\$ 161	\$ 5	\$ 166
FR-36	Fire Hydrant Flow Test	\$ 201	\$ 7	\$ 208
FR-39	Fire Photograph Copy	\$ 30	\$ 1	\$ 31
FR-42	Expedited Services Fee	1.5 X Reg Fee		1.5 X Reg Fee
FR-43	Technical Assistance / Third Party review or Inspection	Actual Cost		Actual Cost

¹ Annual inflationary adjustment based on the *US Bureau of Labor Statistics & CA Department of Finance CPI-West Urban Consumers, all items, San Francisco CMSA, Annual amount as of December of the previous calendar year.*

City of Folsom
Master Fee Schedule as of July 1, 2020

#	DEPARTMENT/SERVICE	FEE 7/01/2019	ANNUAL INFLATION ADJUSTMENT Annual CPI ¹	FEE 7/01/2020 Proposed
	City Clerk			
CC-1	Agenda Mailing Service (Per Year/Subscriber)	\$ 24	\$ 0	\$ 24
CC-2a	Document Printing & Copying (per side/per page; \$1.00 minimum; no charge for 9 copies or less)	\$ 0.10	\$ 0.00	\$ 0.10
CC-3	Document Printing Pages greater than 17x14 or color copies (per side/per page)	\$ 5	\$ 0	\$ 5
CC-6	Copy Audio/Video/DVD	\$ 5	\$ 0	\$ 5
CC-8	Folsom Municipal Code	Cost to Produce	Cost to Produce	Cost to Produce
CC-9	Updates to Folsom Municipal Code	Cost to Produce	Cost to Produce	Cost to Produce
CC-10	Planning Commission Decision Appeal - Owner occupied, single family dwelling	\$ 238	\$ 8	\$ 246
CC-11	Planning Commission Decision Appeal - All others	\$ 479	\$ 16	\$ 495
CC-12	Truancy Fee (Monies paid through City Clerk)	\$ 61	\$ 2	\$ 63
CC-13	Code Enforcement Administrative Hearing	\$ 179	\$ 6	\$ 185

¹ Annual inflationary adjustment based on the *US Bureau of Labor Statistics & CA Department of Finance CPI-West Urban Consumers, all items, San Francisco CMSA, Annual amount as of December of the previous calendar year.*

City of Folsom
Master Fee Schedule as of July 1, 2020

#	DEPARTMENT/SERVICE		ANNUAL INFLATION ADJUSTMENT Annual CPI ¹	FEE 7/01/2020 Proposed
	Library*			
LB-1	Adult and Teen Books and audio books - Extended Use Fee (Fine)	\$0.25/ day per item - \$5.00 max/item	**	\$0.25/ day per item - \$5.00 max/item
LB-2	High-Demand Express materials - Extended Use Fee (Fine)	\$1.00/ day per item - \$5.00 max/item	**	\$1.00/ day per item - \$5.00 max/item
LB-3	Children's books and audio books - Extended Use Fee (Fine)	\$.05/ day per item - \$1.00 max/item	**	\$.05/ day per item - \$1.00 max/item
LB-4	DVD's, Music CD's, and specialty kits - Extended Use Fee (Fine)	\$.25/ day per item - \$5.00 max/item	**	\$.25/ day per item - \$5.00 max/item
LB-6	Returned check fee	City standard fee (see Finance)	**	City standard fee (see Finance)
LB-7	Library card replacement	\$ 1	**	\$ 1
LB-8a	Self service copy charges - (B & W)	\$ 0.15	**	\$ 0.15
LB-8b	Self service copy charges - (Color)	\$ 0.50	**	\$ 0.50
LB-9	Hold re-shelving fee - per item	\$ 1	**	\$ 1
LB-10	Interlibrary loan/item (plus add'l lending library fees)	\$ 3	**	\$ 3
LB-11	Lost or damaged books in Folsom collection	Up to cost of item plus \$5.00 processing fee	**	Up to cost of item plus \$5.00 processing fee
LB-12	Lost or damaged materials from interlibrary loan	Up to cost of item, plus charges form lending library, plus \$5.00 local processing fee	**	Up to cost of item, plus charges form lending library, plus \$5.00 local processing fee
LB-13	Referral fee for material and fee recovery services (for accounts with billed overdue materials and total outstanding charges of \$25 or more)	\$ 10	**	\$ 10

¹ Annual inflationary adjustment based on the *US Bureau of Labor Statistics & CA Department of Finance CPI-West Urban Consumers, all items, San Francisco CMSA, Annual amount as of December of the previous calendar year.*

** CPI is negligible, therefore fee/fine will not change

City of Folsom
Master Fee Schedule as of July 1, 2020

#	DEPARTMENT/SERVICE
#	Parks & Recreation
PR-7	Zookeeping/Gate
PR-9	Zoo-Gift Shop
PR-10	Zoo-Education/Tours
PR-13	Aquatics - Rec/Lap Swim
PR-14	Aquatics - Swim Lessons
PR-15	Aquatics - Swim Team
PR-16	Aquatics - Aquacise
PR-17	Aquatics - Swim Camps
PR-18	Aquatics - School Parties
PR-19	Aquatics - Birthday Parties
PR-21	Aquatics - Swim Meets
PR-22	Aquatics - Rental/Spons.
PR-23	Aquatics - Concessions
PR-24	Cummings Park/Skate
PR-25	Comm Center - Resident
	Comm Center - Non-Resident
	Comm Center - FCUSD
PR-26	Rotary Clubhouse (see Comm Center)
PR-30	Park Rentals
PR-32	Youth Spec. Interest
PR-33	Cultural Classes
PR-37	Fee Based Spec Events
PR-38	Youth Day Camps
PR-39	Teens
PR-40	Cultural Svcs/Preschool
PR-42	Seniors
PR-43	Sponsorship
PR-45	Kemp Concessions
PR-46	Adult Sports
PR-47	Youth Sports
PR-48	Comm. Youth Leagues
PR-49	Sports Facility Rentals

² Parks and Recreation fees are set by the department. Cost recovery levels are set at the program level, and therefore changes are proposed during the budget process.

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to facilitate double-sided printing.*



CITY OF
FOLSOM
DISTINCTIVE BY NATURE