



Folsom City Council Staff Report

MEETING DATE:	8/11/2026
AGENDA SECTION:	Consent Calendar
ITEM TITLE:	Resolution No. 11682 - A Resolution Ratifying the Execution of an Emergency Repair Contract with West Coast Frame and Collision Repair, Inc. in an amount Not to Exceed \$107,954, and Appropriation of Funds from the Solid Waste Fund (Fund 540) in the amount of \$107,954 for the Emergency Replacement of the Cab on a Refuse Collection Truck
FROM:	Utilities Department

RECOMMENDATION / CITY COUNCIL ACTION

The Utilities Department (Department) recommends that the City Council pass and adopt Resolution No. 11682- A Resolution Ratifying the Execution of an Emergency Repair Contract with West Coast Frame and Collision Repair, Inc. in an amount Not to Exceed \$107,954, and Appropriation of Funds from the Solid Waste Fund (Fund 540) in the amount of \$107,954 for the Emergency Replacement of the Cab on a Refuse Collection Truck

BACKGROUND / ISSUE

On April 29, 2026, a city refuse truck was hit by a driver who ran a red light. The truck was towed to West Coast Frame and Collision Repair, Inc. (West Coast) to evaluate the damage. The impact, which was directly on the driver's side door on the right side of the cab, bent the frame resulting in a need to replace the entire cab. Below are photos from the accident scene showing the damage to the refuse truck.



Due to the extent of the damage, it took several weeks to prepare the quote. Upon receiving the quote, the Department learned that the cost of the repair exceeds the insurance limit of the at-fault driver therefore the insurance company cannot authorize the work directly with West Coast and the city must authorize the expense prior to any work beginning. Since the preliminary estimate is \$89,961.22, under normal procurement circumstances City Council approval would be required; however, due to the urgent nature of the repairs and to prevent further delay, the repairs were authorized to begin utilizing an Emergency Procurement authorization per Folsom Municipal Code section 2.36.150. Staff are now requesting ratification of this contract and appropriation of funding.

Since the truck had not been disassembled when the quote was created, the contract amount includes a 20% contingency to account for potential damage discovered later in the repair process.

POLICY / RULE

In accordance with Chapter 2.36 of the Folsom Municipal Code, supplies, equipment, services, and construction with a value of \$77,426 or greater shall be awarded by City Council.

In accordance with Chapter 2.36.150 of the Folsom Municipal Code (FMC), the City Manager shall make or authorize others to make emergency procurement of supplies, equipment, services, or construction items when there exists a threat to public health, welfare, or safety.

ANALYSIS

The Waste and Recycling Division (Division) relies on a fleet of refuse trucks to collect waste from Folsom residents to protect public health and welfare. The vehicle that was damaged is one of Division's newer Fleet vehicles and was used for residential collection nearly every day prior to the collision. While the city has not experienced service interruptions because of the long-term absence of this resource, losing a primary vehicle from the fleet creates an operational vulnerability.

In the interest of both time and cost, the Fleet Division opted to seek authorization to proceed with the emergency repairs at West Coast rather than obtain additional quotes. The truck is currently inoperable due to extensive damage and has already incurred a towing cost of \$1,870. Obtaining additional estimates would require towing the vehicle to each shop and potentially incurring storage fees. Furthermore, as is common with collision damage, repair facilities will not provide a firm quote until the vehicle has been taken apart since some damage may not be visible upon initial inspection.

FINANCIAL IMPACT

Due to the urgent nature of the repairs, the City Manager authorized the execution of an emergency repair agreement with West Coast Frame and Collision Repair, Inc. for \$89,961.22, including a 20% contingency in the amount of \$17,992.78, for a total repair cost amount of \$107,954, prior to City Council consideration. Ratification of the agreement will authorize expenditures for an amount not-to-exceed \$107,954.

A budget appropriation is required in the Solid Waste Fund (Fund 540) in the amount of \$107,954 to fund the emergency repair agreement. Sufficient funds are available in the Solid Waste Fund (Fund 540) to support the required appropriation.

City Council ratification of the agreement will not result in any additional fiscal impact beyond the emergency repair costs already authorized and incurred. Ratification confirms the administrative actions previously taken by the City Manager.

The final financial impact is currently unknown pending completion of the City's cost recovery efforts following the repair. After payment of the repair invoice, the City will submit a demand to the at-fault driver's insurance carrier. It is anticipated that the insurance carrier will offer the maximum amount available under the policy, which is expected to be less than the total cost of the repairs. Once the settlement offer is received, the City will evaluate whether accepting the offer or pursuing additional cost recovery measures is in the City's best financial interest.

ENVIRONMENTAL REVIEW

This action is exempt from environmental review under the California Environmental Quality Act. (CEQA).

ATTACHMENTS

1. Resolution No. 11682 – A Resolution Ratifying the Execution of an Emergency Repair Contract with West Coast Frame and Collision Repair, Inc. in an amount Not to Exceed \$107,954, and Appropriation of Funds from the Solid Waste Fund (Fund 540) in the amount of \$107,954 for the Emergency Replacement of the Cab on a Refuse Collection Truck
2. Emergency Procurement Waiver of Bid - West Coast Frame and Collision Repair
3. Estimate from West Coast for the Cab Replacement on a Refuse Collection Truck

Submitted,

Marcus Yasutake, Utilities Director

Attachment 1

RESOLUTION NO. 11682

A RESOLUTION RATIFYING THE EXECUTION OF AN EMERGENCY REPAIR CONTRACT WITH WEST COAST FRAME AND COLLISION REPAIR, INC. IN AN AMOUNT NOT TO EXCEED \$107,954, AND APPROPRIATION OF FUNDS FROM THE SOLID WASTE FUND (FUND 540) IN THE AMOUNT OF \$107,954 FOR THE EMERGENCY REPLACEMENT OF THE CAB ON A REFUSE COLLECTION TRUCK

WHEREAS, the Utilities Department (Department) requires a reliable fleet to provide waste collection services; and

WHEREAS, an essential refuse collection truck was rendered inoperable due to a collision; and

WHEREAS, the driver responsible for the collision was underinsured for the amount of damage caused; and

WHEREAS, the City Manager approved an Emergency Procurement under Folsom Municipal Code section 2.36.150 to expedite the repair; and

WHEREAS, sufficient funds are available in the Solid Waste Operating Fund (Fund 540); and

WHEREAS, the agreement will be in a form acceptable to the City Attorney:

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Folsom does hereby ratify the execution of an Emergency Repair Contract with West Coast Frame and Collision Repair, Inc. for \$89,961.22, with a 20% contingency in the amount of \$17,992.78 for a total repair cost amount not-to-exceed \$107,954.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Finance Director is authorized to appropriate \$107,954 in the Solid Waste Operating Fund (Fund 540) for the Emergency Replacement of the Cab on a Refuse Collection Truck.

PASSED AND ADOPTED this 11th day of August, 2026, by the following roll-call vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

Justin Raithel, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK

Attachment 2

Memo



CITY OF
FOLSOM

To: Christa Freemantle, City Clerk

From: Marcus Yasutake, Utilities Director

Date: July 8, 2026

SUBJECT Emergency Procurement Waiver of Bid - West Coast Frame and Collision Repair

This shall serve as a "Waiver of Bid Notification" for Emergency Procurement for repairs to a waste collection vehicle, as required by Section 2.36.150 of the Folsom Municipal Code (FMC).

On April 29, 2026, a refuse truck was struck by a red-light runner rendering the truck undrivable. The Fleet Division had the truck towed to West Coast Frame and Collision Repair (West Coast) for evaluation. It was determined that the cab will need to be replaced at a cost of \$89,961.22; however, West Coast has advised a 20% contingency in the contract since it is common for additional damage to be discovered upon disassembly in an accident of this severity.

As the city was not-at-fault, the insurance company would generally pay the repair facility directly and this would not result in city procurement; however, upon filing the claim it was determined that the responsible driver was underinsured. As a result, the city will be responsible for paying for the repair and submitting a demand to the insurance company for reimbursement. A settlement offer will be issued for the maximum that the insured's policy will cover, which is unknown to the city at this time. The settlement offer will be forwarded to the City Attorney to determine if it will be in the city's best interest to accept the offer or pursue the insured for the full amount of damage.

046-21 26-001

Memo



CITY OF
FOLSOM

Due to the extent of damage, the vehicle had to be towed from the accident scene at a cost of \$1,870. Since this is a specialty vehicle, a quote for the cab had to be obtained directly from the manufacturer, which took several weeks. Once the repair is approved and the cab is ordered, it will take another three to six weeks to receive, followed by up to four weeks to complete the repair. Due to the long-term storage need, a small amount of repair expense has already been incurred to enable movement of the vehicle at the repair facility.

FMC Section 2.36.080 requires contracts exceeding the City Manager's authority to be awarded by Folsom City Council and FMC Section 2.36.090 requires contracts to be awarded through a competitive sealed bidding process. The Utilities Department recommends utilizing FMC Section 2.36.150 to make an emergency procurement for services to make the necessary repairs to this essential utility vehicle, getting it back into service as soon as possible and avoiding additional expenses and delays.

The Solid Waste Fund (Fund 540) has sufficient funds and will request an appropriation and ratification of this purchase as soon as practicable.

Marcus Yasutake

Marcus Yasutake, Utilities Director

7/10/2026

Date

Stacey Tamagni

Stacey Tamagni, Finance Director

7/13/26

Date

Sari Dierking

Sari Dierking, Interim City Attorney

7/15/26

Date

Bryan Whitemyer

Bryan Whitemyer, City Manager

7/16/26

Date

Memo



CITY OF
FOLSOM

cc: City Clerk (original)
Chron File

Attachments

1. West Coast Frame and Collision Repair Estimate

Attachment 3

WEST COAST

FRAME & COLLISION REPAIR

Phone 916-371-6100
Fax 916-371-8100
3203-D West Capitol Avenue
West Sacramento, CA 95691

Estimate 
Page 1 of 2

OWNER: **CITY OF FOLSOM**

ADDRESS: **535 GLENN DRIVE**
CITY: **FOLSOM** STATE: **CA** ZIP CODE: **95630** EMAIL:

R.O. #: **80953**
DATE: **4/29/2026**
CONTACT: **JIM**
PHONE:
CELL: **916-718-8675**
FLEET@FOLSOM.CA.US

MAKE		YEAR	MODEL	UNIT NO.	SERIAL NO.		LICENSE NO.		MILEAGE		
CRANE		2023	SIDE LOADER	1424	4L9AADAJOP1000075						
RPR	RPL	DETAILS OF REPAIRS AND REPLACEMENTS				FRAME LABOR	MECH LABOR	PAINT LABOR	BODY LABOR	PARTS	SUBLET
	X	FRONT BUMPER BEAM				---	---	---	2.0	\$1,255.86	---
	X	CAB SHELL (PAINTED)				---	---	---	60.0	\$50,006.33	---
	X	RIGHT CAB DOOR SHELL ASSEMBLY (PAINTED)				---	---	---	6.0	\$8,572.73	---
	X	RIGHT CAB DOOR SHELL LOWER WINDOW				---	---	---	INC	INC	---
	X	RIGHT CAB DOOR SHELL LOWER WINDOW SEAL				---	---	---	INC	INC	---
	X	RIGHT CAB DOOR LOCK ASSEMBLY (OUTSIDE)				---	---	---	INC	INC	---
	X	RIGHT CAB DOOR INNER PANEL				---	---	---	INC	INC	---
	X	RIGHT CAB DOOR SEAL (ON CAB)				---	---	---	0.3	INC	---
	X	RIGHT CAB DOOR OPENING LOWER THRESHOLD/ STEP				---	---	---	0.3	INC	---
		PLATE				---	---	---	---	---	---
	X	RIGHT SIDE INTERIOR STEP				---	---	---	0.5	INC	---
	X	POWER STEERING HOSE				---	---	---	2.0	\$153.70	---
	X	POWER STEERING OIL				---	---	---	INC	\$125.00	---
	X	CAB DECALS				---	---	---	SUB	---	\$725.00
	X	CLEAN IDLE STICKER				---	---	---	SUB	\$250.00	\$350.00
	X	STEAM CLEAN UNDERSIDE OF UNIT				---	---	---	2.0	---	---
	X	CLEAN BROKEN GLASS FROM INTERIOR				---	---	---	1.0	---	---
	X	R & I UTILITY BOX CONTROL PANEL AND HARNESS				---	---	---	8.0	---	---
	X	R & I UTILITY BOX JOYSTICK & MOUNTING BRACKETS				---	---	---	8.0	---	---
	X	R & I UTILITY BODY MONITOR AND HARNESS				---	---	---	8.0	---	---
	X	R & I CAB INTERIOR				---	---	---	12.0	---	---
	X	R & I CAMERAS FOR CAB				---	---	---	4.0	---	---
	X	LAY OUT & DRILL HOLES FOR CAMERA MOUNTING					---	---	2.0	---	---
	X	BLEED STEEREING GEAR				---	0.5	---	---	---	---
	X	GAUGE & MEASURE FRAME				3.0	---	---	---	---	---
	X	STRAIGHTEN SIDE BOW IN MAIN FRAME				16.0	---	---	---	---	---
	X	ALIGN STEER AXLE				---	2.0	---	---	---	---
	X	ALIGN DRIVE AXLES				---	2.0	---	---	---	---
	X	REFINISH FRONT BUMPER				---	---	2.0	---	---	---
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The above is an estimate based on our inspection and does not cover any additional parts or labor which may be required after the work has been opened up. Occasionally, after the work has started, damage or broken parts are discovered which are not evident on the first inspection.

NEXT PAGE

WEST COAST

FRAME & COLLISION REPAIR

Phone 916-371-6100
Fax 916-371-8100
3203-D West Capitol Avenue
West Sacramento, CA 95691

Estimate

Page 2 of 2

OWNER: **CITY OF FOLSOM**

ADDRESS: **535 GLENN DRIVE**

CITY: **FOLSOM**

STATE: **CA**

ZIP CODE:

95630

EMAIL:

R.O. #:

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FLEET@FOLSOM.CA.US

MAKE		YEAR	MODEL	UNIT NO.	SERIAL NO.		LICENSE NO.		MILEAGE		
CRANE		2023	SIDE LOADER	1424	4L9AADAJOP1000075						
RPR	RPL	DETAILS OF REPAIRS AND REPLACEMENTS				FRAME LABOR	MECH LABOR	PAINT LABOR	BODY LABOR	PARTS	SUBLET
6	X	CLEAR COAT						2.0			
7		X	PAINT MATERIALS							\$637.50	
8		X	BODY SHOP SUPPLIES								\$127.50
9	X	AIM HEADLIGHTS							1.0		
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COMMENTS:

LABOR RATES

\$ 150	117.1	BODY LABOR	\$17,565.00
\$ 150	4.0	PAINT LABOR	\$600.00
\$ 160	4.5	MECH LABOR	\$720.00
\$ 170	19.0	FRAME RACK	\$3,230.00
TOTAL HOURS	144.6	SUBLET	\$1,202.50
		PARTS	\$61,001.12

Written By:

The above is an estimate based on our inspection and does not cover any additional parts or labor which may be required after the work has been opened up. Occasionally, after the work has started, damage or broken parts are discovered which are not evident on the first inspection.

1 1/2% charge per month will be added to Past Due Invoices. The first 30 days of storage charges will be waived if the vehicle is picked up within 30 days of the invoice date. If the vehicle is not picked up within 30 days of the invoice date, storage will be charged at the rate of \$60.00 per day from the invoice date. Lien sale proceedings on an unclaimed vehicle will be initiated immediately after 30 days from the date of invoice. The costs associated with the lien sale, including any attorney fees, will also be charged to the customer.

SALES TAX \$5,642.60

FREIGHT OPEN

TOTAL \$89,961.22

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to facilitate double-sided printing
and minimize paper use.*



CITY OF
FOLSOM
DISTINCTIVE BY NATURE