



# Folsom City Council Staff Report

<b>MEETING DATE:</b>	3/14/2023
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Resolution No. 11005 - A Resolution Authorizing the City Manager to Execute an Agreement with West Yost & Associates, Inc. for Construction Management and Inspection Services for the Greenback Sewer and Lift Station No. 3 Project
<b>FROM:</b>	Environmental and Water Resources Department

## **RECOMMENDATION / CITY COUNCIL ACTION**

The Environmental and Water Resources Department recommends the City Council pass and adopt Resolution No. 11005 - A Resolution Authorizing the City Manager to Execute an Agreement with West Yost & Associates, Inc. for Construction Management and Inspection Services for the Greenback Sewer and Lift Station No. 3 Project.

## **BACKGROUND / ISSUE**

The Environmental and Water Resources (EWR) Department identifies sewer infrastructure rehabilitation and replacement projects through sewer master plans and ongoing sewer condition assessment programs. As a condition of the City's State permit for its wastewater collection system, the EWR Department is required to perform ongoing condition assessments on the wastewater system and correct any defects/deficiencies identified through this process. Through these efforts, City staff identified the Greenback Sewer and Lift Station as needing rehabilitation or replacement.

This project involves the decommissioning of the existing, active Pump Station 3, installing a flow diversion structure, and other miscellaneous sewer system modifications. By modifying the existing sewer infrastructure and installing the flow diversion structure, the small volume of flow that is sent to Pump Station 3 can be diverted to Pump Station 2 which will allow Pump Station 2 to run more efficiently. For potential emergency and operational purposes, the City will purchase and install a new trailer mounted portable bypass pump at the Pump Station 3 facility. The portable bypass pump and existing ancillary equipment associated with Pump Station 3 will serve as a

backup to Pump Station 2 in the event that Pump Station 2 needs to be taken out of service. This will allow the city to save the costs of rehabilitating the existing Pump Station 3 while increasing efficiency of Pump Station 2 and increasing the sewer systems operational flexibility.

This resolution will authorize the City Manager to execute an agreement with West Yost & Associates, Inc. for Construction Management and Inspection Services for the Greenback Sewer and Lift Station No. 3 Project for a not-to-exceed amount of \$544,764.

**POLICY / RULE**

In accordance with Chapter 2.36 of the Folsom Municipal Code, supplies, equipment, services, and construction with a value of \$70,952 or greater shall be awarded by City Council.

**ANALYSIS**

In October 2018, the EWR Department completed a pre-qualification process for consultants for design and construction administration services for water and wastewater projects. The consulting firms Inferred Construction Management (ICM) Group, Inc., Psomas, and West Yost & Associates, Inc. were among a group of firms selected to provide these services for this type of project through this previously completed pre-qualification process.

On January 19, 2023, the City requested proposals from consultants to provide construction management services consisting of full-time, on-site inspection, project schedule tracking, review and/or coordination of project submittals, coordination with the other on-going City construction projects, labor compliance review, customer coordination, materials testing, and overall owner representation throughout construction of the Greenback Sewer and Lift Station No.3 Project. On February 17, 2023, EWR received proposals from ICM Group, Inc., Psomas, and West Yost & Associates, Inc.

The proposals were evaluated by three EWR staff members for technical evaluation prior to reviewing project costs. The proposals were reviewed and scored for project understanding, project team staffing, and recent relevant experience. The technical evaluations were scored as shown in Table 1.

<b>Consultant</b>	<b>EWR 1</b>	<b>EWR 2</b>	<b>EWR 3</b>	<b>Total</b>	<b>Average</b>
ICM Group, Inc.	55	60.5	53	168.5	56.2
Psomas	58	58	55	171	57.0
West Yost & Associates, Inc.	68	66	70	206	68.7

*Table 1: Consultant Technical Scores without Costs*

After reviewing each proposal for project understanding, project team staffing, and recent relevant project experience, the proposals were reviewed for project costs. The fee schedules for the scope of work outlined in the request for proposal from each consultant are shown in Table 2.

