



Folsom City Council Staff Report

MEETING DATE:	3/14/2023
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 10999 – A Resolution Authorizing the City Manager to Execute Amendment No. 2 to the Agreement (Contract No. 173-21 18-035) with West Yost & Associates, Inc. for Design Services for the Greenback Sewer and Lift Station No. 3 Project
FROM:	Environmental and Water Resources Department

RECOMMENDATION / CITY COUNCIL ACTION

The Environmental and Water Resources Department recommends the City Council pass and adopt Resolution No. 10999 – A Resolution Authorizing the City Manager to Execute Amendment No. 2 to the Agreement (Contract No. 173-21 18-035) with West Yost & Associates, Inc. for Design Services for the Greenback Sewer and Lift Station No. 3 Project.

BACKGROUND / ISSUE

The Environmental and Water Resources (EWR) Department identifies sewer infrastructure rehabilitation and replacement projects through sewer master plans and ongoing sewer condition assessment programs. As a condition of the City’s State permit for its wastewater collection system, the EWR Department is required to perform ongoing condition assessments on the wastewater system and correct any defects/deficiencies identified through this process. Through these efforts, City staff identified the Greenback Sewer and Lift Station as needing rehabilitation or replacement.

This project involves the decommissioning of the existing, active Pump Station 3, installing a flow diversion structure, and other miscellaneous sewer system modifications. By modifying the existing sewer infrastructure and installing the flow diversion structure, the small volume of flow that is sent to Pump Station 3 can be diverted to Pump Station 2 which will allow Pump Station 2 to run more efficiently. For potential emergency and operational purposes, the City will purchase and install a new trailer mounted portable bypass pump at the Pump Station 3

facility. The portable bypass pump and existing ancillary equipment associated with Pump Station 3 will serve as a backup to Pump Station 2 in the event that Pump Station 2 needs to be taken out of service. This will allow the city to save the costs of rehabilitating the existing Pump Station 3 while increasing efficiency of Pump Station 2 and increasing the sewer systems operational flexibility.

This resolution will authorize the City Manager to execute Amendment No. 2 to the Agreement (Contract No. 173-21 18-035) with West Yost & Associates, Inc. for Design Services for the Greenback Sewer and Lift Station No.3 Project for a not-to-exceed amount of \$138,590.

POLICY / RULE

In accordance with Chapter 2.36 of the Folsom Municipal Code, supplies, equipment, services, and construction with a value of \$70,952 or greater shall be awarded by City Council.

ANALYSIS

In October 2018, the EWR Department completed a pre-qualification process for consultants for design and construction administration services for water and wastewater projects. The consulting firm West Yost & Associates, Inc. was one of the firms selected to provide these services for this type of project through this pre-qualification process. West Yost & Associates, Inc. was determined to provide the best value to the City based on their knowledge and familiarity with the project, understanding of the background and requirements of the project, and qualifications and experience of the project team. West Yost & Associates, Inc. is currently providing engineering design services for this project.

Services recommended to be provided by West Yost & Associates, Inc. include construction administration services for the Greenback Sewer and Lift Station No.3 Project. The following describes the additional construction administration services that West Yost & Associates, Inc. will be performing:

- Construction Administration – Engineering Services During Construction Services:
 - Construction Kickoff Meeting and Startup Assistance.
 - Responses to contractor initiated Requests-for-Information (RFIs).
 - Submittal Review.
 - Design Clarifications, Design Changes, and Change Order Assistance.
 - Site Visits.
 - Construction Punch List Preparation.
 - Preparation of Record Drawings.

This resolution will authorize the City Manager to execute Amendment No. 2 to the Agreement (Contract No. 173-21 18-035) with West Yost & Associates, Inc. for Design Services for the Greenback Sewer and Lift Station No.3 Project for a not-to-exceed amount of \$138,590.

FINANCIAL IMPACT

The EWR Department recommends that the amendment be executed with West Yost & Associates, Inc. for \$138,590, for a total contract amount of \$626,754. The Greenback Sewer and Lift Station No.3 Project is included in the Capital Improvement Plan with a Fiscal Year 2022-23 project budget of \$2,724,674.

ENVIRONMENTAL REVIEW

This project is replacement and/or improvement of existing infrastructure with negligible or no expansion of use and therefore is categorically exempt from environmental review under the California Environmental Quality Act as noted in Title 14 – California Code of Regulations, Chapter 3 – Guidelines for Implementation of the California Environmental Quality Act, Article 19 – Categorical Exemptions, Sections 15301 (Existing Facilities), 15302 (Replacement or Reconstruction), and/or 15304 (Minor Alterations to Land).

ATTACHMENT

Resolution No. 10999 – A Resolution Authorizing the City Manager to Execute Amendment No. 2 to the Agreement (Contract No. 173-21 18-035) with West Yost & Associates, Inc. for Design Services for the Greenback Sewer and Lift Station No. 3 Project

Submitted,

Marcus Yasutake, Director
ENVIRONMENTAL AND WATER RESOURCES DEPARTMENT

RESOLUTION NO. 10999

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO. 2 TO THE AGREEMENT (CONTRACT NO. 173-21 18-035) WITH WEST YOST & ASSOCIATES, INC. FOR DESIGN SERVICES FOR THE GREENBACK SEWER AND LIFT STATION NO. 3 PROJECT

WHEREAS, the City is currently implementing its Sanitary Sewer System Management Plan (SSMP) which consists of condition assessment, as well as operation and system improvements; and

WHEREAS, the City has identified this project as a priority to maintain integrity and operation of the sanitary sewer collection system; and

WHEREAS, West Yost & Associates, Inc. by reason of their knowledge and familiarity with the project, understanding of the background and requirements of the project, and qualifications and experience of the project team, are qualified to perform the construction administration services; and

WHEREAS, the Greenback Sewer and Lift Station Improvement Project was included in the FY 2022-23 Capital Improvement Plan; and

WHEREAS, sufficient funds are budgeted and available in the Wastewater Operating Fund (Fund 530) in the amount of \$138,590 for this amendment; and

WHEREAS, the agreement will be in a form acceptable to the City Attorney:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to execute Amendment No. 2 to the Agreement (Contract No. 173-21 18-035) with West Yost & Associates, Inc. for Design Services for the Greenback Sewer and Lift Station No. 3 Project. Amendment No. 2 will be in the amount of \$138,590 and the new total contract amount, including Amendment No. 1 and Amendment No. 2 is \$626,754.

PASSED AND ADOPTED this 14th day of March 2023, by the following roll-call vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

Rosario Rodriguez, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK