



# Folsom City Council Staff Report

<b>MEETING DATE:</b>	11/28/2023
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Resolution No.11132 – A Resolution Authorizing the City Manager to Execute an Agreement with EKC Inc. for the City of Folsom Building Access System Replacement and Appropriation of Funds
<b>FROM:</b>	Parks and Recreation Department

**RECOMMENDATION / CITY COUNCIL ACTION**

Staff recommends the City Council approve Resolution No. 11132 – A Resolution Authorizing the City Manager to Execute an Agreement with EKC Inc. for the City of Folsom Building Access System Replacement and Appropriation of Funds

**BACKGROUND / ISSUE**

The Building Access Control System used at several City of Folsom facilities has existed for approximately 28 years. The system is no longer supported by the developer, and parts are difficult to locate. We have now reached the point where repairs to the system are no longer an option. Recently, the system partially failed at the Folsom Police Department and our service vendor struggled to obtain circuit boards. The situation has transitioned into an emergency, and we need to act before there is a complete system failure.

**POLICY / RULE**

In accordance with Chapter 2.36 of the Folsom Municipal Code, the City Manager shall make, or authorize others to make, emergency procurement of equipment when there exists a threat to public health, welfare, or safety.

**ANALYSIS**

The vendor providing support for access control (EKC Inc.) was asked to provide a proposal for the replacement of the existing Apollo Security System to support a PLS request for the 2023/2024 budget cycle. Staff asked two other vendors to provide proposals to ensure the City receives a competitive price for this critical infrastructure.

The Parks & Recreation Department received 3 proposals to support the PLS Request and award the project:

#	Contractor	Proposal
1.	EKC Inc.	\$253,922.00
2.	EyeP Solutions	\$263,383.26
3.	3D Technology	\$409,434,.00

The Scope of Work is to replace the Building Access Control System at the following facilities:

- City Hall
- Folsom Police Department
- Senior & Arts Center
- Folsom Library
- Folsom Corp Yard
- Folsom Sports Complex
- Folsom Police Department Palladio Sub-Station

**FINANCIAL IMPACT**

The emergency procurement was not anticipated in the FY 2023-24 General Fund (010) Operating Budget. Staff is requesting an additional appropriation in the General Fund for the amount of the agreement with EKC, Inc., \$253,922 along with a contingency of 15%, \$38,088, for a total amount not to exceed \$292,010.

**ENVIRONMENTAL REVIEW**

This project is exempt from environmental review under the California Environmental Quality Act (CEQA).

**ATTACHMENTS**

Resolution No. 11132-A Resolution Authorizing the City Manager to Execute an Agreement with EKC Inc. for the City of Folsom Building Access System Replacement and Appropriation of Funds

Submitted,

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Kelley Gonzalez, Parks & Recreation Director

**RESOLUTION NO. 11132**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH EKC INC. FOR THE REPLACEMENT OF THE CITY OF FOLSOM BUILDING ACCESS SYSTEM REPLACEMENT AND APPROPRIATION OF FUNDS**

**WHEREAS**, The Parks & Recreation Department staff has validated that an Emergency condition exists, and that there is a need to replace the existing City of Folsom Building Access system; and

**WHEREAS**, staff has received three quotes to support a PLS during the 2023/2024 budget cycle for the replacement of the existing Building Access System; and

**WHEREAS**, EKC Inc. provided the lowest responsible bid, is our current security vendor, and is a member of the California Multiple Awards Schedule (CMAS); and

**WHEREAS**, the City Manager made a determination for emergency procurement for construction services under the existence of a threat to public health, welfare, and safety, pursuant to Folsom Municipal Code Section 2.36.150, Emergency Procurement; and

**WHEREAS**, sufficient funds are available in the General Fund (Fund 010); and

**WHEREAS**, the agreement will be in a form acceptable to the City Attorney:

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Folsom hereby ratify the City Manager’s emergency procurement of construction services for the emergency replacement of the existing City of Folsom Building Access system.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the City Council of the City of Folsom authorizes the City Manager to execute an agreement with EKC Inc., for the amount of \$253,922, along with a contingency of 15%, \$38,088 and that the Finance Director is authorized to appropriate an amount not to exceed \$292,010, from the General Fund (Fund 010), from the current available fund balance for the City of Folsom Building Access system emergency replacement procurement.

**PASSED AND ADOPTED** this 28 day of November 2023, by the following roll-call vote:

**AYES:** Councilmember(s):  
**NOES:** Councilmember(s):  
**ABSENT:** Councilmember(s):  
**ABSTAIN:** Councilmember(s):

\_\_\_\_\_  
Rosario Rodriguez, MAYOR

ATTEST:

\_\_\_\_\_  
Christa Freemantle, CITY CLERK

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