<b>Consultant</b>	<b>Fee Amount</b>
ICM Group, Inc.	\$499,443.00
Psomas	\$596,181.00
West Yost & Associates, Inc.	\$544,764.00

*Table 2: Consultant Project Costs*

West Yost & Associates, Inc. was determined to provide the best value to the City based on the fee amount, past municipal project experience involving work of similar scope and complexity including staff coordination and technical knowledge and expertise for these types of projects. West Yost & Associates, Inc. included a detailed and thorough project understanding compared to the other two consultants for this project. Table 3 shows the overall total scores including project costs based on a maximum score of 100.

<b>Consultant</b>	<b>Technical Score (Avg.)</b>	<b>Cost Score</b>	<b>Total Score</b>
ICM Group, Inc.	56.2	25.0	81.2
Psomas	57.0	20.9	77.9
West Yost & Associates, Inc.	68.7	22.7	91.4

*Table 3: Consultant Overall Scoring Including Project Costs*

This resolution will authorize the City Manager to execute an agreement with West Yost & Associates, Inc. for Construction Management and Inspection services during construction for the Greenback Sewer and Lift Station No.3 Project for a not-to-exceed amount of \$544,764.

**FISCAL IMPACT**

The Greenback Sewer and Lift Station No.3 Project is included in the Fiscal Year 2022-23 Capital Improvement Plan with a total project budget of \$2,724,674. Sufficient funds are available in the Sewer Operating Fund (Fund 530) and the EWR Department recommends that the contract be awarded to West Yost & Associates, Inc. for not-to-exceed amount of \$544,764.

**ENVIRONMENTAL REVIEW**

This project is replacement and/or improvement of existing infrastructure with negligible or no expansion of use and therefore is categorically exempt from environmental review under the California Environmental Quality Act as noted in Title 14 – California Code of Regulations, Chapter 3 – Guidelines for Implementation of the California Environmental Quality Act, Article 19 – Categorical Exemptions, Sections 15301 (Existing Facilities), 15302 (Replacement or Reconstruction), and/or 15304 (Minor Alterations to Land).

**ATTACHMENT**

Resolution No. 11005 - A Resolution Authorizing the City Manager to Execute an Agreement with West Yost & Associates, Inc. for Construction Management and Inspection services for the Greenback Sewer & Lift Station No.3 Project

Submitted,

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Marcus Yasutake, Director  
ENVIRONMENTAL AND WATER RESOURCES DEPARTMENT

**RESOLUTION NO. 11005**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH WEST YOST & ASSOCIATES, INC. FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE GREENBACK SEWER AND LIFT STATION NO. 3 PROJECT**

**WHEREAS**, the City is currently implementing its Sewer System Management Plan (SSMP) which consists of condition assessment, as well as operation and system improvements; and

**WHEREAS**, the City has identified this project as a priority to maintain integrity and operation of the sanitary sewer collection system; and

**WHEREAS**, West Yost & Associates, Inc. by reason of their past experience and abilities for performing these types of services, are qualified to perform the required construction management and inspection services for the project; and

**WHEREAS**, sufficient funds are budgeted and available in the Sewer Operating Fund (Fund 530) in the amount of \$544,764; and

**WHEREAS**, the agreement will be in a form acceptable to the City Attorney:

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Folsom authorizes the City Manager to execute an agreement with West Yost & Associates, Inc. for Construction Management and Inspection Services for the Greenback Sewer and Lift Station No. 3 Project for a not-to-exceed amount of \$544,764; and

**PASSED AND ADOPTED** this 14<sup>th</sup> day of March 2023, by the following roll-call vote:

**AYES:** Councilmember(s):  
**NOES:** Councilmember(s):  
**ABSENT:** Councilmember(s):  
**ABSTAIN:** Councilmember(s):

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Rosario Rodriguez, MAYOR

ATTEST:

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Christa Freemantle, CITY CLERK

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CITY OF  
**FOLSOM**  
DISTINCTIVE BY NATURE