



# Folsom City Council Staff Report

<b>MEETING DATE:</b>	11/9/2021
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Resolution No. 10741 – A Resolution Authorizing the City Manager to Execute a Professional Services Agreement with Solitude Lake Management for the American River Canyon North Waterfall Rehabilitation Project
<b>FROM:</b>	Parks and Recreation Department

## **RECOMMENDATION / CITY COUNCIL ACTION**

Staff recommends the City Council approve Resolution No. 10741 - A Resolution Authorizing the City Manager to Execute a Professional Services Agreement with Solitude Lake Management for the American River Canyon North Waterfall Rehabilitation Project

## **BACKGROUND / ISSUE**

The waterfall at American River Canyon North (ARCN) is managed under the ARCN Landscaping and Lighting District. The waterfall was constructed as part of the original improvements to the district over 30 years ago. Over the past several years, the waterfall has had multiple operational and mechanical issues. Such issues range from an inoperable filtration system and an undersized chlorine erosion feeder, to more significant items such as having a failed liner in the upper basin that is contributing to inefficient water-use and circulation. In the past, the city has utilized the existing waterfall maintenance contractor on an as-needed basis to assist with minor repairs and troubleshooting. Due to the scale and magnitude of repairs, staff initiated a Request for Qualification (RFQ) process to seek out the appropriate professional services to assist with the repairs and mechanical evaluations.

## **POLICY / RULE**

In accordance with Chapter 2.36.090 (A)(1) and 2.36.120 of the Folsom Municipal Code, professional services are not subject to competitive sealed bidding requirements, and those costing \$62,657 or greater shall be awarded by City Council.

## **ANALYSIS**

On August 24, 2021, the Parks and Recreation Department advertised a Request for Qualifications for the American River Canyon North Waterfall Rehabilitation. The RFQ was posted on CIPList.com as well as distributed to firms that had previously expressed interest in the RFQ. On September 7<sup>th</sup> there was a pre-proposal meeting on site to give interested firms access to all areas of the water feature and ask staff any questions they might have. The responses were due to the City on September 16, 2021. An internal review team was assembled of Parks and Recreation Staff. The criteria for ranking the qualifications were based on the following areas: experience with similar kinds of work, materials to be utilized, foresight for additional work, their proximity to the site, and ability to maintain insurance. Three responses were received. Firms with scores of at least 85 out of 100 would advance to the interview process. After reviewing the provided responses and compiling their scores Solitude Lake Management was the only firm that had a passing score. In the interview they further demonstrated their qualification based on their responses to our questions, expertise, and experience with similar projects. The scoring breakdown has been included below:

	Solitude Lake Management	Water Works	California Waters
Experience	20	13.3	13.3
Materials	29.3	28	11.6
Extra work	26	15	11.6
Proximity	8	4.6	9.6
Insurance	10	9.3	10
<b>Total</b>	<b>93.3</b>	<b>70.2</b>	<b>56.1</b>

**FINANCIAL IMPACT**

The agreement will be for a not-to-exceed amount of \$250,000 and will be funded through the American River Canyon North Landscaping and Lighting District (Fund 266) and funding is currently available in that District.

**ATTACHMENT**

Resolution No. 10741 - A Resolution Authorizing the City Manager to Execute a Professional Services Agreement with Solitude Lake Management for the American River Canyon North Waterfall Rehabilitation Project

Submitted,

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Lorraine Poggione,  
Parks & Recreation Director

**RESOLUTION NO. 10741**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH SOLITUDE LAKE MANAGEMENT FOR THE AMERICAN RIVER CANYON NORTH WATERFALL REHABILITATION PROJECT**

**WHEREAS**, the City of Folsom desires to award a consultant service agreement for an initial period beginning December 1, 2021 through December 1, 2022, for professional services associated with various repairs and mechanical evaluations needed for the American River Canyon Waterfall; and

**WHEREAS**, Requests for Qualifications were solicited in accordance with Folsom Municipal Code Section 2.36.090 (A)(1) and advertised on August 24, 2021; and

**WHEREAS**, Solitude Lake Management was deemed the most qualified, responsible, and responsive firm for providing the needed services; and

**WHEREAS**, the agreement with Solitude Lake Management will be in the amount of \$250,000; and

**WHEREAS**, the agreement will be in a form acceptable to the City Attorney and includes provisions for canceling the contract if necessary and without cause; and

**WHEREAS**, adequate funding is available in the American River Canyon North Landscaping and Lighting District Fund (Fund 266); and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Folsom authorizes the City Manager to execute a professional services agreement with Solitude Lake Management for the Rehabilitation of the American River Canyon North Waterfall for a not-to-exceed amount of \$250,000.

**PASSED AND ADOPTED** this 9<sup>th</sup> day of November 2021 by the following roll call vote:

**AYES:** Councilmember(s)  
**NOES:** Councilmember(s)  
**ABSENT:** Councilmember(s)  
**ABSTAIN:** Councilmember(s)

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Michael D. Kozlowski, MAYOR

ATTEST:

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Christa Freemantle, CITY CLERK

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