Folsom City Council
Staff Report

MEETING DATE:	1/9/2024
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 11152 - A Resolution Authorizing the City Manager to Execute a Consultant and Professional Services Agreement with Ghirardelli Associates, Inc. for Inspection and Resident Engineer Services for the East Bidwell/Iron Point Road/US50 Onramp Improvement Project, Project No. PW2203 and Appropriation of Funds
FROM:	Public Works Department

RECOMMENDATION / CITY COUNCIL ACTION

The Public Works Department recommends that the City Council pass and adopt Resolution No. 11152 – A Resolution Authorizing the City Manager to Execute a Consultant and Professional Services Agreement with Ghirardelli Associates. for Inspection and Resident Engineer Services for the East Bidwell/Iron Point Road/US50 Onramp Improvement Project, Project No. PW2203 and Appropriation of Funds.

BACKGROUND / ISSUE

The East Bidwell/Iron Point Road/US50 Onramp Improvement Project will convert one westbound through lane on Iron Point Road to an additional left turn lane creating three left turn lanes to East Bidwell Street. The project will also convert the westbound high occupancy vehicle (HOV) lane to a metered general-purpose (GP) lane.

The City of Folsom is leading the construction of this project in collaboration with Caltrans. With oversight by city staff, the construction management firm will be responsible for all documentation required by Caltrans, along with inspection and materials testing.

The Public Works Department does not have staff with sufficient training and availability to provide construction management for this project. Therefore, a consultant with experience and training must be retained to oversee the project and ensure that it is completed efficiently.

POLICY / RULE

Section 2.36.080, Award of Contracts of the Folsom Municipal Code states, in part, that contracts for supplies, equipment, services, and construction with an estimated value of $70,952 or greater shall be awarded by City Council.

ANALYSIS

On October 12, 2023, Public Works staff prepared and publicly advertised a Request for Proposals (RFP) from firms pre-selected on the City's On-Call Construction Inspection and Materials Testing of Various Capital Improvement Projects list to provide construction management, inspection, and materials testing services. The original pre-selected list was advertised in March of 2023 on CIPlist.com, an online clearing house that City Staff uses to distribute RFPs, and was received by over 40 plan holders, including several plan rooms that provided the information to interested parties. The City received nine proposals from the original advertisement, and shortlisted three firms. On October 12th City Staff requested proposals from the three shortlisted firms. On October 20, 2023, a total of two proposals were received. A review panel consisting of three Public Works engineers separately evaluated and scored the received RFPs. The summary of the review scores is as follows:

Firm Name	Total Score
Unico Engineering, Inc.	81
Ghirardelli Associates, Inc.	85

The review panel analyzed the proposals and interviewed the project teams from each consultant. The methods of analysis are consistent with Chapter 10 of the Caltrans Local Assistance Project Manual requirements for consultant selection. Ghirardelli Associates, Inc. was chosen as the preferred consultant for this project and a contract scope and fee in the amount of $75,142.29 was negotiated for the East Bidwell/Iron Point Road/US50 Onramp Improvement Project.

Staff will use the City's standard agreement in a form acceptable to the City Attorney.

FINANCIAL IMPACT

The contract with Ghirardelli Associates, Inc. would be authorized in the amount of $75,142.29.

Project costs to date including encumbrances total approximately $246,454. The East Bidwell/Iron Point Road/US50 Onramp Improvement Project, (PW2203) was included in the FY 2023-24 Capital Improvement Plan with a total project budget of

$546,454. At the September 12, 2023, City Council meeting an additional appropriation in the amount of $387,500 was approved for a revised total project budget of $933,954.

Staff is requesting an appropriation of $75,143 for the contract with Ghirardelli Associates, Inc. in the Transportation Improvement Fund (Fund 446) for a total project budget of $1,009,097. Funds are currently available in the Transportation Improvement Fund (Fund 446) for the additional appropriation.

ENVIRONMENTAL REVIEW

This project has been deemed Categorically Exempt from California Environmental Quality Act (CEQA) environmental review based on Class 1: Existing Facilities.

ATTACHMENT

Resolution No. 11152 – A Resolution Authorizing the City Manager to Execute a Consultant and Professional Services Agreement with Ghirardelli Associates for Inspection and Resident Engineer Services for the East Bidwell/Iron Point Road/US50 Onramp Improvement Project, Project No. PW2203 and Appropriation of Funds.

Submitted,

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Mark Rackovan, PUBLIC WORKS DIRECTOR

RESOLUTION NO. 11152

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONSULTANT AND PROFESSIONAL SERVICES AGREEMENT WITH GHIRARDELLI ASSOCIATES, INC. FOR INSPECTION AND RESIDENT ENGINEER SERVICES FOR THE EAST BIDWELL/IRON POINT ROAD/US50 ONRAMP IMPROVEMENT PROJECT, PROJECT NO. PW2203 AND APPROPRIATION OF FUNDS

WHEREAS, construction on the East Bidwell/Iron Point Road/US50 Onramp Improvement Project is scheduled to begin in January 2024 and will require full time construction inspection staff and materials testing; and

WHEREAS, Public Works staff prepared and publicly advertised a Request for Qualifications from firms pre-selected on the City's On-Call Construction Inspection and Materials Testing of Various Capital Improvement Projects list on October 12, 2023, and received Statement of Qualifications on October 20, 2023 from two firms, Unico Engineering, Inc. and Ghirardelli Associates, Inc.; and

WHEREAS, a review panel consisting of three Public Works engineers analyzed the proposals and interviewed the project team from each consultant using methods consistent with Chapter 10 of the Caltrans Local Assistance Project Manual requirements for consultant selection; and

WHEREAS, staff selected Ghirardelli Associates, Inc. based on proposed project staff, project understanding, and experience with similar types of projects, for a not to exceed amount of $75,142.29; and

WHEREAS, this project was included in the FY 2023-24 Capital Improvement Plan and has a total project budget of $933,954. and

WHEREAS, an additional appropriation of funds in the amount of $75,143 is needed for a revised project budget of $1,009,097 and sufficient funds are available in the Transportation Improvement Fund (Fund 446) for this additional appropriation; and

WHEREAS, the agreement will be in a form acceptable to the City Attorney:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to execute a Consultant and Professional Services Agreement with Ghirardelli Associates, Inc. for Construction Inspection and Materials Testing for the East Bidwell/Iron Point Road/US50 Onramp Improvement Project in the amount of $75,142.29.

BE IT FURTHER RESOLVED that the Chief Financial Officer is authorized to appropriate $75,143 for this agreement. The appropriation will be from the Transportation Improvement Fund (Fund 446) in the amount of $75,143 for a total project budget of $1,009,097.

PASSED AND ADOPTED this 9th day of January 2024, by the following roll-call vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

Michael D. Kozlowski, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK

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